

# OFFICIAL TRANSCRIPT REQUEST



**KILDONAN-EAST COLLEGIATE:** 845 Concordia Ave., Winnipeg, MB, R2K 2M6, Phone: 204.667.2960, Fax: 204.667.1203

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By me

By this person I authorize:

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## STUDENT INFORMATION

Legal last name:		Legal first name:	
Birthdate (dd/mm/yyyy):		Former legal name:	
Last RETSD school attended: Kildonan-East Collegiate		Year graduated:	
Current street address:			
City:	Province:	Postal code:	
Phone:	Email:		

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This completed form can be dropped off, mailed, faxed or sent as an email attachment to Kildonan-East Collegiate. During summer closure, transcript requests can be sent to the RETSD Administration Offices at 589 Roch St. Incomplete addresses provided on the request may cause delays or returns of your transcript by Canada Post. The onus is on the requestor to ensure the transcript is received by the stated recipient. River East Transcona School Division is not responsible for the loss or delay of transcripts by Canada Post.