**ÊSMP – Community School Association Meeting**

**May 20th, 2025 at 6:30 PM**

**1. Welcome and Call to Order:** Amanda Y., at 6:31pm

**2. Approval of April 2025 Minutes**

Approved - 1st – Amanda Y. 2nd – Tanis Z.

**3. Old Business**

* Oh Donuts confirmed for teacher/staff appreciation gift from the CSA on June 9th. Drop off in the morning before 10am. Numbers are 90 staff total.
* 2025-26 CSA meeting dates have changed to in-person based on a majority decision that they are more beneficial and productive versus online. These in-persons will be weather dependant during the cold months, with the decision to keep in-person or do online, being made the Monday before the meeting date.
* Babysitting will be provided for the 1st two meetings (Sept/Oct 2025) and will continue if we determine there is a need for the following months.

**4**. **Administrators’ Report – T. Ziprick, C. Dasch and C. Coppinger**

* Upcoming Dates to be aware of:
  + - May 22 – Divisional Powwow at REC
    - May 22 – MY Track & Field Day grs 6-8 (rain date May 23)
    - May 29 – A Day in the Life of Kindergarten (Next year’s Ks 25-26)
    - June 4– Band Concert
    - June 6 – EY Field Day (rain date June 13)
    - June 9 – Coordinated Day (no classes for students)
    - June 23 – Gr 8 Year End Celebration
    - June 25 – Gr 5 Year End Celebration
    - June 27 – Reports released to families
    - June 27 – Last Day of Classes with early dismissal at 2:25 p.m.
* Open House and BBQ for next year on Thursday, Sept 11/25, with entertainment agreed upon (if they are available). Donations for the entertainment will be going to the music department.
* **C**lasses for next school year (25-26**)** – We are still solidifying staffing, class configurations and room numbers for next year. Details will be released to students/families when report cards come out on the final day of classes. Also, we will be sending classroom numbers with teachers’ names in the final e-memo of the year on the last day.
* Initial School Fundraiser Details (Well-a-thon): wellness tree on the wall in front of EY gym and classes are collecting leaves (each have a designated colour) to add to the tree as they complete activities. Well received by students and teachers. Fundraiser will wrap-up May 23rd.

**5. Lunch Program Coordinator’s Report – Melissa B.**

* With having hired a few new supervisors, our team now has 10 full time supervisors, 2 half time, and 5 casual supervisors. We expect 1 more full time supervisor to be starting will us shortly. This has meant that we have had enough staff to supervise all areas of the schoolyard and all classrooms inside with a good ration of supervisors to children.
* We are continuing to interview for the coordinator position, with the hopes of having someone hired before the end of the school year.
* Reminders for outstanding lunch fees, both by emails and notes home in lunchbags, continue to be helpful, and a majority of families have made payments including June fees.
* We have 347 grade 1-5 students who stay for lunch most days, and 71 kindergarten students who stay every other day. (Approximately 380 students under our care each day, not including sporadic attendees or students with EA support.)
* Lunch Committee used some funds to purchase soccer balls, basketballs, and chalk for use at lunch recess. These have all been well used.
* In June we will have supervisors fill out a self evaluation form and indicate whether or not they would like to return to work in the fall. These will then be given to the lunch committee and new coordinator to review.

**6. Treasurer’s Report – Amanda Y.**

Starting balance April 15th, 2025: $3117.27

Expenses: - $368.89 Pizza for April CSA Meeting & $42.00 Babysitting

Profits: - $116.30 Spring Musical VIP fundraiser

Balance as of May 20th, 2025: $ 2822.68

**7. Fundraising Report – Crystal S.**

Spring musical: profits were $116.30 and will go directly to Music department.

Glenlea

* Campaign was successful with 3900$ (approx.) total sales, including gift cards, giving profit for the school of: $954.29 to be sent via cheque…
* Cheque delays due to postal strike; we will pick up cheque when it is ready in June.
* Will send pick up reminder via email directly to those who ordered from the CSA email and school email.

Peak of the market

* Campaign registration opens online June 2 for the fall 2025. We will register for delivery date Oct 7th (Tue). This delivery date is early but gives us time for leftover orders to be picked up on Oct 8th if needed, as Oct 9th & 10th are both professional days and school will be closed. Order deadline must be 10 days before the delivery date…therefore we need to have an order deadline of Sept 26th to accommodate this therefore we need to start our campaign efforts in the 2nd week of school.
* Prices have been adjusted (inflation) bundles will be priced at $20/$30 with 50% school profit.

List of next years (potential) fundraisers

* Peak of the Market Vegetables
* Winter concert VIP
* Kernels Popcorn
* Spring musical VIP
* Band Concert VIPS
* Gleanlea Greenhouse
* Mabel’s Labels
* Aunt Sarah’s/ World’s Finest Chocolates
* Little Caesar’s pizza kits
* Spenst Bros pizza
* Cilantros samosas
* Mitchels Soup co.
* Show & save
* Cookbook fundraiser
* Activate
* Yard sale
* Bothwell cheese (combined with) Timothy’s Meats or Central Meats

**8. Greenspace Report – Chris C.**

* Nothing new to report.

**9. New Business/Roundtable Discussions**

* No new business discussed.

**11. Meeting Adjourned – Time: 7:25 PM**

1st – Amanda Y. 2nd – Melissa B.

**Last meeting of the 2024-2025 year. See you in September.**