

Emerson School

323 Emerson Ave. | Winnipeg, MB R2G 1G3 | Tel: 204.669.4430 | Fax: 204.667.8911 Principal: Ms. L. Palamar | Email: emer@retsd.mb.ca | Web: www.emer.retsd.mb.ca

The River East Transcona School Division Board Office requires schools to acquire the following documents for registration of new students:

Proof of Residency: 2 of the following required

- Driver's License
- Manitoba Health Card
- Tenancy agreement (duly signed)
- Offer to purchase documents (completed with signatures)
- Utility bill (name and corresponding address)

Guardianship

- Court documents (Interim and/or Final Order, Variance Orders may also be applicable)
- Voluntary Placement Agreement (VPA)
- Child in Care form

Proof of Age

- Birth Certificate
- Baptismal Certificate
- Passport
- Treaty Card
- Certificate of Birth registration, signed by Director of Vial Statistics





This personal information is being collected under the authority of The Public Schools Act and will be used for educational purposes. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the superintendent of River East Transcona School Division, 589 Roch St., Winnipeg, Man., R2K 2P7, Tel: 204.667.7130.

STUDENT INFORMATION				
PLEASE PRINT			School year:	20/20
School name: Emerson School		Applying for 0	Grade	
Usual LAST name:	Usual FIRST name:		Usual MIDDLE name:	
Legal LAST name:	Legal FIRST name:		Legal MIDDLE na	ame:
Legal gender: ☐ Male ☐ Female				
Preferred gender (if applicable): \Box Tr	ans male \square Trans female	☐ Two-Spirit ☐	Gender non-conformin	g
Birth date: (mm/dd/yy)		_Language spok	en at home:	
Home address: Apt. #House	#Street:			
City:	Province:		Postal code:	
Box #/Group #/RR #:	Student home #:		Student cell #:	
Student Manitoba Medical: Personal	# (9-digit)		Student family # (6-dig	it)
Are you a resident of River East Trans	cona School Division? \Box `	Yes \square No (If no,	complete and attach a Scho	pols of Choice application)
Is the student a high school graduate	? □ Yes □ No La	st school attend	ded:	
If not a Canadian citizen, please ident	ify the CIC (Citizen and Im	migration Cana	da) authority:	
☐ A) Permanent resident ☐ B) Refu	gee claimant 🛭 C) Work	permit \square D) S	tudy permit 🗆 E) Other	
Date entered Canada: (mm/dd/yy)		OF	FICE: A-C are provinciall	y funded students
CONTACT INFORMATION				
Custody: Are there any legal restriction	ons to this student? \square Yes	\square No (If yes, a	copy of legal documents mu	ust be on file at the school)
List in order of priority to call:				
1st/Primary contact				
LAST name:	FIRST name:		☐ Mr. ☐ Mrs. ☐ Ms.	Relationship:
Address: ☐ Same as above	Other:			Postal code:
Employer:		Work phone:	E	xt.:
Home phone:	Unlisted? ☐ Yes ☐ No	Cell:	Email:	
Legal guardian? ☐ Yes ☐ No	Can pick up student? \Box Ye	es 🗆 No	Has custody of student	? □ Yes □ No
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Send additional report card? ☐ Yes	☐ No This contact is restricted	ed? □ Yes □ No	
Phone number to call in case of em	ergency:		
Upon registration, Parent Portal log	gin information will be provided by the sch	nool.	
2nd contact			
LAST name:	FIRST name:	☐ Mr. ☐ Mrs. ☐ Ms.	Relationship:
Address: Same as above	Other:		Postal code:
Employer:	Work phone:	[Ext.:
Home phone:	Unlisted ☐ Yes ☐ No Cell:	Email	:
Legal guardian ☐ Yes ☐ No	Can pick up student \square Yes \square No	Has custody of stude	ent □ Yes □ No
Send additional report card ☐ Yes	\square No This contact is restricted \square	Yes □ No	
Phone number to call in case of em	ergency:	Would like Parent I	Portal access □ Yes □ No
3rd contact			
LAST name:	FIRST name:	☐ Mr. ☐ Mrs. ☐ Ms.	Relationship:
Address: ☐ Same as above	Other:		Postal code:
Employer:	Work phone:		Ext.:
Home phone:	Unlisted? ☐ Yes ☐ No Cell:	Email	:
Legal guardian ☐ Yes ☐ No	Can pick up student \square Yes \square No	Has custody of stude	ent □ Yes □ No
Send additional report card \square Yes	☐ No This contact is restricted ☐	Yes □ No	
Phone number to call in case of em	ergency:	Would like Parent I	Portal access □ Yes □ No
Daycare or other contact			
LAST name:	FIRST name:	☐ Mr. ☐ Mrs. ☐ Ms.	Relationship:
Address: ☐ Same as above	Other:		Postal code:
Employer:	Work phone:		Ext.:
Home phone:	Unlisted? ☐ Yes ☐ No Cell:	Email	:
Legal guardian? ☐ Yes ☐ No	Can pick up student? ☐ Yes ☐ No	Has custody of stude	ent? □ Yes □ No
This contact is restricted? ☐ Yes ☐	☐ No Phone number to call in case	e of emergency:	
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		4.4 8 0 0 1 1 1 7 1 3 1 0 8
STUDENT TECHNOLOGY ACCESS AT HOME		
Does the student have wireless Internet access at home?	☐ Yes ☐ No	
Select the device type(s) the student has access to at home.	☐ Chromebook☐ Laptop☐ Mobile phone (student-owned)☐ Mobile phone (parent-owned)	□ Desktop□ Tablet□ No device
Would the device(s) be brought to school?	☐ Yes ☐ No	
SIBLINGS		
Please list the full legal names of all siblings of the student who parent(s)/guardian(s) listed on page 1/2 are legal guardian(s).	are attending any RETSD schools—onl	y those for whom the
SIGNATURES		
The following signatures verify that the above information is trepupil file will be forwarded to the next school of attendance. □ I consent to receive, via email, information in the form of neand school activities, including fundraising and promotions. (If a contact the school office.) Email address: Parent/guardian: or s	wsletters, school updates and announce at any time you wish to be removed fro	ements regarding division om our email list, please
INDIGENOUS IDENTITY DECLARATION		
Indigenous Identity Declaration helps to support the efforts of improve programs in a way that is responsive to Indigenous lea optional. It is being collected in compliance with section 36(1)((FIPPA) as it is necessary for and relates directly to the activity oprograms	rners. Providing this personal informa b) of the Freedom of Information and F	tion is voluntary and Protection of Privacy Act
l,(nan	ne of parent/guardian, please print clea	arly):
☐ Am submitting my child's Indigenous Identity Declaration for	r the first time	
\square Am making changes to my child's Indigenous Identity Declar	ation	
\square Already submitted my child's Indigenous Identity Declaration	n and have no further changes to make	at this time
Is your child an Indigenous person, that is, First Nation (North Athat best describe(s) your child now (note: First Nations (North		



☐ Yes, First Nation (North American Indian)		
☐ Yes, Métis		
☐ Yes, Inuk (Inuit)		
Which best describes your child's Indigenous c	ultural-linguistic id	entity? Please select up to two choices:
\square Anishinaabe (Ojibway/Saulteaux)		□ Oji-Cree
□ Ininiw		☐ Michif
☐ Dene (Sayisi)		☐ Inuktitut
□ Dakota		☐ Other: Please specify:
MEDICAL QUESTIONNAIRE		
Please complete the following (specify yes if phy	rsician-diagnosed)	
1. Anaphylaxis	☐ Yes ☐ No	
2. Anaphylaxis—has EpiPen prescribed	☐ Yes ☐ No	
3. Asthma	☐ Yes ☐ No	
4. Asthma—has inhaler prescribed	☐ Yes ☐ No	
Bleeding (i.e. hemophilia, Von Willebrand disease)	☐ Yes ☐ No	
6. Cardiac condition	☐ Yes ☐ No	
7. Catheterization	☐ Yes ☐ No	
8. Central line	☐ Yes ☐ No	
9. Diabetes	☐ Yes ☐ No	
10. Gastrostomy	☐ Yes ☐ No	
11. Intermittent catheterization	☐ Yes ☐ No	
12. Medication	☐ Yes ☐ No	<u> </u>
13. Nasogastric tube	☐ Yes ☐ No	
14. Osteogenesis imperfecta	☐ Yes ☐ No	
15. Ostomy	☐ Yes ☐ No	
16. Oxygen	☐ Yes ☐ No	
17. Seizure disorder	☐ Yes ☐ No	
18. Steroid dependence	☐ Yes ☐ No	
19. Suctioning (A)—tracheal suctioning	☐ Yes ☐ No	
20. Suctioning (B)—oral/nasal suctioning	☐ Yes ☐ No	
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21. Tracheostomy ☐ Yes ☐ No			
22. Ventilator □ Yes □ No			
23. Other intervention/condition/diagnosis ☐ Yes ☐ No			
*Other health condition(s) must be physician	n-diagnosed with supporting do	ocumentation provided.
	hared with appropri	ate individuals. This information	ans and programming may be developed. This n is protected by The Personal Health Information
SUPPORT SERVICES			
Please indicate if the stud	dent has utilized any	of the following services	OFFICE: If any items have been checked off, forward to the school principal
☐ Resource	☐ School counse	llor	
☐ Reading	☐ Psychology		
☐ Psychiatry	☐ Speech & lang	uage	
☐ Social work	☐ Occupational t	therapy	
☐ Physiotherapy	☐ Outside agenc	y	
\square Child in care	☐ Other		
If any services above are	checked (√), please	complete details below	
Name of agency/support	service:		Contact person:
Address:			Phone:
Briefly describe the reaso	n for service:		
Name of agency/support	corvice:		Contact person:
Name of agency/support service:			
Address: Briefly describe the reason for service:			
briefly describe the reaso	II IOI SELVICE.		
			al services may be provided for your son/daughter. ation is protected by The Freedom of Information

and Protection of Privacy Act. Questions should be directed to the school principal.

INSTRUCTIONAL TECHNOLOGY USE FORM KINDERGARTEN TO GRADE 12—IJND-E1



We are pleased to provide students of River East Transcona School Division access to computer network and equipment. Unless otherwise indicated, access to the computer network and equipment will be granted to all students.

1) SAFEGUARDS

Access to instructional technology services will enable students to engage opportunities to digitally create, collaborate and problem solve as well as explore thousands of libraries, databases and digital resources while communicating with users throughout the world.

It is the shared responsibility of the student, parent and school staff to ensure that access to instructional technology services provided by the school system is appropriate.

The River East Transcona School Division uses an Internet filtering system to minimize access to inappropriate websites. Some material accessible via instructional technology might contain items that are potentially offensive to some people, inaccurate, defamatory or illegal. While we do everything we can to prevent such access, it is not possible to guarantee that students will not accidentally or purposely find inappropriate material. We believe that the benefits to students from access to instructional technology, in the form of information resources and opportunities for digital creation, communication and collaboration, exceed any disadvantages. Ultimately, parents/guardians of minors are responsible for setting and conveying the digital citizenship standards that their children should follow when using media and information sources. To that end, River East Transcona School Division supports and respects each family's decision not to approve access to computer information technology.

2) DIVISION INSTRUCTIONAL TECHNOLOGY

Students are responsible for their behaviour on school instructional technology tools. Communications on the network can be public in nature. General school rules for behaviour and communications apply as does the divisional Code of Conduct.

Access to instructional technology will enable students to engage in opportunities to digitally create, collaborate and problem solve as well as explore thousands of libraries, databases and other digital resources while communicating with users throughout the world.

Access to instructional technology is given to students to act in a considerate and digitally responsible manner. Access entails responsibility.

Individual users of the instructional technology are responsible for their behaviour and communications using these digital tools. It is presumed that users will comply with divisional standards and will honour the articulated expectations and responsibilities. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly and in accordance with all applicable policies. Users acknowledge that they have no expectation of privacy in respect of their use of instructional technology information or anything stored on the same.

As outlined in board policy, users will be responsible for their digital learning by:

- Recognizing that instructional technology tools are used for educational purposes;
- b) Understanding the positive and negative effects of what is posted and shared in a digital space;
- c) Keeping an educational focus when collaborating and communicating in digital spaces;

INSTRUCTIONAL TECHNOLOGY USE FORM KINDERGARTEN TO GRADE 12—IJND-E1



- d) Using instructional technology to facilitate and foster positive and meaningful communication and collaboration;
- e) Recognizing that instructional technology tools are often shared devices in schools and treating them in a respectful way is beneficial to the experience of all learners;
- f) Understanding copyright laws and only using online digital resources in a way that is allowable under fair dealing guidelines;
- g) Managing and protecting the safety and security of login credentials and respecting the privacy of the login information of others;
- h) Understanding that the use of my personal technology must not interfere with school work or of the overall learning environment;
- Understanding and acting in a manner so as to protect the privacy of myself and others in digital learning spaces;
- j) Recognizing that while my personal electronic device can be a valuable learning tool, River East Transcona School Division will not assume responsibility for the loss, damage, or theft of any personal electronic device.

Any violation of this policy (including but not limited to online threats and intimidation) may result in a loss of access, disciplinary measures, legal action or financial reimbursement. Violations of this policy may also constitute a violation of the divisional code of conduct and/or user responsibility and/or laws including the Criminal Code.

A copy of the complete policy (IJND—*Instructional Technology Use*) is available at the school upon request or at www.retsd.mb.ca.

River East Transcona School Division promotes the use of its instructional technology to improve the digital literacy of its users. Every user is expected to adhere to this policy and by accessing instructional technology consents to follow the expectations contained in the policy. All students are expected to adhere to the policy.

INSTRUCTIONAL TECHNOLOGY USE FORM KINDERGARTEN TO GRADE 12—IJND-E1

Page 3 of 3 | Policy IJND—Instructional Technology Use



If you are electing to "opt out" of the below item, please indicate by checking the appropriate box, signing below and returning the form to the school. No action is necessary if you are not "opting out."

As a parent or legal guardian of the minor stuto:	ident named below, I do not give permission for	my child to have access
Instructional technology provided by RETSD		
Please note: Parents who indicate "no" need to discuss this	decision with their child	
Student name		
Parent name	Parent signature or student signature if 18 years of age or older	Date
School name	Homeroom teacher/advisor	- Grade
THIS FORM WILL BE APPLICABLE UNTIL THE ELECTRIC CHANGE IN PERMISSION.	ND OF THE CURRENT SCHOOL YEAR OR WHEN I	PARENTS INDICATE A

PARENT PERMISSION FORM MEDIA COVERAGE, COPYRIGHT PERMISSION —KDDB-E1



From time to time during the school year, school staff, the media and/or River East Transcona School Division may be reporting on school or divisional events. On occasion, while covering these events, students are interviewed and/or still or moving images of them are taken for use by school staff, division staff or the media quotes or images may be used by the media or in divisional publications or videos, social media accounts or on websites (division, school staff websites).

Student Identification on Websites

Please be assured that on River East Transcona School Division publications (division, school, staff websites, and social media accounts), your child in kindergarten to Grade 8, and their work will be identified by first name only.

Your child in Grade 9 to 12 and their work may be identified by their full name, and their full name may be included with their image, on River East Transcona School Division publications (division, school, staff websites and social media accounts).

Student Copyright Permission

A student's work is copyrighted to that student. Unless otherwise indicated on KDDB-E1-Parent Permission Form Media Coverage, Copyright Permission by a parent/guardian or student who has reached the age of 18, it will be permitted for a student's work to be published by the media or River East Transcona School Division.

PARENT PERMISSION FORM MEDIA COVERAGE, COPYRIGHT PERMISSION —KDDB-E1



If you are electing to "opt out" of any of the below items, please indicate by checking the appropriate box, signing below and returning the form to the school. No action is necessary if you are not "opting out."

necessary if you are not "opting ou	ıt."	
I do not give permission for my chi	ld to:	
Be interviewed for publication by:		
Division, school, staff websites and social me websites)	dia accounts (fundraising, newsletters,	
Media (newspaper, radio, TV)		
Be photographed and/or appear on video for	or publication by:	
Division, school, staff websites and social me websites)	dia accounts (fundraising, newsletters,	
Media (newspaper, radio, TV)		
Copyright:		
Have my child's work published by the media	or the division	
Please note:		
Parents who indicate "no" by checking any or decision with their child and indicate to the c		
Student name		
Parent name	Parent signature or student signature if 18 years of age or older	Date
School name	Homeroom teacher/advisor	Date
THIS FORM WILL BE APPLICABLE UNTIL THE	END OF THE CURRENT SCHOOL YEAR.	

Page 2 of 2 | KDDB—Media Coverage, Copyright Permission

PARENT PERMISSION FORM OUT OF SCHOOL ACTIVITIES IN THE LOCAL COMMUNITY

The purpose of this letter is to inform you about some of the out-of-school activities or events in the local school community in which your child will participate during the course of the school year. Your signature at the bottom of this form confirms that you are aware of the information provided in this letter.

The River East Transcona School Division and the staff of Emerson School recognize that valuable and unique learning can take place outside of the school building. We are therefore encouraged to make use of the total resources of the local community to meet curriculum goals.

During the course of the school year, student groups will engage in activities within the local community that take them out of the school building. These activities may include but are not limited to activities and events such as Terry Fox Walk, Take Pride Manitoba, taking a class to a nearby park, and physical activities in the local neighborhood in Phys Ed class.

The risk of injury exists in all student activity. However, due to the very nature of some activities, the risk of injury may increase. The safety and well-being of students is a prime concern and every effort is made to minimize the foreseeable risks inherent in any activity.

While participating in school activities which take them into the community, it is expected that students will conduct themselves appropriately during all aspects of the activity.

If, for some reason, your child cannot or should not participate in activities of this nature, please let us know. In signing this form, I acknowledge I have read this letter and the information provided within.

PARENTAL INFORMED CONSENT

THIS FORM	1 WILL BE	E APPLICABLI	E UNTIL TH	E END OF TH	E CURRENT	SCHOOL	YEAR OR V	VHEN PAREN	TS INDIC	ATE A
CHANGE IN	N PERMIS	SSION.								

Student name (please print):		
Parent/Guardian signature:	Date:	

K-4 PHYSICAL EDUCATION/HEALTH EDUCATION PARENTAL CONSENT FOR POTENTIALLY SENSITIVE CONTENT

The K-4 Physical Education/Health Curriculum contains potentially sensitive outcomes in the following areas:

- Personal Safety
- Substance Use and Abuse Prevention
- Human Sexuality

The curriculum in developmentally and age appropriate. For example, at K-4, Personal Safety helps children identify safety rules for child protection and how to avoid dangerous situations. Substance Use and Abuse Prevention focuses on identifying helpful and harmful substances and how to take prescription medications safely and properly. Human Sexuality identifies basic changes in growth and development such as changes to teeth, height, and clothing size.

The Manitoba Education, Citizenship and Youth department of the provincial government has mandated all potentially sensitive outcomes. Parents have the option to choose school-based delivery or an alternative delivery for this potentially sensitive content. Alternative delivery of the content becomes the responsibility of the parent (i.e. at home, with professional counseling) where the content conflicts with family, religious or cultural values.

Please complete the form below indicating either school-based or alternate delivery of the potentially sensitive content for your child. Please note that the permission form is a multi-year form, covering Kindergarten to grade 4. Choice of school-based or alternate delivery can be changed at any time, just notify the school in writing to request a change.

If you require more information, Parent Handbooks and curriculum materials are available at the school. Questions pertaining to the curriculum can be directed to your child's teacher or the school administrator.

K-4 PHYSICAL EDUCATION/HEALTH EDUCATION PARENTAL CONSENT

SCHOOL BASED DELIVERY

The Manitoba Education, Citizenship and Youth department of the provincial government has mandated all potentially sensitive outcomes. Please complete either the School Based Delivery section or the Alternate Delivery section below:

Date		
My child our permission to participate in the school based delivery of the potential	_ in grade	has my,
our permission to participate in the school based delivery of the potential Manitoba Education, Citizenship and Youth curriculum.	ly sensitive issues a	s outlined by the
Parent/Guardian signature		
ALTERNATE DELIVERY		
Date		
I assume the responsibility for providing an alternative, home based deliv content for my child where the content is in conflict with family, religious		ly sensitive
Child's first and last name		
grade		
Parent/Guardian signature		



CONSENT FOR EXCHANGE OF INFORMATION

I,					
(parent/guardian's name)					
give consent for the River East Transcona Scl	hool Division to receive and/or give information about				
(child's full name)	(child's birth date)				
 Information may concern this child's specified development and educational, psychiat Information may be exchanged in written 	_				
This information may be received from and/or g	iven to:				
(N	lame/Agency)				
(Address)	(Postal Code)				
This information will be used for:					
	(purpose)				
Information received by the division will be kept working on behalf of this child.	in a confidential file and be seen only by those people				
It is my choice to give consent. I understand the division in writing.	at I may withdraw this consent at any time by notifying the				
Signature of parent/guardian	Date				
Witness	Date				
Telephone Consent: This consent form was consented to exchange of information.	discussed with the parent/guardian who verbally				
Name: (please print)					
Signature:	Date:				
gc Jan29.09(Forms)	Document No:				

TRANSPORTATION APPLICATION (FORM A)



Date:	
PART A — Parent/guardian complete Part A and return for	rm to the school
Student name: (Last)	(First)
Home address:	Phone:
City/town:	Postal code:
School:	Grade:
Babysitter address (if applicable):	Phone:
Please check if your child has any conditions that could require	e intervention during transportation:
Life-threatening allergy to:	Other (please indicate):
☐ Diabetes ☐ Seizure disorder ☐ Asthma	
	Requested start date:
Parent/student signature	
PART B — To be completed by the school	
Check appropriate box:	
Student attending French immersion	Student attending regular academic program
Student attending English-German Bilingual Program	Student attending EAL
Student attending English-Ukrainian Bilingual Program	Student attending vocational program
Student attending International Baccalaureate	Student attending kindergarten, odd days
Student attending Advanced Placement	Student attending kindergarten, even days
	Cohort:
Principal signature Any changes relating to the information contained in this for immediately. Questions should be directed to the transportation.	
FOR DEPARTMENT USE ONLY	
Pickup bus: Other details:	
Transfer to:	
Transfer bus:	
Take home bus:	
Completed by:	Busing start date:
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