<u>Toba Tickets – Step-by-Step Purchasing Guide</u>

Link to purchase tickets: https://www.tobatickets.ca/online/article/milesmac

The following guide was created for ticket purchases made on a computer interface. Transactions made on a phone or handheld device may appear different from the images shown.

Step 1: Please read terms and conditions before beginning your transaction.

2024 CMMC DINNER, DANCE, & SAFE GRAD Welcome to the purchase portal for the 2024 CMMC Dinner, Dance, & Safe Grad. This is a private event and access is limited to those who have an account provided by the school. Please read the following carefully before purchasing. 1. During the purchase process, you will be asked to provide the name of the person using each seat, a meal selection for that person, and info on any allergies - do not start the purchase process until you have gathered this information. 2. When selecting your tickets, you will need to choose one graduate ticket as part of your first order. You can only choose 1. If you have provided the proper forms to the school, your account will also be able to add a guest ticket, and up to 8 additional family/friend tickets 3. Seating is by table. If you intend to sit with other people, we encourage you to all order at the same general time and communicate with each other on which table you are choosing. NOTE: If using a mobile phone, you can hit the "Choose Your Seats" option at the top of the screen during seat selection to choose from a map.

Here is the layout of the venue:

Step 2: Login.

Please login to your provided account in order to unlock your purchase options.	
NOTE: If this is your first time logging in, you will be required to update your password before continuing. We suggest bookmarking this page so it is easy to return to.	Graduate's 6 or 7 digit student
Only accounts that have turned in the required forms will be able to access the BUY button below.	(Can be found on Student/Parent portal or on Graduate's student ID card.)
Username *	Initial password (case-sensitive) = GraduateLastNameCMMC2024!
Password	(Some exceptions apply for hyphenated or common last names. Affected students will be contacted directly via Teams.)
Forgot Password	
LOGIN	

<u>Step 3</u>: After first login attempt, you may now change your provided password to one of your choosing.

Please login to your provided account in order to unlock your purchase options. NOTE: If this is your first time logging in, you will be required to update your password before continuing. We suggest bookmarking this page so it is easy to return to. Only accounts that have turned in the required forms will be able to access the BUY button below.		After initial login, you will be prompted to create your own unique password and re-login.
Username	*	
Password	*	
Forgot Password		
LOGIN		

<u>Step 4</u>: Once logged in, scroll and click "BUY TICKETS".

Username	*
Password	*
Forgot Password	
 2024 CMMC Dinner, Dance & Safe Grad Mon., June 24, 2024 4:30 p.m. 	TS

Continued on next page...

<u>Step 5:</u> Scroll to Seat Map. <u>Blue dots</u> indicate available seats. Click to select table. *At the event,* <u>seats will **not** be numbered</u>, therefore seat number is not important and is subject to change. Your spot at your table will be determined at the event on first-come, first-served basis.

<u>NOTE:</u> The seat map below is for <u>selecting/purchasing purposes</u> only. **Use the <u>venue map</u> to see** how tables will be arranged at the venue.



VENUE MAP

Γ	Floor Map is based on maximum capacity.	AV TABLE	;			
	Canadian			Table Numbers and Pl	acement subject to change	/
	45654 45654 45654 4565 10 59 011 10 52 011 10 49 011 10 42 0 40 00 10 10 00 00 00 00 00 00 00 00 00 00	1 10 39 01 1 10 29 01				
	10 58 001 10 53 001 10 48 001 10 43 0 10 58 001 10 53 001 10 48 001 10 43 0 10 58 001 10 53 001 10 48 001 10 43 0 10 58 001 10 53 001 10 48 001 10 43 0 10 58 001 10 53 001 10 53 001 10 55 000 100000 1000 1000 1000 1000 100000 1000000	1 460 1 40 38 01 7 Vege		23 011 10 18 011 10 23 011 10 18 011 10 02/1 10 02/1		
	400 57 00 10 54 00 10 47 00 10 44 0 400 57 00 10 54 00 10 47 00 10 44 0 400 57 00 10 54 00 10 47 00 10 44 0 400 50 00 10 54 00 10 40 00 10 10 10 10 10 10 10 10 10 10 10 10	10 37 01 10 37 01 12 22	657, 657, 10 34 01 10 27 01 Kegy Kegy		4507 4607 10 14 01 10 7 01 4029 4009	
		4 (2005) 1 10 36 01 7 № 25 ² 10	45074 45074 10 35 01 10 26 01 46027 46027	4507 10 25 01 10 16 01 4292 4292 4292 4292 4292 4292 4292 429	4505 4505 10 15 01 10 6 01 10 6 01 10 6 01	
L						m

<u>REMINDER</u>: Map shown is based on maximum occupancy. Tables with vacant seats may be combined and table numbers/arrangement is subject to change.

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Step 6: Select your ticket type.

<u>NOTE</u>: Graduate's ticket must be selected/purchased before subsequent tickets can be purchased.



<u>Step 7:</u> Repeat process for Guest or Family/Friend tickets. <u>NOTE:</u> Guests/Family/Friends are **not** required to sit together.

Step 8: Add selected tickets to cart.



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Step 9: Review tickets and continue.

тю	CKETS							
202 Mo	A CMMC DINNER, DANCE & SAFE GRAD n., June 24, 2024 4:30 p.m.							
	Section	Row	Seat		Price Type	Price Zone		>
	Table 36	Spot	1	÷	Miles Mac: 6 🗸	* Dinner Tickets	\$95.00	•
	Section	Row	Seat		Price Type	Price Zone		
	Table 36	Spot	2		Miles Mac: C 🗸	* Dinner Tickets	\$95.00	
R	EMOVE SELECTED ITEM						Event Total Amount \$190.00	
						Events Total Amount	\$190.00	
						Service Charge	\$5.70	
						Grand Total	\$195.70	
						Delivery/Handling: Total order price does not include d	elivery fees, if applicable	
								_
C	ADD OTHER EVENTS					CONTINU	JE	

Step 10: Provide requested information for each attendee.



Step 11: Delivery and Contact Information

DELIVERY DETAILS	
DELIVERY METHOD SELECT DELIVERY. Click to select. E-tickets will be emailed prior to event on June 24 th . Tickets will be sent out by email approximately 1 to 2 weeks before the event	No Charge
Billing Customer UPDATE ADD CONTACT Billing Address Provide/Update billing address. WPDATE ADDAADDRESS	
Email Address testing@retsd.mb.ca UPDATE	CONTINUE

Step 12: Payment. Follow prompt to complete transaction.

PAY WITH A GIFT CARD OR	ACCOUNT CREDIT		
USE GIFT CARD/ACCOUNT	CHECK YOUR GIFT CARD BA	LANCE	
To use a gift card on this order, start by a	clicking the "Use Card" button.		
PAY WITH A CREDIT CARD			
Please select a Payment Method	below:		
O EXTERION ESTRES	(Massier Care)	○ VISA	
American Express	MasterCard	Visa	
PURCHASE SUMMARY			
Events Total Amount			\$190.00
Service Charge			\$5.70
Grand Total			\$195.70
CANCEL			PROCESS ORDER

Upon completion of transaction, an email confirmation will be sent. If <u>additional tickets are</u> <u>needed</u>, login again to make additional transactions.

If you are <u>unable to log in</u> for your initial purchase, it may be because the Graduate has not provided all the necessary documentation, or has unpaid fees. Graduates may reach out to Mme Santos or Mme Korantzopoulos for more information.