

**CSA Meeting: Sept 13th, 2024**  
**@ 6:30pm - In Person Meeting**

**Attendees:**

Principal: Tanis Ziprick

Vice Principals: Chris Dasch, Chris Coppinger

Fundraising Committee: Amanda Cowan, Crystal Samuel

Treasurer: Amanda Yakel

Parents / Community Members: Georgia Alves Dos Prazeres,  
Lyssa Anderson, Teresa Sousa, Babatope Obakin

1. Welcome, Call to Order - Time: 6:30pm in the library
  
2. Approval of May 2024 minutes:
  - a. Approved - Teresa
  - b. Seconded - Crystal
  
3. Old Business:
  - no old business
  
4. Principal's Report - Tanis Ziprick, Chris Dasch, Chris Coppinger
  - A. **Current Enrolment**: 779 students, more expected
  - B. **Current Staff**: 60 teachers (includes some part-time), 22 Educational Assistants, 1 library technician, 3 secretarial staff, 3 custodians + 4 custodial aides. **New Staff**: Ms. Julia Schroeder, Mrs. Geraldine Yaworski, Mr Burak, Mrs. Jordan, Mrs. Riediger, Mrs. Zdrill, Mrs. Enns, Mrs. Delos Reyes
  - C. **Life Threatening Allergies** – nut free school, notes are in process of being sent home for those students w/ LTAs. Stop signs outside of each door are posted to identify food allergies in that room.

- D. **E-memo and electronic information** – weekly e-memos will go out at the end of every week with reminders about school wide events, important dates coming up, etc. New site “Power School”
- E. **School Events** –our website contains important details for families. Please refer to the weekly e-memo for families.
- F. **CD Potentially Sensitive Outcomes in Health** – teachers will be covering PSO in health during the year. All have received divisional training in these areas. Please refer to curriculum documents online and contact your child’s teacher if you have questions.
- G. **CD School Plan Goals:** All line up with our divisional priorities... Please refer to a copy of the community report that went home in June. We are concentrating on the priorities of Literacy, Math/Tech connections, Safe & Inclusive Schools and Creating Inclusive Classrooms
- H. **CD School Based Fundraiser** – (Well-athon) We plan to have this in the new year to raise money to go toward school events. Our Vice Principals will be sending out details in the final term.
- I. **Fundraising Report to the Board of Trustees** – Admin will be submitting a list of potential fundraising ideas that our CSA, Band Parents Association, and school are considering. This is due on September 30/24 to the Board Office. Tanis will be filling out the CSA’s options for this year, to have one report submitted for ÉSMP.
- J. **CD Bus Evacuation Drills, Fire Drills and Lockdown/Hold & Secure Drills** – all worked on throughout the school year, as per policy. Our first Bus Evacuation is coming up later this month. We are required to have 10 Fire Drills throughout the year; we are required to have 2 Lockdown/Hold & Secure Drills each throughout the year.
- K. **Continued Grants for ESMP** – we have received two important provincial grants that aim to have parents in the building more often, to partner with schools and increase sense of community:
- Community Schools Program Initiative (CSPI); we are advertising for a Community Connector position
  - Building Student Success with Indigenous Parents (BSSIP)

- Nutritional Grant: food now being offered both for breakfast and at lunch, when there is a “menu” it will be posted on the E-memo

L. **Wish List for the building:** A small amount of money for each classroom, SST, specialists to go toward purchases in their individual areas that would benefit students.

5. Lunch Program Coordinator’s Report - Melissa Brant

- Still processing fees and registration forms for the new school year
- Average attendance: over 400 students in K-5 staying over lunch every day
- Currently 6 full-time + 4 part-time supervisors: need 12-13 to function comfortably
- Most attended division led URIS meeting on Sept 17; learned and reminded about procedures for supporting students with asthma, diabetes, allergies, Epipens, etc. Becky Zeglinski is the school contact for health / URIS concerns.
- More freedom for outside play at lunch. Students can move around more and choose where to play and mingle with other years. Students seem very happy with this change.

6. Treasurer’s Report - Amanda Yakel

**Previous balance: \$1067.03**

	<u>Withdrawals</u>	<u>Deposits</u>
Childcare for CSA		
May Meeting	- \$28.00	
Staff Appreciation		
- Oh Doughnuts	- \$337.20	

Glenlea Greenhouse

Fundraiser

+\$968.85

**Closing Balance as of Sept 17, 2024: \$1670.68**

\*Note: The Makers Space Fund currently at \$0.00. The previous balance of \$599.43 was given to classrooms towards purchases that would benefit the students.

## 7. Fundraising Report:

### Fundraising List for 2024 - 2025

#### **Peak of the Market - currently running**

- Deadline Oct 1st, Delivery Oct 11 (ready for Thanksgiving)
- Need 10-15 volunteers to help with bundling and bagging.
- Have parent pickup due to heavy weight of veggies orders.

#### **Mabel's Labels - all year through online e-memo**

- Made \$83.36 from October 2023 - April 2024

#### **Winter Concert - scheduled for December**

- Moderately successful last year;
- VIP parking space and VIP seating.
- Tickets sold during student led conference / movie night.

#### **Well-athon - scheduled for April**

- This is a school based fundraiser and monies will go towards school events .

#### **Glendlea Greenhouse - scheduled for end of May**

### Other fundraising ideas:

**Mom's Pantry** - quite expensive and storing concerns

**Kernels Popcorn** - great for Christmas / stocking stuffers

**"Made in Manitoba" bundle** - Bothwell's Cheese, Marshmallow Factory, Bacon / Sausage. Possibly before Easter / before Spring Break so as to not conflict with Well-athon

**Greeting Cards** - big box of cards, themed or customized

**Family Portraits** - provided by a private photographer

### General notes about fundraising:

- Making sure to name where funds are going towards and not just saying "to the CSA"
- Create a flyer listing the fundraising plan for the year, and listing where we think the money will be heading to stay transparent
- Question about having a "teacher focused gift" (possibly around Christmas time or end of the year). For those parents who like to give something to their child's teacher - is there a way to coordinate that across the entire school??

## 8. Greenspace Report

**Alumni Event:** Scheduled for Oct 6th

- Adults only event to raise money for the Green Space

- \$25 per ticket

- Pizza lunches for Early Years & movie nights with the canteen; money earned will go towards green space

## 9. New Business / Roundtable Discussions

- Questions about how safety is handled in regards to strangers approaching students / patrols. Police would be notified immediately, lots of teachers present in yellow vests at before & after school as well as at recesses. Safety is taught through PSOs in health class and it comes up cyclically in the curriculum.
  
- Executive positions for the 2024 - 2025 year :
  - President: Amanda Yakel
  - Secretary: Teresa Sousa
  - Fundraising: Crystal Samuel, Amanda Cowan
  - Treasurer:

10. Meeting Adjourned - Time: 7:33pm

**Next CSA meeting is in person on October 15th @ 6:30pm.**

\*November - March meetings will be held online through TEAMS