



SALISBURY MORSE PLACE SCHOOL
HOME OF THE VIPERS

CSA Meeting September 16, 2025
In Person @ Salisbury Morse Place School
6:30pm

Attendees: SMP Admin: Tanis Ziprick, Chris Dasch, Chris Coppinger
CSA Chair: Amanda Yakel
Secretary: Teresa Sousa
Fundraising Committee: Crystal Samuel
Seven Parent / Community Members present

1) Welcome, Call to Order, Time: 6:31pm

2) Old Business

- Approval of May 2025 Minutes: *Approved* - 1st: Ramona, 2nd: Crystal
- Treasurer position still needs to be filled

3) Principal's Report

- a. Current Enrolment - 715 student
- b. Current Staff - 60 teachers (includes some 0.5 staff), 22.5 Educational Assistants, 1 library technician, 3.5 secretarial staff members, 3 custodians, and 4 custodial aides.
- c. Staff new to the building – By Classroom:
 - Ms Claire Campbell (gr 8 term for Katrena Johnson LOA)
 - Ms Olivia Janes (gr 7 term for Russel Vokey LOA)
 - Mx Taylor Daigneault (Teacher Librarian term for Courtney Nagasaka LOA)
 - Mme Sarah Legoupil (Gr 5 FI)
 - Mr. Sawyer Lambourne (Gr 5)
 - Mrs. Chandrika Patel (Gr 4-5 term for Reegan Kuran LOA)
 - Ms Bina Rubin (Gr 2 term for Tori Vaggs LOA)
 - Mrs. Tamara Sanderson (Kindergarten)
 - Ms. Lena London (IAA Support Teacher for Lisa Tryon LOA)

- d. Life Threatening Allergies – nut free school, notes are in process of being sent home for those students w/ LTAs. Stop signs outside of each door are posted to identify food allergies in that room.
- e. E-memo and electronic information – weekly e-memos will go out at the end of every week with reminders about school wide events, important dates coming up, etc.
- f. School Events –our website contains important details for families. Please refer to the weekly e-memo for families.
- g. Potentially Sensitive Outcomes in Health – teachers will be covering PSO in health during the year. All have received divisional training in these areas. Please refer to curriculum documents online and contact your child's teacher if you have questions.
- h. School Plan Goals - All line up with our divisional priorities...Please refer to a copy of the community report that went home the final week of June. We are concentrating on the priorities of Literacy, Math connections, Safe & Inclusive Schools and Creating Inclusive Classrooms
- i. School Based Fundraiser – We plan to have this in the new year to raise money to go toward school events. Our Vice Principals will be sending out details in the final term. We will stick with the same timeline we have had (after Spring Break, Well-a-Thon).
- j. Fundraising Report to the Board of Trustees – Admin will be submitting a list of potential fundraising ideas that our CSA, Band Parents Association, and school are considering. This is due on September 30/25 to the Board Office. Tanis will be filling out the CSA's options for this year, to have one report submitted for ÉSMP.
- k. Bus Evacuation Drills, Fire Drills and Lockdown/Hold & Secure Drills – all worked on throughout the school year, as per policy. Our first Bus Evacuation is coming up later this month. We are required to have 10 Fire Drills throughout the year; we are required to have 2 Lockdown/Hold & Secure Drills each throughout the year.
- l. Continued Grants for ESMP – we have received two important provincial grants that aim to have parents in the building more often, to partner with schools and increase sense of community:

- Community Schools Program Initiative (CSI); we are advertising for a Community Connector position
- Building Student Success with Indigenous Parents (BSSIP)
- Nutrition Grant: Food served daily morning and at lunch. Grab and Go: food for everyone.

m. Wish List for the building: A small amount of money for each classroom, SST, specialists to go toward purchases in their individual areas that would benefit students.

Additional Comments:

- Healthy hunger doing pizza lunches for early years again; mainly online ordering however there is an option to send in cash to the school. Only doing cheese pizza and saving the meat options for bigger, whole school events
- Reminders going out that all students should be crossing at a “controlled intersection where there are stop signs / patrols”. Staff are reminding students over the PA system in the morning announcements. Encouraging parents to role model good behaviour and safe practices.

4) Lunch Program Report

Currently do not have a lunch coordinator, a number of people are filling in and doing the work. The position is still open to anyone who is interested.

5) Treasurer’s Report

Previous Balance (May 20, 2025)		\$2,822.68
	Expenses	Profits
Childcare for May 2025 Meeting	- \$42.00	
Staff Appreciation (Oh Doughnuts)	- \$315.70	
Glenlea Fundraiser		\$954.29
Balance at June 27, 2025		\$3,419.27
Mabel’s Labels		\$54.85
Balance at Sept 16, 2025		\$3,474.12

6) Fundraising Report

Mabel's Labels - On going year round via the SMP e-Memo

Farm to Market (Peak of the Market)

- Started early this year, because we have an earlier delivery date
- Online ordering, orders due: Sept 26th
- Delivery date and parent pick-up: October 7th
- Will need volunteers to help with delivery; potatoes are packaged in 60lb bags and we need to unload the food ourselves from the delivery truck.
- PotM Only accepts online ordering, is there a way to make it able for families to bring in cash and we can pay PotM with the school's divisional credit card?

Shelmerdine Seasonal Plant sale (before Winter Break)

- poinsettias, holiday door swags, and wreaths
- no minimum sales required and a good profit; online sales online
- can be messy and we'd need a large enough space available to organize for delivery (EY gym will not be available due to set up for EY concert on Dec 17)
- Dec 10th as possible delivery date?

Jollibee

- Family Joy Nights - 20% profits of anything bought that night when you mention SMP school during your order
- Nairn Location only; online code for pick up and delivery orders

7) Greenspace Report

- Need to have a meeting with Parent Rep (Crystal)
- Looking at doing another alumni event to raise funds; currently thinking of holding a Trivia Night, waiting for board approval, possible date of Nov 30th
- Grant writing is the best way to get funds. Anyone who would be interested in writing / like to learn how to grant letter write can contact that school admin.
- City councillors are the ones to bug about grants, because they have access to cash grants and stuff that is very specific to us (SMP)

8) New Business / Open Discussion

- CHVN (radio station) has a classroom pizza lunch; QX104 has a teacher of the month (will send in iHop for the classroom).
- New format for EY winter concert in December: K - 3ish; Wed Dec 17th. Sounds like one concert, a break in between, and then the second concert. More info to come.

- possible involvement to get the WPS community support unit to view and monitor the intersection at Prince Rupert and London. SMP Admin will supply information about what our “trouble times” are usually around school bus times.
- concerns about some students (after school hours) going really fast on e-scooters on sidewalks and almost taking out other younger kids. Admin says they will try to educate the students and remind them that even after school hours they should be mindful of others
- “Night before School” event - having families come the night before the first day of school instead of the Meet the Teacher BBQ. Opportunity to meet the teacher, see the classroom, bring school supplies and pay for school fees before the “big day”. Possible for next year?
- A motion for \$ 482.20 of CSA funds to be moved to the EY music program.
Approved: 1st - Crystal, 2nd - Teresa

9) Meeting Adjourned 7:40pm

**Next CSA Meeting:
October 14, 2025 - In Person @ SMP School**