

# MEETING MINUTES

SMP School Community School Assoc. (CSA)

October 16, 2018/ 6:30 PM / MY Library

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## ATTENDEES:

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Administration: M. Millman (Principal)

In Attendance: H. McLean (Co-Chair), S. Brodie (Treasurer), T. Courchene (Lunch Supervisor).

Members at large: H. Campbell

Absent: C. Simard (Chair)

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## WELCOME/OLD BUSINESS/APPROVAL OF MEETING MINUTES (H. McLean)

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Christa (Chair), was unable to attend due to illness, Haley (Co-Chair) directed the meeting in lieu.

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## ADMINISTRATION REPORT (Marjorie Millman and Carolyn Nazeravich)

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- Current enrollment – approximately 603 students \
- We received another grant from the Child Nutrition Council to run our breakfast snack program. The program started up again in mid-September and will run until June. We continue to encourage our families who have the means to feed their children at home as we are running out of food every day.
- Cross Country has ended for our students and volleyball has begun.
- Our BPA will be held their annual garage sale on October 12th and 13th. They raised over \$1800.00 which will go to supporting the band program.
- The entire school participated in the annual Terry Fox run/walk. This was done inside both gyms due to weather. Mrs. Nazeravich again offered herself as the prize for the buddy group who raised the most money.
- We acknowledged Orange Shirt Day for the first time at SMP. All classrooms spent the month of September learning about residential schooling and its lasting impact on our indigenous community. This was done in an age appropriate manner. Did you know that the last residential school in Winnipeg closed in 1996? That was only 22 years ago!
- Our Thanksgiving Assembly was very meaningful. We appreciated all of the contributions to Winnipeg Harvest.
- Committee Work and School Endeavors:
  - As I mentioned at our last CSA meeting, SMP teachers are also hard at work on our own learning. We are encouraging students to ask questions and teaching them the many ways in which to answer them. We are also learning how to answer our own questions that will ultimately lead to student success.
  - You may have noticed that Carolyn and I are also working at updating the furniture in our classrooms and around the school. Our belief is that our students deserve to work in a clean and inviting environment. We are also putting together a plan for the exterior of our school.
- Our mission this year is to hear more from our students – choice and voice.
- Staff Requests: No requests at this time.
- Staffing Update: No updates at this time

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## LUNCH PROGRAM REPORT (T. Courchene)

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- We have just over 300 students using the lunch program on a full time basis. We now have 9 full time and 4 part time supervisors. I had quite a few responses to the ad which was quite wonderful and I just started training a lady last week. I believe that we are in a very stable position now with staffing.
- We attended our professional learning seminar on October 10th. The title of the session was “Routines, Expectations and Reinforcements”, we walked away with strategies on how to support the students positively during lunch time and we set a goal to try harder to develop positive relationships with the students.
- Our 6 Kindergarten helpers which are our middle year students have been exceptional. I have had the pleasure of working with them this week and I am beyond impressed. They have so much patience and kindness towards their

younger fellow students and every one of my supervisors have mentioned how polite they have been and also how eager they are to do what is asked of them.

- The books were dropped off at Curries accounting to be audited and I have someone coming to inspect the microwaves this week. A wheel came off one of our microwave carts and of course a microwave fell, broke and is now in the garbage. I do feel that we have enough microwaves to make due after some rearranging, so I am not in need of another microwave right now. However, if there is a faulty microwave found during the inspection then I will need to make a request to purchase a new one.
- I have been looking around at fridges and I was wondering if it would make more sense to wait until the new year?
- I did deposit roughly \$1000.00 more this September than September 2017. This would be because of the increase in students but the increase of supervisors, paying them and my increase in wage will offset this. September is always a financially strong month but it has to be to carry us through the next few months.

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**FINANCIAL REPORT (S. Brodie)**

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Financial Report for October 16, 2018

<b>\$6804.88</b>	Opening Balance June 30. 2018
\$6325.25	Show & Save
<b>\$13,130.13</b>	
(\$62.86)	CSA Bulletin Board & Meet the Teacher Freezies, etc.,
(\$16.73)	Babysitting – September CSA Meeting
(\$500.00)	Golf Program (Mr. Ducharme)
(500.00)	Patrols
(\$1200.00)	Author Workshop – Eric Walters
(\$500.00)	Lunch Monitors
<b>\$10,350.54</b>	<b>Bank Balance Oct. 16 2018</b>
CORRECTIONS:	
\$225.00	Coming back from Olga’s Retirement Party
\$500.00	Coming back from Lunch Monitors (Above)
<b>\$11,075.54</b>	<b>Bank Balance after Corrections</b>
(\$3,162.50)	Show & Save (estimate)
(\$250.00)	Super Bowl Ticket Printing (estimate)
(\$273.78)	Maker Space Year 1 (\$1,200 less what has been spent)
(\$1,200.00)	Maker Space Year 2
<b>\$6,189.26</b>	<b>Current Available Balance</b>

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## FUNDRAISING

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- No new requests for funding
- Good amount of books sold for the Show n Save fundraiser. Sending out the forms very early may have helped us; allowing families to be the first to sell before other schools/ students got their forms. Should do again next year; Marcela would like someone else to lead that fundraiser. Marcella advised total sales:
- Samantha Kuzyk absent, no new details for the Pizza Hotline fundraiser, but forms have been sent home with students and cards should be ready for distribution at Parent/ Teacher meetings in Nov.
- Discussion about our Super Bowl fundraiser, as per Heather's email to CSA members, tickets have been ordered at the printers. Additional discussion at the table regarding the \$5/ticket price. Was there previous talk about selling for \$2/ticket?? After this year's fundraiser, more discussion about cost per ticket.
- CSA is happy to provide hot chocolate and oranges for the SMP student body. Suggested day of distribution is the Friday before Winter Break. Suggestion to include/ ask Colette Molloy, our school's Community Connector to participate with us. Set and keep to a budget this year.
- Haley will lead the Winter Bake Sale. I have the previous year's volunteer sheet and will amend dates and info. There are 4 shows on 2 separate dates, Dec 11 & 13. Suggested to collect baking and sell at all 4 shows. This might be a good opportunity for leadership students to assist selling during these shows.

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## NEW BUSINESS

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- Melissa Brandy brought forth an idea to collect new socks for the Main Street Project through a non-profit group called The Joyful Project. Marjorie was receptive to a donation bin being set up and a poster detailing the cause.
- Brief discussion about CSA sponsored events throughout the year, and specifically labelling them as so. The purpose of this is to demonstrate the ongoing hard work and dedication of the CSA to provide funding and support to SMP as a school.
- It was suggested that CSA could subsidize the cost of field trips for the SMP student body, contribute money to offset the ticket cost for events at MTYP or an in school presentation from speakers/performers
- Admin and staff of SMP contribute to creating a number of Christmas hampers for families in the community. Would the CSA like to join in and contribute?

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## NEXT MEETING

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Tuesday January 22, 2019 at 6:30 PM