

CSA MEETING: Jan 21, 2024 (6:30 PM Teams)

Attendees: Chris Dasch, Tanis Ziprick, Amanda Yakel, Crystal Samuel, Ehab Samuel, Erin Harris, Chris Coppinger, Erin Barnes, Bisola Joseph-Okolie, Melissa Brandt

1. Welcome & Call to Order: **Amanda Yakel**, at 6:33 PM

2. Approval of November 2024 minutes

Approved (**AY** pointed out that the October 2024 meeting minutes also needed to be approved – therefore, need to approve both months):

1st: **Crystal Samuel** 2nd: **Chris Dasch**

3. Old Business

No old business to report (AY),

4. Fundraising Report – Crystal Samuel

- a. Kernels Popcorn fundraiser was a great success – sold over 1900 bags of popcorn, approx. \$1500 profit. CSA plans to do Kernels again next year.
- b. Winter VIP concert donation draw - \$365 brought in and well received by everyone and easy do facilitate.
- c. Spring VIP concert donation draw (late April) – This will be a donation draw for VIP seats only and no parking. Draw/Donations table will set up at student-led conferences in Mar. and paper ballots will be sent out 2 weeks prior to concert. Raised funds from both concerts to be put towards the music program.
- d. Glenlea Greenhouse fundraiser: online ordering opens Feb 1, strictly online campaign, orders due April 15 (slight overlap with school fundraiser). Delivery date: Wednesday, May 28 10:00 am EY Gym. Pick up after school May 28th.

5. Treasurer's Report – Amanda Yakel

Previous Nov.18, 2024 balance 1534.25,
Kernels collected: \$4709.05 + \$103.00 in extra sales
Kernels Invoice: \$3177.27
Fundraiser expenses (envelopes, bags, paper): \$115.32
Winter Concert Donations: \$62.25

Winter Concert VIP Draws: \$303.65
Balance as of Jan 21, 2025: \$3419.61

6. Principal's Report – Tanis Ziprick, Chris Dasch, Chris Coppinger:

- a. Staff Professional Development: Our Jan 31 coordinated day will focus on professional development for staff. In the morning, our teachers and EAs will be working on a staff book study that we have been engaging in all year – Fostering Resilient Learners by Kristin Souers and Pete Hall. In the afternoon, we are working in level groupings on a variety of topics (The MY learner profile, FI Language Acquisition and EY Balanced Literacy programming). On our Feb 3 coordinated day, we will continue this level learning, including having all MY divisional staff meet in one location. Our afternoon is spent learning more about working with EAL learners, with support from our divisional EAL teacher.
- b. Kindergarten Registration: Registrations for new Kindergarten students will begin on Monday, March 3, 2025, beginning at 8:00 a.m. Parents must bring a birth or baptismal certificate or a passport for their child as proof of age. For proof of residency, we require two pieces of information from the following list: a driver's license, a Manitoba Health card, a tenancy agreement, or an offer to purchase document to help us identify that ESMP is the designated school for your child to register. If you or someone you know has a child turning 5 on or before Dec 31/25, please share this information with them.
- c. Staffing: The admin team are beginning initial staffing conversations this month at the Board Office. Staffing will not be finalized until June. We are currently waiting for divisional input on the number of projected students and class configuration for the upcoming school year. As always, we will have a combination of single grade classes and combined classes in both the English and French Immersion streams.
- d. School Fundraiser after Spring Break: potential details discussed, focus on wellness, want to make stronger connections to outdoor activities.
- e. Upcoming Dates:
 - Family Movie Night for K-5 on Thursday, Jan 30
 - Kindergarten 25-26 Information Evening on Thursday, Feb 20 in the Library @ 6:00 pm
 - Gr 6 25-26 Information Evening on Thursday, Feb 27 in the Library @ 6:00 pm

7. Lunch Program Coordinator's Report - Melissa Brandt

- a. We have 314 students officially registered for lunch supervision. Approximately another 125 students stay at least part time.
- b. A fourth round of arrears notes was given to teachers last week. These were sent to all students owing money in their accounts as of the day on the form. I am updating the spreadsheet as fees are collected by teachers and given to the office staff. A number of families have paid January fees or second term (Jan-March fees), and still others have contacted me to let me know when payments will come in. All of which continues to keep us in the positive for paying lunch supervisor staff.
- c. We currently have 5 full time supervisors, 2 half time supervisors, and 4 part-time supervisors. We have had a few interviews for filling vacant positions, and I am in the process of contacting references for a few of these. We are very thankful to the school staff who are supporting the lunch program with consistent low staff numbers this month due to parttime staff schedule conflicts, and illnesses and other life circumstances. We are hopeful that a few new supervisors will help in these times, and that I will be able to be back to circulating in the halls and supporting staff and students during the lunch hour.
- d. In November, the lunch staff that needed CPR and first aid certification, or recertification, attended a training day. And in early February we will head to a division led training on strategies for dealing with students with difficult behaviors during the lunch hour.
- e. Finally, I have included in the last few school newsletters information about 2024 tax receipts, and will work on those as requests are submitted by parents/guardians.

8. Greenspace Report - Erin Harris

Things are continuing as per usual, new grants to be applied for this spring, quotes to be received soon from 2 playground companies (Colcat (they are the Henderson playgrounds official installer) - need this for next phase of grant application). May need to loop in a 3rd company. Feedback from Winnipeg foundation – for success with this project, need more quotes. Also streamlining pizza lunches and the money will be put towards this project, pizza order to be done online to make things easier. Plan is to meet again in March

9. New Business/Roundtable Discussions

- a. Purchasing new tables for the school. Proposed 6 new 6-ft foldable tables to

replace or compliment the 4 already in use. Proposed budget of no more than 60\$ per table from CSA funds.

1st: **Ehab Samuel, Chris Dasch**

2nd – **Erin H, Erin B, Crystal...**

- b. Staff Appreciation to be celebrated (April 11, 2025) – discuss plans at the next meeting, \$425 to be put towards staff appreciation (Oct minutes), this \$ is from Peak of the Market fundraiser
- c. February = I Love to Read Month – Erin H is looking for anyone who would want to read to the kids (grandparents) – reach out to Erin H.
- d. AK and CS request having a presence at the upcoming Grade 6 and Kindergarten info nights on Feb. 20 & 27. Agreed that CSA will provide an info slide for the PP presentation and introduce the CSA.

10. Meeting adjourned – Time 7:32 PM

1st –Amanda Yakel, 2nd - Crystal Samuel

Next Meeting February 18th, 2025 on Teams