

Community Schools Association (CSA)

Agenda

Date: Tuesday, October 18, 2022

Time: 6:30 pm - 7:30 pm

Attendees: Ashley Fletcher, Tanis Ziprick, Rachel Reyes, Niki Gagnon, (update remainder of attendees w/ Tanis & Rachel)

Regrets: Amanda Cowan, Erin Harris

1. Welcome and call to order - Ashley Fletcher

Call to order 6:42 pm

2. Approval of previous minutes from September 20, 2022

Motion to approve: Jessica Webber

Seconded: Lyssa Anderson

3. Old Business

Decision regarding redirecting funds held for Makers Space to individual classroom needs: Treasurer's Report still not rectified, table until November 2022 meeting

4. Fundraiser - Ashley Fletcher on behalf of Amanda Cowen

Shelmerdines plant sale (joint fundraiser with band) Dec 1 & 2

Volunteers needed for distribution, Jessica Webber will commit her time

5. Treasurer Report - Rachel Reyes/Tanis Ziprick

Still needs to be reevaluated and numbers confirmed, no official report presented

6. Principal's Report - Tanis Ziprick

1. Staff Professional Development

On Oct. 12 at our Staff Meeting, the focus was on ensuring we create social/emotional connections for our students, so that they can succeed academically. Every child in our school needs a connection with an adult in the building and with other students.

On Oct. 21, MTS PD Day, staff are attending MTS pd conferences in a wide variety of areas that connect to their own Professional Growth Plans (PGPs).

In October, we hosted a mini-Math Residency with our Early Years Consultant, and several teachers from the Math Committee. Teachers met three mornings with Lori Brooks, and then took their learning not only into their own classrooms but share with their grade level partners.

2. Report Card Information and Student Led Conferences – teachers will be collating data collected from observations, conversations, and products, compiling their findings on your child's report card on Friday, Nov 25 (no classes for students). Report cards are open on the Tyler parent portal for viewing as of Tuesday, Dec 6, by midnight. Ensure you have booked your student led time through Conference Manager, with open/closing dates and times sent in an e-memo to families. This year, we have an in-person conference option for families on Thursday, Dec 8 (after

school and evening) and an online version on Friday, Dec 9 (morning only).

3. Remembrance Day Assembly- will be held on Nov 10, with small groups meeting in person throughout the day.

4. Orange Shirt Day- September 28 -29 - Our IAA committee planned activities to further students' understanding about residential schools and how "Every Child Matters". We had two separate in-person assemblies (EY and MY), featuring songs, dancers, read alouds and videos. We also created orange hearts on our fence to show how we support Truth and Reconciliation.

5. Bus Evacuation – we will be conducting our first evacuation drills (Oct 24-25). One more is to come in the spring. Classes board buses, which are parked in the front of the school, while students receive important bus evacuation information.

6. Lockdown/Hold & Secure Drills – two of each drill per year must be conducted, according to policy EBCBB-R, being held in beginning of November. There will be a letter sent home to families before the drills take place. Teachers have been talking about procedures for these drills and Fire Drills since the beginning of the school year, in age-appropriate ways.

7. Clubs and Extracurricular Moments for Students – we have had a variety of activities and opportunities for students introduced this month, including MY volleyball, library/STEAM activities for students, music clubs in the EY classes, Band Lunch groups, and cross-country clubs for EY and MY. Staff are committed to providing students with extra experiences whenever possible.

6.B. Lunch Program report - Rachel Reyes

We currently have over 375 children consistently attending lunch program. Grades 4 and 5 go outside for the first half hour and grades 1-3 stay in to eat, then they switch. (Kindergarten students stay in for the full hour.)

Division requirement for supervision is a 1 to 60 ratio. Which we are currently meeting, but as colder weather approaches typically more students will stay for lunch and we will need to add more supervisors. Each supervisor watches 1-3 classes depending on number of supervisors that day and number of students in classes.

We currently have 7 full time and 2 part time supervisors. This is the bare minimum, as we have been having to rely on school staff to cover gaps when supervisors required to stay home for illness of self or child.

The 2 newest staff have fit in quite well with routines and we are in the process of interviewing more applicants.

Most staff attended URIS training which covers students with various health conditions. The others will take a brief online course. CPR and first aid recertification for all staff will happen shortly.

7. Playground Initiative - Niki Gagnon/Erin Harris

Erin was unavailable, but Niki presented the following on her behalf-

I won't be able to be there tonight, but here is info that can be shared with CSA:

The 60/40 raffle was a good start to our fundraising efforts.

We sold \$3205.00 in tickets to 119 different individuals.

Our fees for running this raffle will be approximately \$450.00, we are currently waiting on Funding Change to give us those final numbers. While this seems like a lot of money to pay an organization to run a fundraiser, the ease of using this company is worth every dollar that they charge. It also makes it much easier dealing with lotteries for our licenses.

Our winner was Chris and Bill Bevan, who will receive \$1282.00.

This means that our profit from this fundraiser will be approximately \$1473.00.

We are happy to get fundraising started and look forward to helping the CSA with additional fundraisers this year.

Niki also shared that more Hot Lunch fundraisers are being held to support the initiative. The next being Boston Pizza on Nov 4, 2022

8. Call for members

Secretary: Destinie Morin

Treasurer: Jessica Webber

Thank you both for taking on a role, and welcome!

9. New Business/Roundtable

November meeting will be held on Teams

Meeting adjourned 7:50 pm