



**CSA Meeting November 18, 2025
In Person @ Salisbury Morse Place School - Library
5:30pm**

Attendees: SMP Admin: Tanis Ziprick, Chris Dasch, Chris Copfinger
CSA Chair: Amanda Yakel
Secretary: Teresa Sousa
Treasurer: Amanda Cowan
Fundraising Committee: Crystal Samuel
Parent / Community Members: Ramona, Lyssa, Daqnachew

1) Welcome, Call to Order, Time: 5:31pm

2) Old Business

- Approval of Oct 14 Minutes:
 - *Approved - 1st: Crystal 2nd: Ramona*
- Teacher Survey:
 - 18 anonymous responses to the survey.
 - No negative responses. A number of responses asked for dry-erase markers for the classroom as well as the possibility of CSA partially funding for buses when it comes to field trips.
 - Thoughts from Admin: CSA could fund for one event for next year because we need to see what we have raised and what we could afford (Admin says it's about \$3000 to give everyone **or** \$3 per student to cover costs for transportation), to give out for next school year
- Connection Council Meeting:
 - Amanda Y and Crystal attended Oct 22nd; it was a gathering of RETSD parent council groups to get together and discuss different topics. This meeting was mainly information based and in lecture format.
 - Discussed RETSD strategic plan for 2025-2030, Leadership governance and management, Role of the board of trustees, Role of senior administration, Board priorities, and explained that the board of trustees works for you, the parent.
 - Next meeting will be January 13th, 2026 and topics will be: PAC Engagement Strategies, Student Transitions Between Schools, Managing Events and Hot Lunch Programs, Lunch Programs, Transportation

3) Principal's Report

1. Remembrance Day Assembly – we had a beautiful school wide assembly on TEAMS for all students and staff on Monday, Nov 10/25. Our EY students and our MY students participated in powerful presentations, that included music, the spoken word, art and special video clips. Thank you to our music teacher, Mrs. Neufeld, along with many of our adults, who worked committedly to put this together.
2. Student Led Conferences are coming up this week on Thursday, Nov 27 (after school/evening in person). There are no conferences the following Friday morning, as that is not a coordinated/admin day. Conferences are booked online through Conference Manager. Parents must register to create an account for their child(ren) and then book a time for a conference. Please contact your child's teacher by email if you are hoping for an alternate time to meet.
3. Report Cards are available as of Thursday, Nov 20. Please review your child(ren)'s report in its entirety before our student led conferences, so you are aware of the details in the report card.
4. Thank you to our families who are planning to support our Book Fair, which runs during Student Led Conferences. Purchases go towards accumulating points that can be used for books for our school libraries.
5. Staff Professional Development - Our Nov 7, we focused on a school wide book study our staff have been reading about fostering resilience amongst students, and teaching from a trauma informed lens. Staff will be engaged in conversations around those documents, as well as having planning time for term 2.

4) Lunch Program Report

- Raquel is the new lunch coordinator. Approx. 400 kids attending; 12 -14 lunch workers but always looking for more. Always hiring and if you are interested please contact admin staff

5) Treasurer's Report

Previous Balance (Oct 14, 2025)	\$2,949.92
Expenses	Profits
Childcare for Oct 2025 Meeting	- \$42.00
Peak of the Market Fundraiser	\$1650.00
Balance at Nov 18, 2025	\$4,557.92

6) Fundraising Report

Mabel's Labels - On going year round via the SMP e-Memo

Shelmerdine Seasonal Plant sale

- Online orders will start Nov 3rd, order deadline is Dec 3rd
- Delivery / Pick-up: Dec 10th in the MY Gym
- no minimum sales required and a good profit:
 - Poinsettias \$20 (\$6.50 profit)
 - Swags \$45 (\$9.50 profit)
 - Wreaths \$50 (\$7.50 profit)
 - Gift cards (10% profit)
- Vouchers available for purchase online and can be used in store until Dec 23rd
- Fundraiser is currently advertised on the school website

Jollibee

- Nov 21st (e-memo advert is out)
- Family Joy Nights - 20% profits of anything bought that night when you mention SMP school during your order
- Nairn Location only; online code for pick up and delivery orders

Gr 6 Band Concert Seat Donation

- Draw happened today; raised \$50 for MY band

EY Winter Concert VIP Seat and Parking

- Donation and ballot box at Student LED with handouts to go out to involved students
- Draw is Dec 15 for seats and parking, only for the evening concert, not the afternoon

Aunt Sarah's Chocolates

- Idea put forth to invest in a number of boxes of Aunt Sarah's chocolate bars
- Comments: you purchase the chocolates up front (boxes) and then you can take as long as you like to sell them. Where to store 16 boxes of chocolates? No space in school. About \$816 up front cost for 16 boxes (that gives us free shipping).
 - Admin brought up the point that instead of selling Aunt Sarah's we could sell regular chocolates from say, Costco. Do a trial-run at the Student led conference and see how much we sell
 - Motion put forward by Crystal to set aside \$400.00 for the purchase of chocolates
 - Motion *approved*.

Kernels Popcorn

- School wide sale around March break (Mar 26?) with Band Parent Association (BPA)
- MY sales would go to BPA, EY sales to CSA

7) Greenspace Report

- Greenspace committee met 2 weeks ago with SMP Admin team.
- Alumni Trivia & Treats event - Sunday Nov 30, 1pm - 4pm
 - (anyone is welcome you don't have to be an alumni)
 - Tickets are \$20 and available for purchase at the office, \$10 support tickets
- Pizza lunches for early years all goes towards green space.
- Two quotes in and still looking for a 3rd; still looking for grants
- New city councillor for the area (Emma Durand Wood) has reached out to our PAC about possibly helping us; plan is to send out a reply email with SMP Admin cc'd, and have Amanda Y and Crystal to meet Emma in person again

8) New Business / Open Discussion

CSA review of RETSD policies

- On the heels of the Connection Council meeting, CSA admin would like to take a moment at the end of meetings to review some RETSD policies that pertain to us as a parent/community council.
- All policies can be found on the RETSD website, under Your RETSD > Policies
 - Policies reviewed this meeting: JJE-R - School Fundraising; KBEA - Parent Committees Fiscal Accounting and Reporting

Motions

- Printing bill of \$13.61 for ink, owed to SMP.
 - Put forward by Amanda Y and *approved*.
- Profits from Peak of the Market to go to the Greenspace fund
 - Put forward by Crystal and *approved*.

9) Meeting Adjourned: 6:48

Next CSA Meeting:

January 21, 2026, on TEAMS at 5:30pm
Please email Principal Tanis Ziprick @ tziprick@retds.mb.ca for the link.