

September CSA Meeting Tuesday September 19th, 2023 6:30 pm

Attendees: Tanis Ziprick, Ashley Fletcher, Destinie Morin, Crystal, Theresa S, Erin Harris, Amanda Yakel, Melissa Brandt

- **Call to order**
 - 6:31pm Ashley Fletcher
- **Introductions**
- Discussions on what meetings will look like (in person/over teams etc)
- **Old business**
 - In October's meeting we will need to approve May and September minutes.
- **Fundraising – Amanda Cowen – covered by Ashley**
 - Pizza night Dominos – code gets handed out, families can order, and school gets a portion (band parents doing it once a month starting in October)
 - List from previous year: mables lables, glen lee/Shelmerdine's, Purdy's chocolates, peak of the market, kernels (coordinate with daycare Feb/April), five guys burgers, raffle for parking spots at concerts, bake sales for concerts, booster juice, perogies, gift cert. at Christmas,
 - Bake sale concern- division requirements that baked goods need to be packaged in a properly labelled and coming from a commercial bakery.
 - Suggestions for replacement of homemade goods-frozen yogurt tubes, candy tubes (more quality control)
 - Looking for someone to help fundraising for the greenspace project- looking to expand to a two-person role.
- **Treasurer- Mel- covered by Tanis**
 - September, 2023

1,025 - Main CSA line

599 - Maker Space
- **Principles Repot-Tanis**
 1. **Current Enrollment** – 760 students

2. Current Staff –60 teachers (includes some 0.5 staff), 24 Educational Assistants, 1 library technician, 4 secretarial staff members, 3 custodians & 4 custodial aides

3. Staff new to the building –

Student Services – *Ms. Anita, Mr. Ari, Mrs. de Graeve*

Classroom – *Mrs. Olafson (K Eng), Mme Verrill/Mme Raymundo (2 FI), Mme Flett (5 FI), Mrs. Hoffman (8), Mr. Ross (8), Ms. Fillion (8/Graphics), Ms. Lebrun (8)*

Specialists – *Mr. Mozdzen (PE)*

4. Life Threatening Allergies – nut free school, notes are in process of being sent home for those students w/ LTAs. Stop signs outside of each door are posted to identify food allergies in that room.

5. E-memo and electronic information – weekly e-memos will go out at the end of every week with reminders about school wide events, important dates coming up, etc.

6. School Events –our website continues to be worked on. Please refer to the weekly e-memo for families.

7. Potentially Sensitive Outcomes in Health – teachers will be covering PSO in health during the year. All have received divisional training in these areas. Please refer to curriculum documents online and contact your child’s teacher if you have questions.

8. School Plan Goals: All line up with our divisional priorities...Please refer to a copy of the community report that went home in June. We are concentrating on the priorities of Literacy, Math/Tech connections, Safe & Inclusive Schools and Community

9. School Based Fundraiser – We plan to have this in the new year to raise money to go toward school events. Mr. Dasch (Vice Principal) will be sending out details in the new year.

10. Fundraising Report to the Board of Trustees – Admin will be submitting a list of potential fundraising ideas that our CSA, Band Parents Association, and school are considering. This is due on September 30/23 to the Board Office. Tanis will be filling out the CSA’s options for this year, to have one report submitted for ÉSMP.

11. Bus Evacuation Drills, Fire Drills and Lockdown/Hold & Secure Drills – all worked on throughout the school year, as per policy. Our first Bus Evacuation occurred yesterday and today; we are required to have 10 Fire Drills throughout the year; we are required to have 2 Lockdown/Hold & Secure Drills each throughout the year.

12. New Grants for ESMP – we have received two important provincial grants that aim to have parents in the building more often, to partner with schools and increase sense of community:

-Community Schools Program Initiative (CSPI)

-Building Student Success with Indigenous Parents (BSSIP)

13. Wish List for the building: A small amount of money for each classroom, SST, specialists to go toward purchases in their individual areas that would benefit students.

- Discussion on some of the benefits of the grants, and how it would look at bringing families together because cost won't be so much of a factor.
- Wishlist for the building-small amount of money given to each classroom and learning space, staff appreciation.
- Playground initiative- Erin
 - Met today as the committee, playground company came to look at the current playground, gave great important tips example, warrant, diff companies to use.
 - We are at the stage to apply for grants, if approved can start making smaller changes to the current playground.
 - \$300,000.00 is the current amount we'd be looking at spending.
 - The committee is prepared to do fundraising as well, one being the movie night,
 - Discussion on how the land the school is located on affects grants etc
 - Aiming for October 19th for first movie night cancelling the 2nd
 - Money to use for the movie night could come out of the greening line
 - Full funds raised from movie nights throughout the year to go to greenspace- voted all in favor
- Lunch report- Melissa Brandt
 - The school year was started with 1 coordinaor and 7 supervisors. School staff were relied on as needed for absences due to illnesses or other unforeseen circumstances.
 - ●We received great interest in an email sent to school population about need for supervisors. Interviews were held with me and Sheri Stoez, and four positions have been offered for every school day, and one for every other day. 2 have started training last week, another will start this week, the fourth as soon as possible and the .5 supervisor will start end of September. This will leave us with 11.5 staff which will allow us to operate smoothly even in cases of absence due to illness, caring for ill children, or other circumstances.
 - 12 is the preferred number of staff for keeping with divisional ratio of 1 adult to every 60 students.
 - For the first time in years, all students are out to play for the first half of lunch hour, still in zones, and then all in to eat. By my observations this has been going very well. We have been reintroducing the playground equipment purchased last year. Children have been playing well together and behavioural incidents have been few.
 - Registration forms and lunch fees have been coming in consistently, and a deposit of over \$13,000 has been made into the lunch account. (High amount is due to many families paying fees for the first term or the entire year) Still more deposits to follow as more have been collected this week.

- The exact number of students registered in lunch program is yet to be determined, I estimate at least 350 students are staying roughly each day.
 - Staff salaries will increase in October in accordance with the raise in minimum wage. Amount was discussed at the last few Lunch Committee meetings, but not confirmed until seeing amount that would be in the account.
 - Supplies purchased included items for emergency snacks, more vests, bandaids and gloves, receipt books, and binders.
 - The first division led training session was held Sept 19th, a total of 5 staff attended and were trained/retrained on how to monitor students with special health concerns including asthma, diabetes, seizures, anaphylaxis, and cardiac conditions and how to act in case of emergency.
 - 2 more training sessions will occur over the school year on other topics yet to be announced.
 - Melissa and one supervisor also attended the school led URIS training on the first day of the school year.
- **New Business – Ashley Fletcher**
 - Call for members – vacant seat- treasurer, second fundraising coordinator, members at large.
 - Amanda Yakel -treasurer
- Members contact.
 - Amanda Yakel -treasurer
 - Crystal Samuel crystalsmeltzer@gmail.com
 - Teresa Sousa tmf004@hotmail.com
 - Amanda Yakel adyakel35@gmail.com
 - Ashley Fletcher – gremlinsmama@gmail.com
 - Tanis Ziprick – tziprick@retsd.mb.ca
 - Destinie Morin- destinielm@hotmail.com
 - Melissa Brandt- simplunchprogram@gmail.com
 - Erin Harris – eharris@retsd.mb.ca
- **Snack Cart-Erin Harris**
 - Runs in the am, feeds 120 kids a day, Ms Luna a EA is taking on the role to help,
 - Types of food to donate, granola bars, apple sauce pouches, things that don't require utensils etc
 - Something that allows kids feel like they belong and have supports within school

- Motion to Adjourn
 - 7:48 PM Ashley Fletcher, Melissa Brandt Second