

## SMP CSA MEETING: February 20, 2024 (Teams)

Attendees: Tanis Ziprick, Chris Dasch, Melissa Brandt, Ashley Fletcher, Amanda Cowan, Crystal Smeltzer, Amanda Yakel, Lyssa Anderson

Regrets: Sheri Stoesz, Erin Harris, Niki Gagnon

1. Welcome, Call to Order - Ashley Fletcher
  - a. Call to order 6:33 pm
2. Approval of January 2024 minutes
  - a. Approved - Chris Dasch
  - b. Seconded Crystal Smeltzer
3. Old Business
  - a. None to discuss
4. Fundraising Report - Amanda Cowan, Crystal Smeltzer
  - a. Mabel's Labels - Address for cheques corrected, will now be forwarded directly to school
  - b. Glenlea orders sitting at approximately \$700
    - i. April 15th is the last day to submit orders
    - ii. May 31st will be order pick up day
  - c. Peak of the Market - cannot be a Spring campaign, their season runs September through December. Will need to sign up this Spring for a 2024 Fall date.
  - d. Crystal will touch base with Erin as the school was to run a perogie/sausage fundraiser before Easter to coincide with Peak of the Market. Will this still run?
5. Treasurer's Report - Amanda Yakel
  - a. No changes since January 2024 to funds in or out
  - b. Maker's Space allocation not at "zero" as funds were distributed to classroom teachers based on January 2024 meeting vote
6. Principal's Report - Tanis Ziprick, Chris Dasch
  1. Many THANKS from our teaching staff for gifting classrooms with money to use towards programming (voted on last month).
  2. Staff Professional Development

Our Feb 26 Administration Day focuses on having all staff participate in "Sources of Strength" with divisional support from Katie Patteson. Sources of Strength is a wellness/emotional regulation program that equips students K-8 in working through big emotions. In the afternoon, teachers are finalizing report card writing, by looking at triangulated assessment for each student (observations, conversations and products).

    1. Upcoming Dates

March 1, beginning at 8:00 a.m. - Registrations for new Kindergarten students will begin on Friday, March 1, 2024, beginning at 8:00 a.m. Parents must bring a birth or baptismal certificate or a passport for their child as proof of age. For proof of residency, we require two pieces of information from the following list: a driver's license, a Manitoba Health card, a tenancy agreement, or an offer to purchase

document to help us identify that ESMP is the designated school for your child to register. If you or someone you know has a child turning 5 on or before Dec 31/24, please share this information with them.

March 14 and 15 – Student Led Conferences in person

March 20--22 – Grade 7-8 Band Camp

2. School Fundraiser in April – we have revised our date for our school-based fundraiser, since

our last CSA meeting; a Well-a-thon will be the focus once again, with a few new twists

3. Bus Evacuation Drills – will begin in term 3 after Spring Break

4. Fire Drills – will continue so that we have completed our 10/school year

7. Lunch Program Coordinator's Report - Melissa Brandt

At least 420 students staying for lunch either full or part time. New students being added almost every week.

2 substitute supervisors were hired, but with absences they have been needed almost full time. With a few staff needing to step back to part time, we will be interviewing and hoping to hire one more full-time and one substitute supervisor for when absences occur.

7 staff attended a PD session at Bernie Wolfe school on Inclusion of EAL Learners. We learned strategies of how to help newcomer students feel welcome and ways we can make connections with them.

Reminder emails were sent out to families with large amount outstanding for lunch fees and many fees have been collected. The reminders in the school emails have also helped keep fees coming in. All of this helps keeping us in the black for keeping up with staff salaries.

I am working on completing the 2023 tax receipts for lunch fees, and those will be out by next week.

Overall, student behaviours have been improving. Fewer students are being sent to the office during lunch time. And thanks were extended to the lunch staff from admin team for how they are handling behaviours and we also appreciate the admin team's support when needed.

8. Greenspace Report - Erin Harris, Niki Gagnon

a. As neither were able to join us we will follow up during Old Business during the March 19, 2024 CSA Meeting regarding the following

i. \$5000 from Wyatt Dowling

ii. Info on two grant applications submitted

iii. Profit from January 2024 Movie Night

iv. Profit from Jets tickets raffle

9. New Business/Roundtable Discussions

a. Secretary position still vacant

- b. Question was raised regarding deadlines for use of received grants on Greenspace
    - i. Explained that we could not fully respond in the absence on Erin & Niki as they would have the full details on specifics to each grant, however we did share/refresh memories that the Greenspace will be done in stages, and the hope/plan is to start sometime this year with some initial pieces
  - c. Discussed staff appreciation. We will plan for recognition during the June 7, 2024 PD/Inservice day
    - i. Vote in April on what will be done for the staff
10. Meeting adjourned 7:07 pm
- a. 1st - Amanda Cowan
  - b. 2nd - Amanda Yakel

Next meeting Tuesday March 19, 2024 6:30 - 7:30 pm (on Teams)