

# Ecole Regent Park – AGM Parent Advisory Council Meeting Minutes Tuesday, May 20th, 2025

Attendance:

Lisa Kocis- Chair  
Barb Donaldson - Vice Chair/ Social Media (Regrets)  
Paul Vosper - Treasurer  
Paula Vosper - Secretary  
Carlynn Bryga - Fundraising Coordinator  
Tracey Ginter - Volunteer Coordinator  
Patricia Pare

1. Call to order/Welcome: Lisa Kocis at 7:15pm
2. Establish Quorum
3. Comments and Introductions: Lisa

*Good evening everyone, and thank you for joining us tonight. I'd like to welcome you all to our PAC Annual General Meeting. For those of you who don't know me, I am Lisa, the chairperson for our wonderful ERP Parent Council. This year has flown by, It seems like we just had our first PAC meeting back in September in the beautiful new art room. This school year has been one filled with collaboration, growth and continued commitment to supporting our school community.*

*This year, the Parent Council has been actively involved in supporting the school in various ways including*

*1- Fundraising- Which included the always popular Peak of the market, as well as a Cash prize raffle.*

*2- Supporting school celebrations such as the Terry Fox Run, Halloween as well as the grade 8 year end celebration.*

*3- We celebrated our amazing school staff, in a big way this year. We did a week long staff appreciation celebration which was filled with food and fun for the staff. We could not have done it without the help of our school community who donated over \$240 to our "toonies for teachers" initiative.*

*We have also voted and approved the purchase of new permanent tables for the school grounds as well as the center courtyard, for teachers to use for learning outside. This will be our first priority when we reconvene in the fall.*

*I'd like to extend my sincere thanks to our wonderful school administration, Mme Grande and Mme Pockett. Our ever helpful office clerks for their continued support, all the school staff, and all the parent council members for their time, effort and dedication. And finally, the wider parent body for attending events, sharing feedback and contributing to our initiatives.*

*Finally, it's been a privilege to serve as chairperson this year. I'm proud of what we've accomplished together and look forward to building on this momentum in the year ahead.*

4. Approval of Agenda: Carlynn Bryga

2nd Paul Vosper

5. Financial Report: given by Paul Vosper

PAC General Account

*Balance, Start of Year: \$3,137.15 Balance, End of Year: \$ 3,051.69 (minus \$500 for Au Revoir Grade 8 & \$200 annuals - perennials)*

School Activities

*Peak of the Market \$2,420*

Costs (teachers requests, expenses)

*Farewell Gift(C Coppinger) \$56.33*

*Open House Popsicles \$96.07*

*Terry Fox Treats \$451.39*

*Coffee Urn \$200.00*

*Food for Celebration of learning \$160.31*

*Lotteries Fee \$48.65*

*Hot Chocolate \$386.97*

*Poutine Bar (Staff appreciation) \$233.78*

Motion to accept the Treasurer's Report as read: Carlynn Bryga

Second: Tracey Ginter

Motion Carried

7. Committee Annual Reports

-Executive board gave brief descriptions of their position

Volunteer Coordinator-Tracey Ginter

*The responsibility of the volunteer coordinator is to set up sign up sheets online for parents to be able to sign up to volunteer for various school activities where they are needed.*

*For this school year I was responsible to set them up for some fundraiser activities as well as for the 2 book fairs.*

### **Fundraising Coordinator -Carlynn Bryga**

*The fundraiser coordinator's responsibility is to attend ERP PAC meetings via virtual or in-person meetings. The coordinator monitors the fundraising Gmail account. The coordinator presents options of fundraisers for the school year, and with the collaboration of other council members, you choose and setup the agreed upon fundraiser. The coordinator is the contact representative to companies that the council chooses to participate with. ERP Parent Council holds 1 to 2 fundraisers for the school year, depending on the purpose of fundraising. The coordinator selects delivery date and time, and is present for the delivery of the chosen fundraiser as well as pick up of orders from the purchasers. Any discrepancy is also the responsibility of the coordinator to correct the error. The coordinator presents results of fundraising to the Council as well as school administrators via the parent council meetings.*

*May 2025 PAC meeting.*

*Fall fundraising options:*

*Farm to School registration begins June 2 if we are participating. Price has increased from 15 to*

*20 and \$25 to \$30.*

*Pizza fundraisers – pizza making kits? Barb suggestion.*

*Krispy Kreme Donuts pre-sale.*

*Poinsettias with Lacoste or Shelmerdine's.*

*Welcome packet at beginning of school year with a opt-out fundraiser option. How much should the opt-out be? \$30 or higher?*

*Proposed budget for 2025/2026 school year = \$2000.*

*May 2025 AGM meeting.*

*Re cap of Farm to School fall fundraiser held in Oct 2024 raised \$1910 in profit. There was a*

*total of 86 bundles of vegetables ordered. Closing balance of PAC account as of May is \$3051.*

8. Election of Office:

Chairperson –Paula nominated Lisa Kocis; no opposition

Vice Chair/ Social Media Coordinator – Lisa nominated Barb Donaldson; no opposition

Secretary – Carlynn nominated Paula Vosper; no opposition

Treasurer – Lisa Kocis nominated Paul Vosper; no opposition

9. Appointment of Committee Members:

Volunteer Co-ordinator- Paula nominated Tracey Ginter; no opposition

Fundraiser Co-ordinator –Lisa nominated Carlynn Bryga; no opposition

10. Motion to accept all reports:

Motion by: Paul Vosper

Seconded by: Tracey Ginter

**MOTION CARRIED**

15. Meeting Adjourned at 7:34pm