

CPET Parent Advisory Council

Administrators' Report

May 22, 2013

1. Staffing:

- a. Term contract issued to **Abby Schmidt** replacing Mr. Mousseau while on medical leave of absence.
- b. **Duncan MacLeod** transferred to CPET for new position Math/Science.
- c. Ms. **Chantal Lavergne** (term) hired .857 for English and *sciences humaines*.
- d. **Martin Frédérick** hired full time permanent for Français and Art dramatique.
- e. **Resource** position pending.

2. Updates:

- a. *Mot Juste* April/Spring Edition newsletter posted on school website.
- b. MUNCH program has ended. Fifteen CPET students are lunch hour mentors for EMU students. Construction of school-themed tipi is entering planning phases.
- c. Bolivia and France trips were successful.
- d. April 18 Term 03 report cards and April 25 parent-teacher interviews...
- e. April 19 Coordinated Day – school plan. New Divisional Priorities include Literacy, Numeracy, Safe Schools, Assistive Technology. School priorities for 2013-14 will focus on Français, Safe Schools, and Numeracy.
- f. April 19 Senior Prom raised an additional \$600 raising our total to \$6600 directly from CPET initiatives for Stansberry.
- g. Wi Fi wireless is now installed in the school. Staff and students now have Internet access on school grounds for their personal devices. Students seem to be making good use of service.
- h. Maintenance Department will be installing new lockers only in September 2014. Each student will have a half locker. Admin also looking at returning to school-issued locks for the upcoming year.
- i. Maintenance also looking at renovating the front office. Plans and details pending.
- j. Reiterate our thanks to PAC and parents who assisted in staff appreciation luncheon.

3. **Mot Juste** – Next edition of our newsletter expected towards end of June. This summer edition will be posted on our Web site and printed copies will be made available for students/parents requesting them.

4. **Summer Mailout** – Will be sent out in early August. Letter will outline an introduction to purpose and structure of our new Teacher Advisor system.

5. **Exam Preparation** – Provincial Exams scheduled for May 27-29 (French) and June 03-06 (English). School Exams administered June 17-21 with final schedule determined.
Expectation that we will continue with after-school study sessions in the library for school exam preparation.
6. **Reporting** – Report Period 03 went off smoothly for printing . Teachers and administration will communicating particularly with parents of grade 12 students currently deemed to be at risk. CPET will recognize Honour Roll students in Mot Juste or Year end assembly? Policy established at Senior Years meeting at this time.
7. **Permission for leaving forms** - Forms under review.
8. **Staff PD** – May 17 CPET Day reserved for planning 2013-14 Teacher Advisor System.
9. **Calendar of events** - Posted on school web site. Upcoming events of note include:
 - a. French Provincial exams – May 08, 2013
 - b. Spring Concert – May 28
 - c. Athletic Banquet – May 31
 - d. Volunteer Recognition – June 12
 - e. English Provincial exams – June 03-06
 - f. ERP Spring Concert – June 04
 - g. School exams – June 17-21
 - h. Graduation exercises – June 27
 - i. Graduation Dinner and Dance – June 27
 - j. Early Dismissal and Term 04 report cards – June 28
 - k. CPET Fall mailout – 2nd week in August
 - l. CPET Office reopens August 19
 - m. Coordinated Day – No classes – September 03
 - n. First Day of School – September 04, 2013
10. **Trip planning** –France 2014 trips.
11. **Athletics**: CPET Rookie hockey tournament. Badminton. Soccer. Track and Field. Volleyball 'club'. Athletic Banquet scheduled for May 31, 2013. We are planning a spring volleyball 'club' and recruiting for 2013-14 volleyball coaches.
12. **Music** – Music Monday a P.R. success on May 06. National anthem was performed live and other performances were held throughout the day. Breakfast Television aired some programming from CPET in the very early morning and a follow-up article was written in the Herald.
13. **Student Council – Student report.**
14. **UNESCO** –We currently have groups working on social justice issues, improving the green space around the school, and reducing our ecological footprint through reduction of plastic bottles and composting. We are looking at forming PiNGs, project network groups with other schools for the upcoming school year. Ron Cadieux Michelle Williams