



**SALISBURY MORSE PLACE SCHOOL
HOME OF THE VIPERS**

**CSA Meeting October 15, 2024
In-Person @ ESMP
6:30pm**

Attendees:

Vice Principals: Chris Dasch, Chris Coppinger

CSA Chair: Amanda Yakel

Secretary: Teresa Sousa

Fundraising Committee: Amanda Cowan, Crystal Samuel

Parents / Community Members: Alina Coleman, Lyssa Anderson,
Dagnathew Addis

Regrets: Tanis Ziprick (Principal)

1) Welcome, Call to Order, Time: 6:30pm

2) Approval of last month's minutes

a) Approved: Amanda Cowan

b) Seconded: Chris Dasch

3) Old Business

- Treasurer position still needs to be filled, pushed till next meeting

4) Principal's Report - Tanis Ziprick (Absent) (Presented by C. Dasch & C. Coppinger)

1. Staff Professional Development

- On Oct. 2, at our Staff Meeting, the focus was on our divisional mandate of EQUITY and EXCELLENCE, providing teachers to have time to dialogue excellent strategies they employ to ensure all students have an entry point for learning in the classroom
- On Oct. 25, MTS PD Day, staff are attending MTS pd conferences in a wide variety of areas that connect to their own Professional Growth Plans (PGPs). Educational Assistants will be attending divisional p.d.

2. Report Card Information and Student Led Conferences – teachers will be collating data collected from observations, conversations, and products, compiling their findings on your child's report card on Friday, Nov 1 (no classes for students). Student Led Conferences are on Thursday/Friday (Nov 21/22). Ensure you have booked your student led time through Conference Manager, with open/closing dates and times sent

in an e-memo to families. This year, we have an in-person conference option for families only (both days).

3. **Remembrance Day Assembly**- will be held on Friday, Nov 8 on TEAMS for the whole school.
4. **Orange Shirt Day- Friday, Sept 27** - Our IAA committee planned activities to further students' understanding about residential schools and how "Every Child Matters". We had two separate in-person assemblies (EY and MY), featuring songs, dancers, read alouds and videos. We welcomed a parent drummer and a former student who did a Fancy Shawl Dance for our students and staff. Our MY students spent time with Elder Norman Meade.
5. **Lockdown/Hold & Secure Drills** – two of each drill per year must be conducted, according to policy EBCBB-R, being held in November. There will be a letter sent home to families before the drills take place. Teachers have been talking about procedures for these drills and Fire Drills since the beginning of the school year, in age-appropriate ways.
6. **Clubs and Extracurricular Moments for Students** – we have had a variety of activities and opportunities for students introduced this month, including MY volleyball, music clubs in the EY classes, and cross-country clubs for EY and MY. Staff are committed to providing students with extra experiences whenever possible.
7. Our first **family Movie Night** (Playground Fundraiser) is coming up on Thursday, Oct 24. Our school team will be following a similar format to the last movie night we had.
8. **BSSIP evening for families** is coming up on Thursday, Nov 14, which includes a Story Sharing evening and dinner.
9. **Alumni Event** raised over \$6500 to go towards the playground initiative.

5) **Lunch Program Report** - Melissa Brant (Absent) (Read by C. Dasch)

"We have 277 students officially registered in the Lunch Program, however I will be resending registration forms to students who have been staying but have not submitted a form.

After reminder notes and emails went out in September we were able to recoup a good amount of outstanding fees. New reminder notes and emails will be sent out again shortly to families in arrears for lunch fees up to and including October. We appreciate the number of families who have been able to pay for term one or the full year fees in advance as this has helped to ensure that we have funds in the account to pay lunch staff.

We currently have 7 full time supervisors, and 5 part time supervisors, Some days we are able to cover the 19 classrooms comfortably, and others we need to stretch a little.

We are still looking to hire a few more full-time supervisors as the ideal would be to have 12-13 supervisors each day. Supervisors have been circulating well among the children outside and dealing with issues as they arise both outside and in the classrooms. The students still seem to enjoy the options of play at lunchtime and the divided soccer games by grade continues to be a noticeable improvement from last year. It had also been helpful that many teachers have reviewed with their students, and have signage in the classrooms for supervisors to refer to when the students need reminders of the expectations for lunch time behaviour.

CPR training will be held in November for any staff needing recertification or certification.

The government provided lunch cart program started since the last meeting, and after some teaching on part of school staff, and supported by lunch supervisors, the children are doing much better at lining up at the carts, being polite, and taking only what they need. It has been a healthy addition to growing bodies and has negated the need for lunch program to provide emergency snacks.” - Melissa

*It is very helpful to have fees paid in advance, this is not a school funded program, it is its own entity and supervisors need to be paid.

6) Treasurer’s Report

Previous Balance (Sept 17, 2024)		\$1,670.68
	Withdrawals	Deposits
Glenlea Greenhouse June Fundraiser Portion given to Greenspace	-\$484.43	
Childcare for Sept CSA Meeting	-\$35.00	
Balance at Oct 15, 2024		\$1,151.25

7) Fundraising Report - Crystal Samuel

Peak of the Market

- Huge thank you to everyone who helped support with Peak of the Market, Grade 8 leadership and Mrs Price’s students.
- Over due orders from Harold Hatcher school were added onto our order with approval from Tanis Ziprick.
- Total order garnered \$2,180 in profits. \$1,425 for SMP and \$755 for Harold Hatcher. We can expect the cheque from Peak of the Market within 30 days of delivery date.

- Motion put forward to divide the profits: \$1,000 to Greenspace/Playground Project, and remaining \$425 towards CSA for a future teacher appreciation gift. Motion was voted on and approved.
- There were some extra veggies that came with the order and they were donated back to the community.

Comments / Takeaways from the fundraiser:

- It is a very successful fundraiser from a profit stand point
- Drop off / unloading the delivery truck was a bit of a mess
- Need to request an AM delivery time, possibly pay to have a private company unload the truck right into the gym for us
- Needed muscle to lift all the 50lb bags of produce
- A little more structure with the bagging of veggies, e.g. bag potatoes first so that they are on the bottom of the bag. However the “trick or treat” style system really worked well
- Request a middle of the week delivery date rather than end of the week, so if parents want to sell to coworkers they still have time to drop produce off at work (before the weekend)
- Possibly start the campaign earlier; paper flyers gave a big boost in sales

Mabel's Labels

- needs to get onto weekly email

Kernels Popcorn

- Concern over how the fundraiser is run: paper order form, cash orders only. Not as simple and easy as having online orders
- Conflict with doing it for Christmas because the daycare is doing it at the same time.
- Possibly for Easter? (Possible conflicts with Well-Athon)

Winter Concert VIP Parking & Seating

- Still a go, may run along side Made in Manitoba fundraiser
- Monies earned would go towards Teacher's Appreciation fund, and the Makerspace

Open discussion:

- Discussion that the Makerspace fund should get a name change to something that is more clear. “Classroom Resources” was suggested. This will help with transparency when communicating to parents about where the money in this fund is going. (Review at next meeting)
- Due to the success of the Winter Concert VIP fundraiser, what is the possibility of running similar fundraisers for the Spring concert? Any band concerts? Would the money then go towards CSA or BPA?
- Crystal brought a mock-up of an Upcoming Fundraiser memo that would go out via email to all parents. Input and feedback were taken on the layout.

8) Greenspace Report - Erin Harris, Nikki Gagnon

- no formal report provided

CSA would like to know:

- When does the Greenspace group meet, and who would be the contact person(s)? Emails?
- We would like to receive a report to know where we are money wise; a report where are we on grants.
- What does it take to write a grant?
- Parents are wondering how long till the playground is built?

9) New Business

- no new business

10) Meeting Adjourned, Time: 7:21pm

Next CSA Meeting:

November 19, 2024 - Virtual Meeting on TEAMS

Email the CSA if you would like to be sent an invite / link to join:

salisburymorseplacecsa@gmail.com