



École Munroe Middle School

August 26th, 2024

Hello, Bienvenue Families!

We are excited that you are joining the École Munroe Middle School Mustang family for the 24-25 school year! We are located on the original lands of the Anishinaabeg, Ininiwak, Anishininiwak, Dakota, and Dene Peoples and the homeland of the Red River Métis.

Munroe will host a “School Year’s Eve” event on September 3rd. We invite families to join us from 4:30 pm to 6:00 pm. It is at this time that families will meet their child’s teacher, visit their classroom, and have a chance to ask questions. Families can drop off school supplies and are welcome to pay school fees at this time. Additionally, we have arranged for the online Mustang gear store to be open immediately after the open house (for about three weeks). There will be clothing samples for the parents to see/try on at the open house

2024-2025 Student Supply List for All Grades:

PLEASE NOTE:

- *All items should be labeled with student’s name.*
- *Students will need phys. Ed clothes to change for gym. This is for safety and personal hygiene.*
 - ★ 1 transparent water bottle
 - ★ 3 Kleenex boxes
 - ★ Headphones / Earbuds
 - ★ Backpack
 - ★ Gym clothes and running shoes
 - ★ Indoor shoes once students begin wearing boots

Teachers will purchase all consumables and distribute them on an as needed basis.

Information about year books will be shared later in the year. Please watch for emails.

2024-2025 Student Fees:

Art – \$30.00 for art kit **OR** Band - \$30.00

Classroom consumables/materials/fees for special events – \$50.00

TOTAL: \$80.00

As we are currently changing student information systems, student fees can only be paid via cash or cheque for the 2024-2025 school year. We can accept monthly payments. If you would like to pay monthly, please call the office and we will help with that. We will use funds to purchase consumable supplies which will be provided to students in class. This fee also includes the band/art fee, and some fees/materials required for special events/programming. Please try to pay student fees by Thursday, September 19th or contact the office by that date to make arrangements.



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Classroom Placement

A reminder that classroom placement will be in your child's Term 3 report card. Class lists will also be posted outside classroom doors. Grade 6 classroom placements are decided in consultation with sending schools and are informed by current teachers, resource teachers, the guidance counsellor, administration, as well as parent feedback. Grade 7 and 8 classroom placements are decided through consultation with current teachers, resource teachers, the guidance counsellor and administration as well as parent feedback. Academic needs, social connections and well-being inform these decisions with the goal of creating balanced learning environments, supportive of all students. We understand that change can bring some uncertain feelings. We will support children in their new placements and help them build stamina for change. A reminder that band and art commitments are for the entire year. If you have any questions regarding transportation, please contact them directly at 204.669.0202.

First Day of School

Students are asked to report to school on **Wednesday, September 4th**. We have a staggered entry at Munroe. Our grade 6 students attend all day and will be supported in their transition by all staff. **Grade 7 and 8's come in the afternoon only.** Read on for more details!

Grade 6 students are to arrive at school no earlier than **8:25 am** to meet their teachers on the front lawn of the school. This is when teachers will be present to support new students. Pylons will be marked with teacher's names to help you find your place. Students should carry a good backpack and bring only the few supplies requested. Backpacks will hang in lockers or on hooks inside the classroom. Students will change for Phys. Ed for safety and hygiene reasons. Once in the classrooms, opening day orientation to École Munroe Middle School will begin. Following the orientation, the students will follow their scheduled timetable with dismissal at 3:15 p.m.

Grade 7 and 8 students report in the **afternoon** and should begin gathering outside at their designated spot no earlier than **12:05 pm**. Grade 7 and 8 students enter at **12:20 pm**. Students will follow their scheduled timetable with dismissal at 3:15 p.m.

All students are expected to head home when the bell rings and this includes students who are waiting to be picked up. There are no adults on duty after school to monitor students nor do students wait for rides inside the building.

*See the map on the next page that indicates where your class will line up.



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General School Information:

The school day begins at 8:35 a.m. Students should not arrive before 8:25 as this is when teachers arrive on duty. The lunch break is from 11:25 a.m. to 12:15 p.m. The day ends at 3:15 p.m. Students are expected to head home unless involved in afterschool sports or clubs. Families are responsible for arranging before and after school care.

Lunch Hour

Grade 6 students are to remain on the property for lunch unless they regularly go home. If families are picking up grade 6 students for lunch or if there is a change in practice, please notify the office to indicate their absence. Grade 7 and 8 students have the option to leave the property for lunch. During the lunch break, students remain in their classrooms to eat and will be supervised by teachers on duty. In consideration of a sustainable environment, we encourage a litter free lunch. Please use lunch kits and use thermoses when you want your child to have a hot lunch. Using this method has resulted in all students having their food available immediately, conservation of energy, and a cleaner shared eating area.

We strongly encourage students to remain at school and on property to engage in the many events that support an active lifestyle and build healthy connections. A reminder that if you need to pick up your child



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for any reason, please contact the office to let us know about appointments. Students need to be signed out of the school at that time.

Please refrain from ordering your child food from delivery services (Skip the Dishes etc.) We cannot consistently manage delivery times, calls for confirmation of delivery, and ensure that your child receives their food in a timely manner. If you would like your child to have a special lunch at school, please consider participating in one of the lunch fundraisers we offer throughout the year. Families are encouraged to send a pre-made lunch which supports students in staying and participating in extra curricular activities, clubs, and intramurals. If you have any questions around our lunch hour and/or device policies, please feel free to contact the school for more information.

Our first Student conferences will take place on Thursday, November 21st from 4:00 to 8:00pm. Our spring conference is our Celebration of Learning event on Thursday March 13th from 4:00 to 7:00 pm.

Devices

Further information will be forthcoming from the division prior to school opening.

Driving, Drop off, Pick up, and Parking

If you are driving your student to school, please drop them off in the back parking lot area and exit immediately. No parking is available for parents as all spots are reserved for paying staff. Please do not idle in visitor spots as those are used by guests to the school for meetings etc. Students can also be dropped off on a side street and walk. Please note there is no parking or drop off zone on Munroe Ave in front of the school. All students should cross at the lights on the corner if being dropped off on the south side of the street. If you are picking up your student and parking on Munroe at the end of the day, students will be directed to cross at the lights for safety.

Information Sharing

We send home many updates via email during the year. Please make sure you make us aware of any email changes. If you find you are not receiving emails, call the school to verify information and check your junk folder to see if your emails are going there. If you read emails from your cell phone, please make sure you download the Adobe App as we send out information on PDF files. You are also invited to follow us at @mun_RETSD on X and munroemustangs on Instagram.

Sincerely,

Doug Nowicki

Chad Duffield



École Munroe Middle School

Principal

Vice Principal