

Ecole Regent Park – Parent Advisory Council Meeting Minutes

Tuesday, September 20, 2022

Attendance:

Corinne Wyatt – Chair	Lucia Grande - Principal
Heather Fleming – Vice Chair	Chris Coppinger – Vice Principal
Michelle Ritsema – Treasurer	Becky Clarke
Gisele Cox – Secretary	Sarah Thiessen
Kelly Hebert	Carlynn Bryga
Melanie Wilsher	Christopher Peterson
Samantha Kuzyk	Krysten Pessagno
Coral Dance	

1. **Call to order/Welcome:** Call to order by Corinne at 6:34pm
2. **Approval of Agenda:** Kelly Hebert
3. **Review and adoption of minutes:**

Motion to adopt minutes: Kelly Hebert

Seconded by: Michelle Ritsema MOTION CARRIED

4. **Chair Report:** given by Corinne Wyatt
 - nothing to report
5. **Vice Chair Report:** given by Heather Fleming
 - nothing to report
6. **Principal Report:** given by Lucia Grande

School population- 530 students

A huge thank you to staff, students and community members who have made the 2022-23 school entry huge success. A start-up that has no cohorts or directives put into place, which has made a positive impact on the engagement to school.

Highlights at ERP

Open House- BBQ on Sept. 13th went very well. Many families had the opportunity to view classrooms, meet teachers and feel a sense of belonging to ERP.

- Terry Fox run-walk will occur on Sept. 23rd all day. Grades 4-5 in the a.m. and the grades 6,7,8 in the p.m. Virtual Assembly on Sept. 21st with the Terry Fox foundation.
- We will celebrate ORANGE SHIRT Day on Sept. 29th. We have registered each class in virtual sessions offered through the Truth and Reconciliation Commission- Conference is entitled EVERY CHILD MATTERS. We will be doing many activities over the next few weeks that celebrate the rich Indigenous cultures in Canada.
- Grade 8 Leadership commences tomorrow morning. We will continue to have Hot Pizza lunches and yogurt days, plus a limited Canteen run by our leadership students. Letters and order forms to be sent home soon.
- No School on Sept. 30th- Truth and Reconciliation Day
- All students Participated in Strength Based Profiles with their teachers to begin building relationships and guide teachers in their instruction this year.
- All Grades- students participating in Project 11, EDUCALM and other mindfulness activities throughout the year to support our student's mental well-being.
- There are no cohorts for outdoor activity. Library has been open during the lunch hour for every student. This week, we will be introducing a lunch hour Phys.ed schedule for all grades, as well as a Band- Music open sessions over the lunch hour. We begin with the grade 6,7 and 8 students and will progress to offering time to the grade 4 and 5 students. By mid-beginning of October, teachers will be offering clubs and activities for the students during the lunch hour to help engage students during the cooler months.
- All students were presented with a power point presentation on the first week of school introducing their House Color, and the Code de Vie: how to walk down hallways, how to enter and exit school (which doors), how to wait to fill water bottles at stations. PBIS



White – Mastery – Excellence- **Grade 8**

Black – Independence – Responsibility- **Grade 7**

Yellow – Belonging – Participation- **Grade 4 and 5**

Red – Generosity – Service- **Grade 6**

Each month, we will have assemblies that tie into these teachings to support students this year.

- We received approval for 2 crossing guards. Still no applicants. Please let us know if you know anyone who would be interested to work 30 minutes prior to school, and 30 minutes at the end of the day.
- Our staggered entry and exit times are going well. We appreciate our families who have decided to park a few streets away and have a meeting spot for their children, as this helps with the congestion at the end of the day.
- A reminder that Moroz Street is designated for bus pick up between 3:10-3:35 p.m. every day. Your support in ensuring that this street is not used for picking up your students is greatly appreciated. Please note that the parking patrol is present during these times, and they are issuing tickets.

- We will continue to provide weekly (bi-weekly) memos to our families. We also have started an ERP twitter feed ([erp_RETSD](#)). Please visit our website for all up to date current information as well.
- Construction and renovation plans at ERP are going well. Timeline is looking good. Projection for an April completion of additional buildings. Renovation to the interior will commence shortly after. Projection- K-8 for the 2023- 24 school year, depending on construction- renovation outcome.
- We will be having an online ERP clothing sale starting this week. More information to follow and orders are online and will be delivered prior to the winter break!

Dates to remember:

Sept. 2nd- Terry Fox Day
 Sept. 29th- Orange Shirt Day
 Sept. 30th- No School Truth and Reconciliation Day
 Oct. 10th- Thanksgiving- no school
 Oct. 11th- Bus evacuations
 Oct. 20th- Strength Based Student Led Conferences- p.m. (letter to be sent home)
 Oct.21st – No school – Prof. Dev. Day
 Oct. 26th- Municipal Elections at the school
 Oct. 28th- P.M. Halloween activities in classrooms- letter to be sent home
 Nov. 8th- Picture Retakes
 Nov. 10th- Remembrance Day Assembly
 Nov. 11th- No School- Remembrance Day
 Nov. 14th- No School at ERP – PD day
 Nov. 24th- Report Cards available on Parent Portal
 Nov. 25th- No School- Coordinated Day

*No School on October 3 was mentioned after report was read

Requests:

1. Snacks for every student for the Terry Fox run-walk day (approx. \$300.00 for 530 students)

Vice Principal Report: given by Chris Coppinger

- there are 183 students in the lunch program for grades 4 and 5
- one lunch supervisor still needed
- there are microwaves in the classrooms for grade 5 and there will be microwaves available for grade 4 in a few weeks
- there are 33-35 patrols from grade 5 and 6
- Lucia did add two crossing guard positions are available

7. **Secretary Report** : given by Gisele Cox
 -nothing to report

8. **Fundraising Report** : given by Corinne Wyatt
- Position is available to be filled

- selling World's Finest Chocolates, have 480 boxes to sell
- we have 22 boxes left
- if all boxes are sold we potentially could profit \$18, 000.00
- decided to do something different this year so no gift cards

9. **Special Events Report** : no special events at this time but position is available to be filled

10. **Hot Lunch Report**: no hot lunch at this time

11. **Volunteer Coordinator Report**: no volunteers at this time but position is available to be filled

12. **Social Media Report**: no social media at this time

13. **Playground Report** : given by Becky Clarke

- grants are being worked on
- will probably be doing another raffle

14. **Treasurer Report**: given by Michelle Ritsema

I created a budget based on last year's school requests and approximations of our fundraising ventures for this coming year. The totals for chocolates are if we sold every box. The farm to school numbers were taken from Ecole Centrale when it was done there. The 50/50 was an optimistic guess. After 2 years of barely any opportunities to fundraise and many of us being new to the school, this is a good approximation of what our totals should look like.

What we learned from COVID is you cannot fundraise without a purpose. We have been advised the school will be looking for funds for basically the same requests as last year, plus the bbq, which total around \$6100.00. We want to end the year by having around \$5000 in the account to be able to have money at the start of the school year for anything required immediately. Any excess funds this year will be motioned to be moved to the playground project. This could be around \$10k-\$15k. The sooner we can get that project on the go, the better. We need the playground.

At this time I will be putting forward two motions.

- 1) We spend no more than \$6100 on teacher/school requests for the 2022-2023 school year.
- Seconder: Heather Fleming
MOTION CARRIED

2) To leave approximately \$5000 in the main operating account at the end of year and transfer any excess funds to the playground account.

Seconder: Melanie Wilsher
MOTION CARRIED

15. **Old Business**: nothing to report

16. **New Business**: nothing to report

17. **Motion To Accept All Reports**:

Motion by: Michelle Ritsema
Seconded by: Krysten Pessagno MOTION CARRIED

18. **Meeting Adjourned** at 7:25pm

19. **Next meeting**: Tuesday, October 18, 2022 @ 6:30pm