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**CSA MEETING: March 18th, 2025 (6:30 PM Teams)**

**Attendees**: Lyssa Anderson, Tanis Ziprick, Crystal Samuel, Ehab Samuel, Erin Harris, Jordan Skowronek, Teresa Sousa, Amanda Yakel, Erin Barnes, Melissa Brandt, Chris Dasch, Chris Coppinger, Amanda Cowan, Neche’s Mum

**1. Welcome & Call to Order**: Amanda Y**.**, at 6:34 pm

**2. Approval of Feb. 2025 minutes**: 1st: Lyssa A. **&** 2nd: Chris D.

**3. Old Business**

Feb meeting minutes correction: Date change needed for literacy night Correct date is May 15th, 2025.

**4**. **Administrators Report – Tanis Z.**, **Chris D., Chris C.**

1. **Student Led Conferences** – many thanks to all the families that came out last Thursday/Friday to meet with their children’s teachers. Student Led Conferences give each student a chance to showcase their learning, as well as time to discuss next steps and how they can improve.Thank you, too, to Amanda and Crystal for all their work at the CSA booth. You made families feel so welcome as they entered/exited the building; the give aways you provided were well received.
2. **Extra-Curricular Activities this term** – we have had a very successful winter, with many different activities planned for students during the lunch hour, before or after school. This includes sports clubs, art moments, drama, games clubs, Smudge Leadership, Grade 8 Leadership, Fibre Arts Club, Tumbling Club, just to name a few.
3. **Band Camp for Grades 7-8** – over 80 students are attending next week at Camp Manitou; some students have received a subsidy from a divisional grant to help support their participation. Our team have been hosting Pizza Lunches for Grades 6-8 students as a fundraiser for this event.
4. **Grades 4-5 Spring Concert on April 24 (1:15 p.m. and 6:30 p.m.)** this year, we are presenting a musical. We encourage families to attend the afternoon matinee, when possible, to help with larger crowds that typically attend the evening performance.

**5. Lunch Program Coordinator’s Report - Melissa B.**

Currently have 8 full time supervisors, 2 half time supervisors, and 6 part-time supervisors. This number of staff there has been a noticeable improvement in the ability to more adequately supervise the 19 classrooms and around 400 k-5 students each day. A rotation of staff was done at the beginning of March and supervisors are building relationships with the students in their new classrooms and in general things have been going quite well.

Milder temperatures mean fewer indoor days, and we are looking forward to more grass and less ice in the schoolyard.

The lunch committee has interviewed several candidates for the coordinator position, but it hasn't yet been filled. I will stay on to train and support the new supervisor when the right candidate has been found.

**6. Treasurer’s Report – Amanda Y.**

Amendment made for table reimbursement

$3117.27 current balance

**7. Fundraising Report – Crystal S.**

1. Glenlea Greenhouse fundraiser ongoing online. Posters have been put up around the school and papers were sent home with all student March 11/12th. Continues to be advertised in schools weekly e-memo and will go out as an independent email reminder once weekly for the remaining weeks of the campaign. Orders are due April 15th.
2. Spring Musical ViP Seats fundraiser has begun and the involved students will be getting a paper sent home first week of April to encourage participation. Draw will be April 22nd, one winner will be chosen and they will have the choice of ViP seats for either the afternoon or evening show.

**8. Greenspace Report – Erin H.**

Erin and Mel were able to get numbers back from the 2 movie nights. $904 profit, but part of this was a donation. Movie nights bringing in about $300 a night, depending on the snacks sold. $304 remainder to be sorted out with regards to pizza sold at the movie nights. Therefore, $450 profit/movie night may not be an accurate depiction of a typical movie night’s profit.

Erin is welcoming parents’ feedback on snacks vs. popcorn, which affects the prep work and clean up involved is welcome. eharris2@retsd.mb.ca.

**9. New Business/Roundtable Discussions**

1. Literacy and Numeracy night coming up on May 15th.
2. Amanda Y: At the parent conferences, one of the items that was brought up (nutritional guidelines) by one of the parents – hot dogs at BBQ at start of the year, can we offer something else? Will need to possibly consider other options.
3. Amanda C: We would like to offer pizza at the next meeting which will be in person. Cheese, chicken and veggie options and drinks such as juice or sparkling waters. Babysitters have been arranged. First week of April, a paper invitation will go home with all students (and out via e-memo) asking for an RSVP to better judge our attendance numbers.

Motion to set aside a max of $350 budget for the pizza and drinks at CSA April meeting. Amanda C 1st and Crystal S 2nd.

1. RETSD is hosting a division wide meeting (in person on Roch) for PAC members of all its schools on April 14th at 6:30 pm. Member will be invited to meet a few times a year going forward to share opinions and give feedback from their schools. Amanda Y and Crystal S will be in attendance for the first meeting.
2. Lyssa A.: Raised concern/question regarding long-term guest teacher (who is not fluent in French) in a 2nd grade French Immersion class. Asking what is the plan going forward to support French language learning. Concern addressed by Tanis Z. and Chris C.: admin is working hard to ensure students will be continuing to follow the appropriate French Immersion curriculum. The onsite teacher is providing French work and other French Immersion teachers from other grades have stepped in to fill in the gaps for the immediate future. At this time, there is a deficit for second language teacher hiring, therefore no French teacher is immediately available. Post is currently open for the position.
3. Jordan S: Brought forth concern that before and after school parking on Prince Rupert is always full, and as of recently the dedicated Handicap parking spots (parking lot) have been taken by vehicles not having authorized use. This is problematic for students and families who need these spots. Any possible solutions? Concern addressed by Tanis Z.: Will monitor parking and make sure handicap spots are used appropriately. Also, better signage for handicap spots may be required.
4. Very icy conditions of the school yards and surrounding sidewalks were discussed. Students have been doing an inside recess to avoid the slippery conditions until the ice melts to a safer amount. Building staff has been sanding the entryways and surrounding sidewalks for safe building access.

**10. Meeting adjourned – Time 7:29 PM**

1st - Amanda Y., 2nd - Crystal S.

**Next Meeting April 15th, 2025 (In Person at the School Library)**