

November 6, 2024

Dear Parents and Guardians:

RE: Grade 1-5 Term 1 Report Cards

The beginning of the school year has flown by and the first reporting period is quickly approaching. We hope that you have had ongoing communication from your child and your child's teacher so that you have a good sense of how they are progressing; the report card is an important way that we document this process in a more formal way.

As you know, we've been steadily transitioning to our new Student Information System and are continuing our work to ensure it meets not only our needs, but yours as well. It's our opinion that the new Parent Portal in the Student Information System requires further work, and making use of it at this time may cause unnecessary confusion amongst parents and guardians.

To avoid any such confusion, each <u>Grade 1-5</u> student's first report card will be emailed to the primary contacts listed on their file. This is simply an <u>interim solution</u> for the first report card; our goal is to have the Parent Portal set up by the second reporting period in March. **Please note that the report card email will come from a <u>"no-reply"</u> address and you may need to check your junk mail on Westview's Term 1 report card distribution date of November 28, 2024.**

If you have any questions, please contact me at the school.

Sincerely,

R. Hadath, Principal Westview School

