

**WESTVIEW LUNCH PROGRAM**  
**REGISTRATION FORM 2024 / 2025**  
\*\*June 3, 2024\*\*

**FOR LUNCH PROGRAM USE ONLY**

Student's Name	
Teacher's Name	
Room #	
<input type="checkbox"/> Full time	<input type="checkbox"/> Part Time
Medical Concerns	<input type="checkbox"/> Yes <input type="checkbox"/> No

Are you registering more than one child in the program?    Yes or No    (complete a separate form for each child)

**CHILD'S NAME:**     Birth Date:     Grade in 2024/25 - 1 2 3 4 5  
mm/dd/yyyy circle one

Address:     Postal Code:     Home Phone #:

**Parent / Guardian Name:**     Employer:

Day Time Phone #:     Cell #:     Email:

**Parent / Guardian Name:**     Employer:

Day Time Phone #:     Cell #:     Email:

**EMERGENCY CONTACT** (Parents/Guardians will be contacted first)

Name:     Relationship to Child:

Address:     Phone # 1:     #2:

**SPECIAL INSTRUCTIONS FOR MY CHILD** – i.e. Allergies, medications, medical (medical alert bracelet)

\*\*Lunch Program staff maintain the confidentiality of all information pertaining to students and their Families.

**Please notify the Lunch Program Coordinator at 204-958-6412 immediately of any changes to the above information.**

**Registration Options**

- Full Time            - The student will be eating lunch at school every day
- Part Time            - The student will be eating lunch at school on a less than full time basis

**All unpaid fees from the previous school year (s) must be paid in full  
before registration for the 2024 - 2025 school will be accepted.**

**PAYMENT OPTIONS:** (please check either Full Time or Part Time and the desired payment plan):

- Full Time:
  - 1 cheque: - \$183.00 per child, dated June 3, 2024 **OR**
  - 1 cheque: - \$183.00 per child, post-dated September 4, 2024 **OR**
  - 2 cheques: - \$91.50 per child, post-dated September 4, 2024 and February 1, 2025
  - 6 cheques: - \$30.50 per child, post-dated September 4, 2024 and the remaining five cheques post-dated for the 1st of each month, October 2024 to February 2025.
- Part Time:
  - 1 cheque: - \$91.00 per child, post-dated September 4, 2024 - provides 91 days (approximately 1/2 of the school year)
  - 1 cheque: - \$45.00 per child, post-dated September 4, 2024 - provides 45 days (approximately 1/4 of the school year)
  - 1 cheque: - \$10.00 per child, post-date September 4, 2024 - provides 10 days (equivalent of one day per month)

**\*\*\* Please purchase part time days carefully, as there are no refunds. \*\*\***

1. Completed Registration Form for each child, along with the appropriate payment when applicable, can be returned to the School Office starting on or before **JUNE 3, 2024**.
2. Please place your registration forms and payment in a sealed envelope with your family name on the outside.
3. Please make cheques payable to: **WESTVIEW LUNCH PROGRAM**
4. Receipts will be issued once payments have been processed by our financial institution.
5. Westview Lunch Program will be **accepting the payment of user fees through cheque only**. If this is a concern, please call the Principal, 204-958-6412.
6. Payment may be made by one (1) cheque for all children in one family. Individual cheques for each child are not required. Please note child's/children's names on the cheque to ensure payment is applied correctly to each student.
7. Late payment will result in removal from the Lunch Program. Parents/guardians will need to make alternate supervision arrangements for the lunch break. **All outstanding fees must be paid in full in order to access the program thereafter.**
8. Please note a \$5.00 chargeback fee will be applied to all NSF cheques.

**ACKNOWLEDGEMENT**

My child and I have gone over the attached Policies and Expectations and we understand them. I understand that if they are not followed, my child may lose the privilege of participating in the Lunch Program.

Date

Parent /Guardian Name (please print)

Parent/Guardian Signature

I understand the expectations of the Lunch Program and I promise to follow them.

Child's Name (please print)

Child's Signature

**If you have any questions/concerns about the Lunch Program, please contact the Westview Lunch Program Committee at 204-958-6412.**