

# Donwood School PAC 2013-14

## Minutes

**Tuesday, Apr. 8, 2014 – 7:00 pm**

Present: Connie Janzen-Winter, Jenni Ives, Emily Friesen

Regrets: Tamara Roehr, Brandy Koebel, Cyndi Sawatsky, Linda Hirt, Tanya Horton

Administration: Christine Anderson, Ryan Francis

**Opening – Welcome and intros** Connie

**Review of Minutes** Connie

**Administration Report** Christine & Ryan

- Discussions within the school and division will take place around food handling certificates and possible implications
- Parking and student drop off (drop off loop briefly discussed); teachers & staff now have parking passes to park in the parking lot

**Treasurer** Noreen

• General Account	1925.55
• Hot Lunch	3078.55
• Greening	2,274.49
• Fundraising	500.00
• Greening Maintenance	2,500.00

- We had the curling shed longer this year due to the weather. The additional cost was \$92.40.
- Staff appreciation expense was \$365.68.
- Hot Lunch last month made a profit of \$411.90.

**Hot Lunch** Jenni

- We will no longer be accepting late Hot Lunch order forms; if the forms are not received by the due date, they will be returned home with the child
- Next hot lunch is May 9

**Fundraising** Jenni

- Forms are out and some are already being returned
- Due date for order forms is Thursday, April 10
- PAC approved the use of PAC funds to purchase refreshments for the volunteers on May 13 (plant pick up date)

**Greening**

Fran Trafiak

- No report

**New Business**

Connie

- Newsletter calendar indicates PAC meetings in the school library – Christine will look into it, as the PAC meetings are held in The Hut
- The January, February and March 2014 minutes are currently in the 2014-2015 folder in the Parent Association tab of the Donwood website – Christine will have them moved into the 2013-2014 folder
- Elections will take place next meeting, on May 13
- Nominations were accepted for the following positions:
  - Vice Chairperson – Brandy Koebel, Tanya Horton & Linda Hirt
  - Fundraising – Brandy Koebel

Meeting Adjourned at 7:30 PM

Next Meeting Date – May 13, 2014 – 7:00 pm

Minutes by Connie Janzen-Winter