

CSA MEETING: April 16, 2024 (6:30 PM in person)

Attendees: Chris Dasch, Tanis Ziprick, Sheri Stoesz, Amanda Yakel, Ashley Fletcher, Melissa Brandt, Crystal Samuel

1. Welcome, Call to Order - Ashley Fletcher – 6:35 PM

2. Approval of March 2024 minutes

a. Approved – Ashley F

b. Seconded – Tanis Z

3. Old Business

a. Movie night has been cancelled for June due to an admin meeting that has been called that evening

3 movie nights will be scheduled for next school year

Surplus treats from movie night will be used for the last pizza day and be purchased by Murray (Band), treats will be sold at Field day (June 6 rain date June 12)

4. Fundraising Report - Crystal Smeltzer

a. Glen Lea plant sale – 36 plant orders (total approximate profit \$850.00)

Date has been extended to April 19 – Tanis to send out email tomorrow

May 31 pick up will occur in the EY gym, gym will take place outside

5. Treasurer's Report - Amanda Yakel

a. Nothing has changed.

6. Principal's Report – Tanis Ziprick, Chris Dasch, Sheri Stoesz

a. **School Based Fundraiser in the Spring** – details for CSA to be aware of

b. **Emergency Response Plan** – we have several regularly scheduled fire drills to complete when the weather warms up to meet our mandate of 10/year. We have completed both lock down and hold and secure drills for the year. We have completed our second bus evacuation last week.

c. **Grades 3-5 Spring Concert** – preparations for our musical are well underway. Two concerts are occurring this week.

d. **Final EY Movie Night** – cancelled due to admin being called into a meeting that evening. More movie nights to be scheduled in the 24-25 school year.

e. **Divisional Pow Wow** – families are encouraged to come out for our divisional Powwow, hosted at KEC on May 23 from 4:30-7:00 p.m. Our administrative team will be there, along with a host of volunteers from across the division.

f. **CSA Dates for 24-25**— Tanis will be reaching out to Chair to confirm dates because permits must be submitted to the division by mid-May.

g. **Growing & Learning Fair at Sherwood School** – for all 24-25 Ks in our catchment, occurring Wednesday, May 1/24, after school and evening.

h. **Staff Learning this month:** -School Plan Day (April 22), where we look at the indicators for this year, as well as data to report out on the progress we have made with our goals for the year. As a reminder, these goals align with divisional goals, which align with provincial goals. Our focus of Safe & Inclusive Schools, Literacy and Numeracy/Technology continue, as well as a focus on Indigenous perspectives and Education for Sustainable Development (ESD)

7. Lunch Program Coordinator's Report - Melissa Brandt

Coordinator Report for April 2024

In addition to myself as coordinator, we currently have 16 full time supervisors and casual/substitute supervisors.

As before do the optimal amount of supervisors is 12, in order to supervise all classes and to allow me to circulate and support where needed. This is not always possible and we are repeated grateful to school staff that step in to support us.

Almost all staff were able to attend the final professional development seminar of the school year for RETSD lunch staff. It was on PBIS, Positive Behavioural Interventions and Supports, and was a great discussion and examples of how to better work with children to help encourage and support them follow expectations at lunch time.

Those who attended got some good ideas for strategies to implement in building relationships with students. I will be sending out notes to all, including those who were unable to attend, as reminders.

Still some tax receipt requests, and April or term 3 fees have been coming in steadily. I will be forwarding a list to admin of families who have not paid any fees nor made arrangements for payment after repeated reminders, and Tanis will follow up with phone calls as she is able.

At Admin's request, I have shuffled the staff to new classrooms assignments. It will take some time for students, supervisors, and staff to adjust. I will do my best to continue to support for successful outcomes.

Lunch committee voted to give the sports equipment we purchased last year to the classrooms, and it was received gladly by Mary Thompson and Dylan -?- to divide among classes as they see needed.

8. Greenspace Report - Erin Harris, Niki Gagnon

a. Committee met after spring break – discussions around alumni tea, plan to send letters to companies for donations, grant writing information shared, thinking about how to stagger teacher support for different areas to support the greenspace

9. New Business/Roundtable Discussions

- a. June 7 coordinated day CSA will provide an appreciation treat more details to follow – Tanis to send staff count to CSA
- b. vacant secretary position
- c. snacks provided for next meeting in May to increase attendance
- d. Tanis will be contacted committee to determine new dates for next years meeting; possibly 3rd Tuesday of every month
- e. next meeting will brainstorm list for fundraising from September – December of 2024
- f. next month determine what our participation will be for back to school BBQ 2024 - 25

10. Meeting adjourned – Time 7:12 PM

- a. 1st – Sheri S
- b. 2nd – Ashley F

Next meeting Tuesday May 21, 2024, 6:30 - 7:30 pm

(IN PERSON - ESMP Middle Years Library - childcare provided)