

École Salisbury Morse Place School

Community Schools Association (CSA)

Minutes

Date: Tuesday, September 22, 2020

Time: 6:30 p.m. – 7:30 p.m.

Attendees: Amanda Cowan, Brina Andrade, Sowsan Omran, Tracey Courchene, Marjorie Millman, Luke Klassen

Regrets:

- I. Welcome and Call to Order – Marjorie Millman
 - Meeting called to order at 6:30 pm
 - Gave an overview of the purpose and function of the CSA
- II. Old Business and Approval of minutes from last meeting – January 2020
 - Minutes accepted as presented
- III. Principals' Report – Marjorie Millman
 - Report included as separate document
- IV. Lunch Program Report – Tracey Courchene
 - No milk sales
 - No microwaves
 - No lunch monitors
 - No kindergarten helpers
 - No emergency lunches
 - Offering emergency lunch snack kit – juice box, unsweetened apple sauce, nut free granola bar (\$2.00 fee for use)
 - 300 students using lunch program
 - 13 supervisors
 - Priority for program is to keep everyone safe
 - Supervisors stay with the same cohort all year long
 - New registration forms sent home last week

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- Credits for those who paid in full last year (applied to this year's fees)
- Hold off on microwave check – not being used
- Financial report to be included separately
- May not be able to keep all 13 supervisors depending on financial situation
- Discussion on e-transfer or online payment system
- Not asking for full year payments in case of move to remote learning
- Lunch program not for profit

V. New business – All

- Appointment/voting for new board members
 - Brina Andrade appointed as CSA Chair
- Discussed the need for a full CSA board if we want the CSA to continue at ESMP
 - Still need a treasurer, secretary, and members-at-large

VI. Adjournment – Marjorie Millman

- 7:07 pm