**Community Schools Association (CSA)**

**Meeting Minutes**

**Date: Tuesday, February 21, 2023**

**Time: 6:35-7:16**

**Attendees**: Jess , Ashley Fletcher, Amanda , Yakel, Lyssa, Ashley Cowen, Stephan Tolu \*\*ask tnis for attendees last name and the list so I know who didn’t attend

**Regrets:**

1. **Welcome and Call to Order**
	1. Call to order at 6:35
2. Approval of Minutes
	1. Corredction to add Lyssa as attendee to precious meeting minutes
	2. Motion to approve- Amanda Cowen, second Ashley
3. **Old Business**
	1. Tanis Ziprick presented minutes from November, there was no meeting in December
	2. Confirmation there was no holiday treat provided as previously discussed in November meeting
	3. Motion to approve minutes from November – Alyssa, second Jess
4. **Fundraising Report – Amanda**
	1. Still getting ahold of Dave for the community space for the Glen Lee Fundraiser, hoping to get more info to Melanie by the end of the week.
	2. Morning of June 1st \*\*\*Waiting on details from Amanda\*\*\*
5. **Treasuerers Report- Jess**
	1. Nothing new as of now, Mel provided same numbers as last month \*\*\*get numbers from Tanis \*\*\*
6. **Principles Report -Tanis Ziprick & Rachel Reyes**
	1. Last Wednesday ( February 15) was grade 6 information evening
	2. Lots of families attended
	3. Previous week was kindergarten information evening, lots of families attended this as well
	4. Was over in under an hour, there was time to go in individual groups of staff to ask questions and get further information. Worked out very well
	5. The school has not been closed as a school of choice, as of now the school will not be accepting students who do not live within the catchment until September 30th enrollment numbers are in.
		* + 1. This is due to the amount of children in the school and the lack of space for a new classroom.
				2. With the amount of children already enrolled and the amount of walkups the school received not out of catchment enrollments will continue to not be accepted.
	6. Staff Professional Development Day is coming up on March 3rd
		1. Staff will be participating in the United way poverty stimulator in the morning
		2. This stimulator gives perspective of families that have challenges to make ends meet
		3. Staff will role play challenges faced by families in different scenarios
		4. This is aimed to help staff understand some of the challenges faced by families
		5. Afternoon will be spent working on finalizing report card writing, by looking at triangulated assessment for each student (observations, conversation and products)
		6. March 3rd at midnight report cards will be reviewed
	7. March 1st at 8:00am is kindergarten and grade 6 an up registration for the catchment area, id is required and listed on website. Encourage registration asap if members know of anyone considering, this helps for staffing.
	8. Marcg 16/17 is student led conferences
		1. Same format will be followed as term 1
		2. Friday morning meetings will be offered on teams, thrusday after school evening meetings will be made available
		3. Meetings are scheduled through conference manager
	9. March 22-24 Grade 7-8 Band Camp
7. **Fundraising – Rachel Reyes**
	1. **Wellness-a-thon will move from March to April**.
		1. Bingo card format on ways to contribute to personal wellness
	2. **Greening fundraiser will be moved from April to June**
		1. K-5 pizza sales (3x with one per month)
		2. BBQ will be June 9 same day as early years field day
8. **ESD clothing initiative- Tanis Ziprick**
	1. The school still has money available to be able to support families with winter clothing, this has been pffered through emails to provide support for families
	2. Whne purchasing winter cloting recieots are turned in and families will be reimbursed, this inclides sevond hand clothing. Clothing must be purchased first
	3. Contact Tanis Ziprick if interested at tziprick@retsd.mb.ca
9. **Lunch program report -Rachel Reyes**
	1. With the addition of another full time supervisor, we now have a total of 8 full time, 1 half time, and 3 casual supervisors. A ninth supervisor will be starting with us soon. This plus a decrease in illness (staff and children of staff) means we have not needed to rely on school staff for lunch supervison.
	2. Lunch monitors started at the beginning of February. These are grade 5 students in the leadership team who help out during the eating portion of grade 1 and 2 classes. They help with opening lunch items and wiping tables and generally reminding grade 1s and 2s of expectations when the supervisor is in the other classroom. Overall it has been a good experience, cutting down on the number of kids running to the next class to tell the supervisor something that happened.
	3. Clubs have been a welcome addition to the lunch hour. Gym Blitz, Yoga Club, and Lego Club have all been well attended. As have auditions for a spring performance. It is wonderful to see all the options the students have at the lunch hour.
	4. Email reminders each month of expected fees have been a good addition. Parents have emailed back to confirm what is owing in their childs account and a number have oaid fees up to current and some even until the end of the year. Admin team is startg t make calls to families who haven’t paid fees despite many written reminders
	5. Tax receipts for the 2022 calender year will be sent hoem this week
	6. At the last lunch committee meeting we discussed using some of the lunch program funds to help supply putdoor sporting equitments and also treats for the lunch monitors. As well as a raise in the fall for the lunch supervisors.
10. **New Business**
	1. Naomi will join next months meeting to show what they have to offer
	2. Suggestion of mables labels as apart of fundraising efforts, parents select the school when purchasing and the school will receive a portion of the profits
		1. This could be included on email blast explaining to it parents who may not be aware
	3. Suggestion for march meeting to be virtual, members oj with it, April meeting will return to in erson
	4. Concern brought up abot the school yard development poster schowing a pond, safety and accessibility was the concern.
		1. Taniss explained that these are just examples and potential layouts, greenspace would be chosen based on accessibility and safety, a pond would not meet those needs and does not meet the goal for the greenspace
	5. School Twitter handle @smp\_RETSD will be included in the email blast
11. **Motion to adjorn**
	1. 7:16pm by Ashley Fletcher