

MEETING MINUTES

SMP School Community School Assoc. (CSA)

November 20, 2018/ 6:30 PM / MY Library

ATTENDEES:

Administration: M. Millman (Principal)

In Attendance: H. McLean (Co-Chair), S. Brodie (Treasurer), T. Courchene (Lunch Supervisor), S. Kuzyk (Secretary).

Members at large: H. Campbell

Absent:

WELCOME/OLD BUSINESS/APPROVAL OF MEETING MINUTES (C. Simard)

Meeting commenced at 6:30 PM. Christa (Chair) motion to approve September's minutes, Sam 2nd, all in favor. No new old business.

ADMINISTRATION REPORT (Marjorie Millman and Carolyn Nazeravich)

- Current enrollment-615 students
 - New chairs were purchased for the school's libraries, as well as a hydraulic stand for the middle years library
 - Grade 5 students performed at WSO
 - SMP had a Remembrance Day assembly. A gov't Vet and other speakers were in attendance, "In Flanders Fields" was sung.
 - After school literacy programs for gr 1-5 are running-going well.
 - There was a "Spirit Week" before Halloween as well as a Halloween dance.
 - There was a Camp Stevens presentation for gr.5 students-the hope is that all 3 schools can go to camp at the same time, so that all the students can have the chance to meet each other before Junior High.
 - Parent Portal is ready-Parents can book their parent-teacher conferences.
 - Report cards go live on Parent Portal on Monday, November 26th, 2018.
 - Second annual "Numeracy Night" for early years was held-dinner, dessert, activities.
 - There are renovations underway in the school, including the "Adventure Center" washrooms, as well as in the Kingerdarten playroom (remove risers, down to ground level)
 - A Land Space Statement, carved art piece was commissioned for SMP
 - Educational Coaching Skills-Working on question through thinking, supporting kids in their own thinking, by problem solving and talking it out.
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- **Staffing Update:**
 - Mrs. Tour on medical leave(Breast Cancer)-unknown return -Mr. McIntyre will replace as Resource Teacher until her return.
 - Mr. Kupe (gr.6) on medical leave

LUNCH PROGRAM REPORT (T. Courchene)

- Numbers have increased in the last month, there are roughly 320 students utilizing the lunch program. We now have 16 classrooms to supervise with the addition of Ms. DeGuzman's class. Some students were shuffled around but it has been very beneficial.
- There hasn't been any change in staffing.
- Tax receipt request forms will be going home next month to all parents.
- I picked up the books from Curries Accounting and handed in the report. The bill was \$367.25.
- Fields Television came to the school and we had all 7 microwaves checked. They all passed inspection and the bill was \$204.53
- I did purchase an extra microwave as discussed at last month's meeting and it ended up in Ms. DeGuzman's room. The microwave lines have been reduced and I feel that for now we have a sufficient amount of microwaves for the students.

- Ms. DeGuzman's room is in need of classroom toys for the students to play with over the lunch hour. I've been given a list and would like to make a request to purchase toys for them. (CHRISTA MOTIONED \$200 DONATION, SAM 2ND, ALL IN FAVOR).
- Christmas is around the corner and I would like to request \$10 be added onto each microwaver and kindergarten helpers December pay. (CHRISTA MOTIONED TO APPROVE REQUEST, SHERRY 2ND, ALL IN FAVOR).
- I would like to give the supervisors a gift card that can be used towards our Christmas lunch.-Request for \$20 (SHERRY MOTIONED TO APPROVE, HALEY 2ND, ALL IN FAVOR).
- Our total income for the month was not enough to cover all expenses, our loss was \$970.60. Beata has mentioned that the hold back should be increased to \$5000 now with the increase in monthly wages.

FINANCIAL REPORT (S.Brodie)

The financial report for November 20th, 2018 was presented by Treasurer, Sherry Brodie.

\$8,015.51 Opening Balance November 20/18

No Deposits

Approx \$6, 291.73 Available after Superbowl tickets printed, and all approved motions.

FUNDRAISING

- Heather requests "Wish List" for where fundraising money can be put towards
- Winter Concert Bake Sale to offset the cost of the concerts to take place before each of the 4 performances-conference room will be used for set up, float needed. ->Baking must be nut-free and ingredients listed if possible.
- Superbowl Tickets-Heatherr ordered the tickets, will be ready this Friday. Can be sold at Parent-Teacher conferences and Winter concerts(Christa to send an email out for volunteers). -\$5 tickets, \$1100 payout from 900 tickets.
- Long term fundraising goals-capital campaign, to think about:new "green" play structure(grants?), sustainable development, electric sign, walking track, specialized swings for special needs students...etc
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NEW BUSINESS

- Gr 1 & 2 teachers are having Sage Garden visit their classrooms (6 presentations), to teach about greenhouses, sustainable development, and the 5 senses. ->The IAA committee has donated \$200 for the cost of the presentations, and school is requesting additional \$535 from CSA to cover cost (SAM MOTIONED TO APPROVE REQUEST, SHERRY 2ND, ALL IN FAVOR).
- SMP provided \$2000 towards new toys and equipment for the Kindergarten playroom, request for CSA to donate additional \$500 (SAM MOTIONED TO APPROVE, CHRISTA 2ND, ALL IN FAVOR)
- A "Discretionary Fund" of \$200 requested for Principal for personal items students may need such as menstrual pads, or lice shampoo-Christa to look into possible grants. (CHRISTA MOTIONED TO APPROVE, SHERRY 2ND, ALL IN FAVOR)-amount may be increased in the future if needed.
- Holiday Hampers-\$20+ tax for up to 8 hampers requested, \$200 was offered for turkeys and whatever else was needed (CHRISTA MOTIONED TO APPROVE, SAM 2ND, ALL IN FAVOR)
- CSA wants to give hot chocolate and oranges to students as a holiday treat on Dec 19th or 20th-\$200 requested for the treats- (CHRISTA MOTIONED, HALEY 2ND, ALL IN FAVOR)
- 3 point turns were discussed-are they illegal? It was found that they are NOT illegal.

NEXT MEETING

Meeting Adjourned at 8:24 PM, All in Favor.

Next Meeting Scheduled: Tuesday January 22, 2019 at 6:30 PM