

# MEETING MINUTES

## SMP School Community School Assoc. (CSA)

FEBRUARY 20, 2018/ 6:30 PM / MY Library

### MEMBERS

IN ATTENDANCE: D. Busceti (Acting Principal), M. Popowich (Chair), H. McLean (Co-Chair), C. Simard (Secretary),  
T. Courchene (Lunch Supervisor). Members at large: H. Wiebe.

ABSENT: Sherry Brodie (Treasurer), Jenn Eccles-Kreger, Danielle Beaudry, Heather Campbell & Angie Taylor-Ungeran

### WELCOME/OLD BUSINESS/APPROVAL OF MEETING MINUTES (M. Popowich)

As Christa was unable to attend the January meeting, meeting minutes will be approved for Jan/Feb meeting in March.

### ADMINISTRATION REPORT (D. Busceti, Acting Principal)

- Mr. Busceti will be acting Principal until March 5<sup>th</sup> (as per the letter send home by Mrs. Nazeravich)
- Mme. Millman/Mrs. Nazeravich are both doing very well and are strong and open to any communications from the acting administration. They are both still involved with the school administration decisions and expect to return shortly.
- Zones of regulation lessons continue and the Safe Schools Committee continue to support teachers with implementing regulations with students
- Grade 7 and 8 art and band students will head to camp March 5, 6 and 7<sup>th</sup>
- Current enrollment – approx. 590 students
- MY basketball continues
- Mr. Busceti commented that we are a very busy school and that is wonderful to see!
- Jan 17<sup>th</sup> Youth Matters Conference (Gr 7 and 8)
- Jan. 23<sup>rd</sup> Police Service Presentations (gr. 3)
- Jan 23<sup>rd</sup> KEC dram presentation – (k and gr 1)
- Jan 24<sup>th</sup> – grade 6, 7 and 8 band and ensemble (3 concerts)
- Jan 29<sup>th</sup> Police Service Presentation (Gr. 6)
- Jan 31<sup>st</sup> Gr. 8 High School info sessions
- Jan 31<sup>st</sup> Project 11 Summit Meeting gr 4 and 5
- Feb. 5<sup>th</sup> to 9<sup>th</sup> Treaty Education for the MY
- Feb 6<sup>th</sup> Safe Schools Assembly (School wide)
- Feb 7<sup>th</sup> MTYP in EY gym (k-5)
- Feb 8<sup>th</sup> Olympic kick off assembly (k-5)
- Feb 14<sup>th</sup> gr. 8 visit KEC for tour
- Mad Science begins
- Feb 15<sup>th</sup> Earth Rangers Presentation
- Feb 16<sup>th</sup> Festival du voyageurs begins (Pancake Breakfast for all)
- Feb 20<sup>th</sup> to 23<sup>rd</sup> – Festival du Voyageur week
- Feb 21<sup>st</sup> Gr. 7 MTYP
- Feb 28<sup>th</sup> EY Literacy Night
- Feb 28<sup>th</sup> PINK day assembly. (This is the Red Cross Sponsored event and there is another PINK day coming up this Spring, in which the CSA would like to be involved in, suggestions were made to sponsor PINK T-Shirts, Put on a family cyber bullying education event, further discussions on this topic tabled for next meeting.)

---

## LUNCH PROGRAMME REPORT (T. Courchene)

---

- We currently have an average of 270 students staying over the lunch hour. There has been no change in staffing at this time although I am hoping that will change soon with the hiring of more supervisors
- We attended our 2nd PD day at Bernie Wolfe on Feb. 14. The topic was "Anxiety in the Classroom"; it was very informative and provided us with beneficial strategies to help students who may struggle with this issue as well as ourselves as adults.
- I would like to make a request that I, Tracey Courchene be added to the list for authorization when speaking to CANADA REVENUE AGENCY (CRA). **Christa Simard approved this motion, Marcela Popowich 2<sup>nd</sup> it, All in Favor.**
- I would also like to make a request for Mel Chem and Josh Klassen to be added as signing authorities at the bank. **Christa Simard approved this motion, Hayley McLean 2<sup>nd</sup> it, All in Favor.**
- It is very likely that we will end the year with a surplus so I would like to speak with Mrs. Millman first for some suggestions and as to how the money can be best spent.

---

## FINANCIAL REPORT (S.Brodie)

---

The financial report for FEB 20 2017 was presented by Christa Simard (Secretary)

2,854.30	Super Bowl Tickets
-----	
--	
8,186.92	
(16.50)	Babysitting Jan 2018
(740.00)	Winter Concert
(300.00)	Super Bowl Prize Payout
-----	
--	
7,130.42	Bank Balance Feb 16
225.00	Coming back from Olga's party (reported 220.00 in error @ Nov meeting)
40.00	Show & Save
-----	
--	
7,395.42	
(600.00)	Festival Breakfast
(573.78)	Maker Space Year 1 (\$1,200 less what has been spent)
(1,200.00)	Maker Space Year 2
-----	
--	
<b><u>5,021.64</u></b>	
<b>Discussed but not voted on yet</b>	
(500.00)	Grade 5 Camp

---

## FUNDRAISING UPDATE

---

1. Super Bowl Community Raffle (Christa): Despite being our 1<sup>st</sup> year and having some struggles, it was very successful! We made a total of \$2,854.30 and as of Monday February 5<sup>th</sup> 2018 we anticipated to pay out \$300 in prizes. As of the date of the meeting, we only paid out: 1<sup>st</sup> Quarter: \$50, 2<sup>nd</sup> Quarter: \$100 and Guaranteed Winners (0-0 & 29-29), 2 x \$25. As we were unable to contact the \$100 winner from the 1<sup>st</sup> quarter of the game, prize was not paid out. Our final total is: **\$2,654.30**. We will plan on putting on this fundraiser again for the 2018/2019 school term, due to the high amount of funds we could raise in one event. However we will need to recruit more volunteers and get information to families earlier.

Key points for next year:

- Send home ticket order forms to families in January
- Book selling tickets at Sobeys for more weekends in January (especially day before the game, as we sold 150 tickets!)

- 2018 Spring Craft Sale (Christa): Date has been booked for Saturday May 5<sup>th</sup> 2018 at the Morse Place CC. AS there is a Zumba class in the CC till 10:30 am, we will have the event from 1pm – 5pm, with set up from 10:30 am till 12:30pm. 2017 prices: Vendors \$25/table plus donation of \$15 donation towards the Silent Auction, Entrance Tickets: \$2.00 each and Kids 12 and under were free.
- Hoffman’s Fine Food (Marcela): With the success of the fundraisers to date and the upcoming Craft Sale, Christa motioned to cancel this fundraiser, as we don’t have enough volunteers to run it, Marcela 2<sup>nd</sup> the motion and all in attendance were in favor.

---

## **NEW BUSINESS**

---

1. Festival Du Voyageur, Pancake Breakfast (Friday Feb. 16 2018), it has brought to the attention of the CSA that while this is a wonderful event and the kids love it, this year it seemed very disorganized. Unfortunately, many teachers were not providing directions to their classrooms, were not engaged in this event with their classrooms, it seemed there was very little supervising being given and very little direction, nor was it clear who was in charge of this event. There were also many kids/classrooms that were waiting to eat and many ate just before lunch time! The leadership students were not involved as they have been in the past to help clean up, nor was there the usual school buddies (Kindergartens/Grade 1’s with assigned older student). There was also no French music being played and also not many Parents (Families) attending. It was brought up that with Mrs. Krachenko-Chaput leaving last year, she was usually in charge and provided a great deal of direction for this event and it will take some time to get it back to how it was. Mr. Busceti advised he would send an email to the staff advising of the concerns and request some feedback from the staff. Further discussion will continue next meeting.
2. It was also brought to the CSA’s attention that there seems to be a lot of disorganization in many school classrooms. Forms are not being sent home on time and are being received at home after the fact and students are missing out on activities due to missed deadlines. Teachers are to check their e-mails twice x per (in the morning and after lunch), it was suggested that perhaps they should also be checking their mailboxes as well. We do have a lot of new staff this year, which could be a major reason for the issue as new teachers become accustom to the school.
3. The CSA was not advised of the most recent School Newsletter that was sent out. Usually the school administration sends out an email asking for an update from the CSA and nothing was received. Mr. Busceti confirmed an email was sent to the School Staff and would advised the administration to add the CSA Contracts to this email to avoid future confusion.
4. Mr. Busceti suggested that the CSA host a Free Pizza Dinner at the first meeting of the school year (September), to entice new parents to attend and increase the # of CSA Members and volunteers.

---

## **NEXT MEETING**

---

Tuesday March 20th, 2018, 6:30 pm, SMP Middle Years Library

CONFIRMED KATHY NGUYEN TO BABYSIT FOR MARCH

Motion to adjourn was made at 7:50 pm and was passed unanimously.