

October 1, 2026

Dear Employer Partners,

Re: Take Our Kids to Work Day 2026

We are pleased to inform you about the upcoming Take Our Kids to Work Day (TOKTW) on Wednesday, November 4, 2026. This national initiative gives Grade 9 students the opportunity to explore career options and gain insight into the world of work through an authentic workplace experience.

What is TOKTW Day?

Take Our Kids to Work Day allows students to participate in an authentic career experience while learning about industry, workplace skills, and the connection between education and future opportunities.

How Can Employers Participate?

We invite organizations to host a Grade 9 student for the day. Ways you can contribute include:

- **Host a Student:** Welcome a student to your workplace and provide an overview of your industry and operations.
- **Engage in Activities:** Offer interactive activities or job-shadowing opportunities.
- **Share Insights:** Encourage employees to share their career journeys and experiences.

Benefits of Participation:

- **Inspire Future Talent:** Help students see the relevance of their education and explore careers in your industry.
- **Community Engagement:** Strengthen your organization's connection with the community and support local education initiatives.
- **Employee Involvement:** Provide employees with an opportunity to mentor the next generation.

Additional Student Placements Needed

Every year, some students are unable to attend a parent or guardian's workplace. If your organization can accommodate an additional Grade 9 student, please contact Cat Westlake at cwestlake@retsd.mb.ca. Thank you for supporting students as they explore future career pathways through workplace learning

.Safety and PPE Requirements

Employers are responsible for the safety and well-being of students during their visit. Please ensure all required safety protocols are followed and that any necessary personal protective equipment (PPE) is provided.

Complementary Programs

Take Our Kids to Work Day complements other work-based programming in our school division, including:

- Credit for Employment (CFE): Allows students to earn credits while gaining work experience.
- High School Apprenticeship Program (HSAP): Provides students with the opportunity to begin their apprenticeship training while still in high school.
- Career Development Internship (CDI): Offers students internships to explore career interests and gain practical experience.
- ProjectLIFE: Focuses on life skills and employment readiness for students with diverse learning needs.

Students participating in this event will be excused from classes for the day.

Parents and guardians will register participating students through an online registration form. Once registrations are received, any additional forms and information will be sent directly to families.

We believe TOKTW Day is a valuable experience that helps students begin thinking about their future careers, and your participation is key to its success.

If you are interested in participating or have questions, please contact Cat Westlake, Applied Arts/School to Work Consultant, at cwestlake@retsd.mb.ca. We look forward to working with you to provide students with this enriching experience.

Thank you for your consideration.

Sincerely,



Assistant Superintendent

River East Transcona School Division