



Schools' Finance Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba  
R3G 0T3

**RIVER EAST TRANSCONA SCHOOL DIVISION  
589 ROCH STREET  
WINNIPEG, MANITOBA R2K 2P7**

**AUDITED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**

**June 30, 2013**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of River East Transcona School Division

We have audited the following financial statements of River East Transcona School Division (the "Division") as at June 30, 2013, and for the year then ended:

Consolidated – Statement of Financial Position  
Consolidated – Statement of Revenue, Expenses and Accumulated Surplus  
Consolidated – Statement of Change in Net Debt  
Consolidated – Statement of Cash Flow  
Operating Fund – Schedule of Financial Position  
Operating Fund – Schedule of Revenue, Expenses and Accumulated Surplus  
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Schedule of Tangible Capital Assets  
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Special Purpose Fund – Schedule of Revenue, Expenses and Accumulated Surplus  
Notes to the Consolidated Financial Statements

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not

for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Audit Opinion*

In our opinion, these financial statements present fairly, in all material respects, the financial position of the River East Transcona School Division as at June 30, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

*Other Matters*

Our audit was conducted for the purpose of forming an opinion on the above listed financial statements taken as a whole. The current year's supplementary information included in the other statements and reports is presented for purposes of additional analysis and is not a required part of basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in, our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Our opinion on these financial statements does not extend to any budget information contained therein.

A handwritten signature in black ink that reads "Deloitte LLP". The signature is written in a cursive, flowing style.

Chartered Accountants

Winnipeg, Manitoba  
October 22, 2013

## INDEPENDENT AUDITOR'S SUPPLEMENTARY REPORT

To the Board of Trustees  
River East Transcona School Division

We have audited the EIS Enrolment File Verification Report – EIS Cert. – part 2 of 2 (prepared in accordance with Part 1, Sections 1.1 and 1.2 of the Public Schools Enrolment and Categorical Grants Reporting for the 2012/2013 school year) of the River East Transcona School Division as at September 30, 2012 (the “schedule”).

### *Management's Responsibility for the Schedule*

Management is responsible for the preparation of the schedule in accordance with the provisions of Public Schools Enrolment and Categorical Grants Reporting, and for such internal control as management determines is necessary to enable the preparation of the schedule that is free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on this enrolment information based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether the enrolment information is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedule, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, this report presents fairly, in all material aspects, the enrolment of the River East Transcona School Division as at September 30, 2012 in accordance with the Public Schools Enrolment and Categorical Grants Reporting for the 2012/2013 school year referred to above.

*Basis of Accounting and Restriction on Distribution and Use*

Without modifying our opinion, we draw attention to the basis of presentation of the enrolment report. The enrolment report is prepared to assist River East Transcona School Division to comply with the Part 1, Sections 1.1 and 1.2 of the Public Schools Enrolment and Categorical Grants Reporting for the 2012/2013 school year of River East Transcona School Division and contains pupil enrolment totals on a head –count basis. As a result, this report may not be suitable for another purpose. Our report is intended solely for the Manitoba Schools' Finance Branch and River East Transcona School Division and should not be distributed or used by parties other than the Manitoba Schools' Finance Branch and River East Transcona School Division.

The logo for Deloitte, featuring the word "Deloitte" in a stylized, handwritten-style font, followed by a small graphic element.

Chartered Accountants

Winnipeg, Manitoba  
October 22, 2013

I hereby certify that the preceding report has been presented to the members of the Board of the River East Transcona School Division.

October 23, 2013  
Date

Peter Kotyk  
Chairperson of the Board

## MANAGEMENT REPORT

### Management's Responsibility for the Financial Statements

The accompanying consolidated financial statements of River East Transcona School Division are the responsibility of the Division's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. A summary of the significant accounting policies are described in Note 2 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods. Division management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Board of Trustees of the Division met with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Deloitte LLP, independent external auditors appointed by the Board. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Division's consolidated financial statements.

Peter Kotyk  
Chairperson  
Peter Kotyk

Vince Mariani  
Secretary-Treasurer  
Vince Mariani

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

as at June 30

| Notes |  | 2013                | 2012                |
|-------|--|---------------------|---------------------|
|       | <b>Financial Assets</b>                    |                     |                     |
|       | Cash and Bank                              | 9,959,895           | 9,981,574           |
|       | Short Term Investments                     | -                   | -                   |
|       | Due from - Provincial Government           | 4,284,648           | 4,733,347           |
|       | - Federal Government                       | 292,764             | 187,144             |
| *     | - Municipal Government                     | 28,546,371          | 27,333,391          |
|       | - Other School Divisions                   | 1,042               | 76,176              |
|       | - First Nations                            | 28,487              | 51,971              |
|       | Accounts Receivable                        | 91,253              | 191,018             |
|       | Accrued Investment Income                  | -                   | -                   |
|       | Other Investments                          | -                   | -                   |
|       |  | <u>43,204,460</u>   | <u>42,554,621</u>   |
|       | <b>Liabilities</b>                         |                     |                     |
|       | Overdraft                                  | -                   | -                   |
|       | Accounts Payable                           | 1,033,094           | 1,846,976           |
|       | Accrued Liabilities                        | 14,622,486          | 14,620,843          |
| *     | Employee Future Benefits                   | 1,022,229           | 900,692             |
|       | Accrued Interest Payable                   | 1,001,334           | 1,015,322           |
|       | Due to - Provincial Government             | 11,016              | 848                 |
|       | - Federal Government                       | 17,851              | 7,790               |
|       | - Municipal Government                     | -                   | -                   |
|       | - Other School Divisions                   | -                   | -                   |
|       | - First Nations                            | -                   | -                   |
| *     | Deferred Revenue                           | 10,003,829          | 10,517,461          |
| *     | Debenture Debt                             | 36,804,570          | 35,575,339          |
| *     | Other Borrowings                           | 4,542,936           | 5,374,258           |
| *     | School Generated Funds Liability           | <u>1,317,441</u>    | <u>1,177,020</u>    |
|       |  | <u>70,376,786</u>   | <u>71,036,549</u>   |
|       | <b>Net Debt</b>                            | <u>(27,172,326)</u> | <u>(28,481,928)</u> |
|       | <b>Non-Financial Assets</b>                |                     |                     |
| *     | Net Tangible Capital Assets (TCA Schedule) | 64,297,771          | 63,822,624          |
|       | Inventories                                | -                   | -                   |
|       | Prepaid Expenses                           | <u>459,670</u>      | <u>390,879</u>      |
|       |  | <u>64,757,441</u>   | <u>64,213,503</u>   |
| *     | <b>Accumulated Surplus</b>                 | <u>37,585,115</u>   | <u>35,731,575</u>   |

See accompanying notes to the Financial Statements



**CONSOLIDATED STATEMENT  
OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

| Notes |   | 2013               | 2012               |
|-------|---|--------------------|--------------------|
|       | <b>Revenue</b>  |                    |                    |
|       | Provincial Government                                       | 124,658,239        | 124,116,082        |
|       | Federal Government  | 109,686            | -                  |
| *     | Municipal Government - Property Tax                         | 47,637,925         | 45,397,579         |
|       | - Other   | -                  | -                  |
|       | Other School Divisions                                      | 931,342            | 874,177            |
|       | First Nations   | 84,288             | 85,934             |
|       | Private Organizations and Individuals                       | 3,058,819          | 3,073,117          |
|       | Other Sources   | 476,826            | 430,274            |
|       | School Generated Funds                                      | 882,375            | 1,000,687          |
|       | Other Special Purpose Funds                                 | -                  | -                  |
|       |   | <u>177,839,500</u> | <u>174,977,850</u> |
|       | <b>Expenses</b>   |                    |                    |
|       | Regular Instruction   | 94,986,363         | 92,456,354         |
|       | Student Support Services                                    | 31,556,239         | 30,650,315         |
|       | Adult Learning Centres                                      | 1,021,822          | 1,013,370          |
|       | Community Education and Services                            | 1,293,230          | 1,282,051          |
|       | Divisional Administration                                   | 4,930,773          | 4,783,577          |
|       | Instructional and Other Support Services                    | 6,905,609          | 6,785,642          |
|       | Transportation of Pupils                                    | 3,569,896          | 3,272,912          |
|       | Operations and Maintenance                                  | 19,411,179         | 18,351,802         |
| *     | Fiscal - Interest   | 2,282,830          | 2,367,422          |
|       | - Other   | 2,854,095          | 2,764,627          |
|       | Amortization  | 6,145,771          | 5,780,518          |
|       | Other Capital Items   | 73,882             | 141,361            |
|       | School Generated Funds                                      | 767,111            | 888,270            |
|       | Other Special Purpose Funds                                 | -                  | -                  |
|       |   | <u>175,798,800</u> | <u>170,538,221</u> |
|       | Current Year Surplus (Deficit) before Non-vested Sick Leave | <u>2,040,700</u>   | <u>4,439,629</u>   |
|       | Less: Non-vested Sick Leave Expense (Recovery)              | <u>187,160</u>     | <u>(23,972)</u>    |
|       | Net Current Year Surplus (Deficit)                          | <u>1,853,540</u>   | <u>4,463,601</u>   |
|       | Opening Accumulated Surplus                                 | 35,731,575         | 31,267,974         |
|       | Adjustments: Tangible Cap. Assets and Accum. Amort.         | -                  | -                  |
|       | Other than Tangible Cap. Assets                             | -                  | -                  |
|       |   | <u>-</u>           | <u>-</u>           |
|       | Opening Accumulated Surplus, as adjusted                    | <u>35,731,575</u>  | <u>31,267,974</u>  |
|       | <b>Closing Accumulated Surplus</b>                          | <u>37,585,115</u>  | <u>35,731,575</u>  |

See accompanying notes to the Financial Statements

\* NOTE REQUIRED

## CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT

For the Year Ended June 30, 2013

|  | 2013                | 2012                |
|--|---------------------|---------------------|
| Current Year Surplus (Deficit)                       | 2,040,700           | 4,439,629           |
| Amortization of Tangible Capital Assets              | 6,145,771           | 5,780,518           |
| Acquisition of Tangible Capital Assets               | (6,620,918)         | (7,463,099)         |
| (Gain) / Loss on Disposal of Tangible Capital Assets | (5,758)             | (15,795)            |
| Proceeds on Disposal of Tangible Capital Assets      | 5,758               | 15,795              |
|  | (475,147)           | (1,682,581)         |
| Inventories (Increase)/Decrease                      | -                   | -                   |
| Prepaid Expenses (Increase)/Decrease                 | (68,791)            | (57,572)            |
|  | (68,791)            | (57,572)            |
| (Increase)/Decrease in Net Debt                      | 1,496,762           | 2,699,476           |
| Net Debt at Beginning of Year                        | (28,481,928)        | (31,205,376)        |
| Adjustments Other than Tangible Cap. Assets          | (187,160)           | 23,972              |
|  | (28,669,088)        | (31,181,404)        |
| <b>Net Debt at End of Year</b>                       | <b>(27,172,326)</b> | <b>(28,481,928)</b> |

**CONSOLIDATED STATEMENT OF CASH FLOW**

For the Year Ended June 30, 2013

|  | 2013             | 2012             |
|--|------------------|------------------|
| <b>Operating Transactions</b>                              |                  |                  |
| Current Year Surplus/(Deficit)                             | 2,040,700        | 4,439,629        |
| Non-Cash Items Included in Current Year Surplus/(Deficit): |                  |                  |
| Amortization of Tangible Capital Assets                    | 6,145,771        | 5,780,518        |
| (Gain)/Loss on Disposal of Tangible Capital Assets         | (5,758)          | (15,795)         |
| Employee Future Benefits Increase/(Decrease)               | 121,537          | 22,609           |
| Short Term Investments (Increase)/Decrease                 | -                | -                |
| Due from Other Organizations (Increase)/Decrease           | (771,283)        | (977,685)        |
| Accounts Receivable & Accrued Income (Increase)/Decrease   | 99,765           | 433,988          |
| Inventories and Prepaid Expenses - (Increase)/Decrease     | (68,791)         | (57,572)         |
| Due to Other Organizations Increase/(Decrease)             | 20,229           | (6,344)          |
| Accounts Payable & Accrued Liabilities Increase/(Decrease) | (826,227)        | (1,460,424)      |
| Deferred Revenue Increase/(Decrease)                       | (513,632)        | 306,372          |
| School Generated Funds Liability Increase/(Decrease)       | 140,421          | 32,090           |
| Adjustments Other than Tangible Cap. Assets                | (187,160)        | 23,972           |
| Cash Provided by Operating Transactions                    | 6,195,572        | 8,521,358        |
| <b>Capital Transactions</b>                                |                  |                  |
| Acquisition of Tangible Capital Assets                     | (6,620,918)      | (7,463,099)      |
| Proceeds on Disposal of Tangible Capital Assets            | 5,758            | 15,795           |
| Cash (Applied to)/Provided by Capital Transactions         | (6,615,160)      | (7,447,304)      |
| <b>Investing Transactions</b>                              |                  |                  |
| Other Investments (Increase)/Decrease                      | -                | -                |
| Cash Provided by (Applied to) Investing Transactions       | -                | -                |
| <b>Financing Transactions</b>                              |                  |                  |
| Debenture Debt Increase/(Decrease)                         | 1,229,231        | 285,930          |
| Other Borrowings Increase/(Decrease)                       | (831,322)        | 451,645          |
| Cash Provided by (Applied to) Financing Transactions       | 397,909          | 737,575          |
| Cash and Bank / Overdraft (Increase)/Decrease              | (21,679)         | 1,811,629        |
| Cash and Bank (Overdraft) at Beginning of Year             | 9,981,574        | 8,169,945        |
| <b>Cash and Bank (Overdraft) at End of Year</b>            | <b>9,959,895</b> | <b>9,981,574</b> |

## ANALYSIS OF CONSOLIDATED ACCUMULATED SURPLUS

as at June 30, 2013

|  |                   |
|--|-------------------|
| Operating Fund Accumulated Surplus (Deficit) | 8,649,105         |
| Equity in Tangible Capital Assets            | 22,042,498        |
| Capital Reserve Accounts                     | 6,497,646         |
| School Generated Funds                       | 395,866           |
| Other Special Purpose Funds                  | 0                 |
| <b>Consolidated Accumulated Surplus</b>      | <b>37,585,115</b> |

Operating Fund Accumulated Surplus Comprised of:

Designated Surplus \*

[illegible]

\* Includes all Board-approved surplus designations by Board Motion or, in the case of school budget carryovers, by Board policy.

**OPERATING FUND SCHEDULE OF FINANCIAL POSITION**

as at June 30

|  | 2013              | 2012              |
|--|-------------------|-------------------|
| <b>Financial Assets</b>                |                   |                   |
| Cash and Bank                          | 8,428,239         | 9,258,497         |
| Short Term Investments                 | -                 | -                 |
| Due from                               |                   |                   |
| - Provincial Government                | 3,283,314         | 3,261,825         |
| - Federal Government                   | 292,228           | 185,348           |
| - Municipal Government                 | 28,546,371        | 27,333,391        |
| - Other School Divisions               | 1,042             | 76,176            |
| - First Nations                        | 28,487            | 51,971            |
| - Other Funds                          | -                 | -                 |
| Accounts Receivable                    | 91,253            | 191,018           |
| Accrued Investment Income              | -                 | -                 |
|  | <u>40,670,934</u> | <u>40,358,226</u> |
| <b>Liabilities</b>                     |                   |                   |
| Overdraft                              | -                 | -                 |
| Accounts Payable                       | 1,010,839         | 1,359,767         |
| Accrued Liabilities                    | 14,567,353        | 14,600,733        |
| Employee Future Benefits               | 1,022,229         | 900,692           |
| Accrued Interest Payable               | -                 | -                 |
| Due to                                 |                   |                   |
| - Provincial Government                | 11,016            | 848               |
| - Federal Government                   | 17,851            | 7,790             |
| - Municipal Government                 | -                 | -                 |
| - Other School Divisions               | -                 | -                 |
| - First Nations                        | -                 | -                 |
| - Capital Fund                         | 6,497,646         | 6,557,699         |
| Deferred Revenue                       | 9,354,565         | 9,796,783         |
| Other Borrowings                       | -                 | -                 |
|  | <u>32,481,499</u> | <u>33,224,312</u> |
| <b>Net Financial Assets (Net Debt)</b> | <u>8,189,435</u>  | <u>7,133,914</u>  |
| <b>Non-Financial Assets</b>            |                   |                   |
| Inventories                            | -                 | -                 |
| Prepaid Expenses                       | 459,670           | 390,879           |
|  | <u>459,670</u>    | <u>390,879</u>    |
| <b>Accumulated Surplus (Deficit)</b>   | <u>8,649,105</u>  | <u>7,524,793</u>  |

**OPERATING FUND  
SCHEDULE OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

|   | 2013<br>Actual          | 2013<br>Budget     | 2012<br>Actual          |
|---|-------------------------|--------------------|-------------------------|
| <b>Revenue</b>  |                         |                    |                         |
| Provincial Government - Core                                | 120,116,698             | 116,936,236        | 119,637,598             |
| Federal Government  | 109,686                 | -                  | -                       |
| Municipal Government - Property Tax                         | 47,637,925              | 48,354,432         | 45,397,579              |
| - Other   | -                       | -                  | -                       |
| Other School Divisions                                      | 931,342                 | 215,000            | 874,177                 |
| First Nations   | 84,288                  | -                  | 85,934                  |
| Private Organizations and Individuals                       | 3,058,819               | 735,000            | 3,073,117               |
| Other Sources   | 303,878                 | 20,000             | 278,646                 |
|   | <u>172,242,636</u>      | <u>166,260,668</u> | <u>169,347,051</u>      |
| <b>Expenses</b>   |                         |                    |                         |
| Regular Instruction   | 94,986,363              | 94,073,471         | 92,456,354              |
| Student Support Services                                    | 31,556,239              | 31,044,700         | 30,650,315              |
| Adult Learning Centres                                      | 1,021,822               | -                  | 1,013,370               |
| Community Education and Services                            | 1,293,230               | 595,891            | 1,282,051               |
| Divisional Administration                                   | 4,930,773               | 4,718,393          | 4,783,577               |
| Instructional and Other Support Services                    | 6,905,609               | 7,029,681          | 6,785,642               |
| Transportation of Pupils                                    | 3,569,896               | 3,392,950          | 3,272,912               |
| Operations and Maintenance                                  | 19,411,179              | 19,905,290         | 18,351,802              |
| Fiscal  | 2,868,692               | 2,886,000          | 2,782,577               |
|   | <u>166,543,803</u>      | <u>163,646,376</u> | <u>161,378,600</u>      |
| Current Year Surplus (Deficit) before Non-vested Sick Leave | <u>5,698,833</u>        | <u>2,614,292</u>   | <u>7,968,451</u>        |
| Less: Non-vested Sick Leave Expense (Recovery)              | <u>187,160</u>          |                    | <u>(23,972)</u>         |
| Current Year Surplus (Deficit) after Non-vested Sick Leave  | <u>5,511,673</u>        | <u>2,614,292</u>   | <u>7,992,423</u>        |
| Net Transfers from (to) Capital Fund                        | <u>(4,387,361)</u>      | <u>(2,614,292)</u> | <u>(7,227,575)</u>      |
| Transfers from Special Purpose Funds                        | <u>-</u>                |                    | <u>-</u>                |
| Net Current Year Surplus (Deficit)                          | <u>1,124,312</u>        | <u>0</u>           | <u>764,848</u>          |
| Opening Accumulated Surplus (Deficit)                       | 7,524,793               |                    | 6,759,945               |
| Adjustments:  | -                       |                    | -                       |
|   | -                       |                    | -                       |
|   |                         |                    | -                       |
| Opening Accumulated Surplus (Deficit), as adjusted          | <u>7,524,793</u>        |                    | <u>6,759,945</u>        |
| <b>Closing Accumulated Surplus (Deficit)</b>                | <u><u>8,649,105</u></u> |                    | <u><u>7,524,793</u></u> |

## OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

For the Year Ended June 30, 2013

### Funding of Schools Program

|   |            |                   |
|---|------------|-------------------|
| Base Support  |            |                   |
| Instructional Support                               | 29,964,079 |                   |
| Additional Instructional Support for Small Schools  | -          |                   |
| Sparsity  | -          |                   |
| Curricular Materials                                | 942,848    |                   |
| Information Technology                              | 932,976    |                   |
| Library Services                                    | 1,430,563  |                   |
| Student Services                                    | 5,096,191  |                   |
| Counselling and Guidance                            | 1,275,067  |                   |
| Professional Development (including TVI-PD)         | 613,434    |                   |
| Physical Education                                  | 391,900    |                   |
| Occupancy   | 7,121,295  | 47,768,353        |
| Categorical Support                                 |            |                   |
| Transportation                                      | 1,686,751  |                   |
| Board and Room                                      | -          |                   |
| Special Needs: Coordinator/Clinician                | 1,088,472  |                   |
| Special Needs: Level 2                              | 3,723,958  |                   |
| Special Needs: Level 3                              | 3,723,473  |                   |
| Senior Years Technology Education                   | 1,045,881  |                   |
| English as an Additional Language                   | 648,050    |                   |
| Aboriginal Academic Achievement (including BSSAP)   | 682,500    |                   |
| Aboriginal and International Languages              | 67,682     |                   |
| French Language Instruction                         | 709,195    |                   |
| Small Schools                                       | -          |                   |
| Enrolment Change Support                            | 229,944    |                   |
| Northern Allowance                                  | -          |                   |
| Early Childhood Development Initiative              | 199,640    |                   |
| Early Literacy Intervention                         | 660,010    |                   |
| Numeracy  | 145,590    |                   |
| Experiential Learning                               | 48,330     |                   |
| Education for Sustainable Development               | 29,400     | 14,688,876        |
| Equalization  |            | 15,743,774        |
| Additional Equalization                             |            | 3,036,165         |
| Adjustment for Days Closed                          |            | -                 |
| Formula Guarantee                                   |            | 7,523,624         |
| Other Program Support                               |            |                   |
| School Buildings Support: "D" Projects              | 475,200    |                   |
| Technology Education Equipment Replacement          | 196,100    |                   |
| Technical Vocational Initiative - Equipment Upgrade | 13,573     |                   |
| Other Minor Capital Support                         | -          |                   |
| Prior Year Support                                  |            |                   |
| Finalization of Previous Year Support               | -          |                   |
| Curricular Materials                                | -          |                   |
| School Buildings Support: "D" Projects              | -          |                   |
| Technology Education Equipment                      | -          | 684,873           |
|   |            | <u>89,445,665</u> |

## OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA (CONT'D)

For the Year Ended June 30, 2013

### Other Department of Education

|  |            |            |
|--|------------|------------|
| Non-Resident   | -          |            |
| Special Needs  | -          |            |
| Institutional Programs                                     | -          |            |
| Nursing Supports (URIS)                                    | 168,603    |            |
| Substitute Fees  | -          |            |
| General Support Grant                                      | 2,769,134  |            |
| Education Property Tax Credit                              | 23,422,208 |            |
| Tax Incentive Grant  | 1,471,273  |            |
| Technical Vocational Initiative Demonstration Project      |            |            |
| Class Size Initiative (K-3)                                | 233,864    |            |
| Community Schools  | 81,227     |            |
| Healthy Schools Initiative                                 | 26,326     |            |
| Learning to Age 18 Coordinator                             | 87,255     |            |
| Other: <a href="#">Shared Services Agreement</a>           | 179,484    |            |
| <a href="#">Special Funding Agreement - John G Stewart</a> | 475,000    |            |
| <a href="#">Provincial Exam Marking</a>                    | 31,482     |            |
| <a href="#">French Second Language Revitalization</a>      | 40,806     |            |
| <a href="#">Copyright Refund</a>                           | 49,590     |            |
| <a href="#">Miscellaneous</a>                              | 27,171     |            |
|  | <hr/>      | 29,063,423 |

### Other Provincial Government Departments (Not including GBE's)

|   |           |           |
|---|-----------|-----------|
| English as an Additional Language (Adults)          | -         |           |
| Driver Training                                     | -         |           |
| Employment Programs                                 | -         |           |
| Adult Learning Centres                              | 1,029,600 |           |
| Other: <a href="#">Lighthouse Project</a>           | 32,551    |           |
| <a href="#">Healthy Child/Baby</a>                  | 188,572   |           |
| <a href="#">Manitoba Intergration of Immigrants</a> | 244,828   |           |
| <a href="#">Green Manitoba</a>                      | 85,040    |           |
| <a href="#">School Initiated Projects</a>           | 27,019    |           |
|   | <hr/>     | 1,607,610 |

|  |       |            |
|--|-------|------------|
| Funding of Schools Program (previous page) | <hr/> | 89,445,665 |
|--|-------|------------|



**TOTAL PROVINCIAL GOVERNMENT REVENUE**

**120,116,698**

# **OPERATING FUND - REVENUE DETAIL** **NON-PROVINCIAL GOVERNMENT SOURCES**

For the Year Ended June 30, 2013

## **Federal Government**

|                          |                                |         |         |
|--------------------------|--------------------------------|---------|---------|
| Tuition Fees             |                                | -       |         |
| Transportation of Pupils |                                | -       |         |
| French Language Monitor  |                                | -       |         |
| Other:                   | <u>Citizen and Immigration</u> | 109,686 |         |
|                          |                                |         |         |
|                          |                                |         |         |
|                          |                                |         | 109,686 |

## **Municipal Government**

|                                     |                    |            |            |
|-------------------------------------|--------------------|------------|------------|
| Special Requirement                 | 72,531,406         |            |            |
| Less: Education Property Tax Credit | (23,422,208)       |            |            |
| Less: Tax Incentive Grant           | <u>(1,471,273)</u> | 47,637,925 |            |
| Other:                              |                    | -          | 47,637,925 |

## **Other School Divisions**

|                          |  |         |         |
|--------------------------|--|---------|---------|
| Transfer Fees            |  | 746,850 |         |
| Residual Fees            |  | 184,492 |         |
| Transportation of Pupils |  | -       |         |
| Other:                   |  | -       |         |
|                          |  |         |         |
|                          |  |         |         |
|                          |  |         | 931,342 |

## **First Nations**

|                          |  |        |        |
|--------------------------|--|--------|--------|
| Tuition Fees             |  | 84,288 |        |
| Transportation of Pupils |  | -      |        |
| Other:                   |  | -      |        |
|                          |  |        |        |
|                          |  |        |        |
|                          |  |        | 84,288 |

## **Private Organizations and Individuals (Includes GBE's)**

|   |                                      |           |           |
|---|--------------------------------------|-----------|-----------|
| Regular Tuition                         |                                      | 2,880     |           |
| International Tuition                   |                                      | 2,073,275 |           |
| Continuing Education                    |                                      | 300,349   |           |
| Driver Education                        |                                      | -         |           |
| Other Tuition:                          | <u>Adult Education/Summer School</u> | 49,791    |           |
| Food Service                            |                                      | 277,638   |           |
| Government Business Enterprises (GBE's) |                                      | -         |           |
| Other:                                  | <u>Vocational Shops</u>              | 66,481    |           |
|   | <u>Building Rentals</u>              | 150,646   |           |
|   | <u>Transportation User Fees</u>      | 137,759   |           |
|   |                                      |           |           |
|   |                                      |           |           |
|   |                                      |           | 3,058,819 |

## **Other Sources**

|           |                                  |         |         |
|-----------|----------------------------------|---------|---------|
| Interest  |                                  | 154,195 |         |
| Donations |                                  | 35,767  |         |
| Other:    | <u>School Initiated Projects</u> | 79,251  |         |
|           | <u>Sundry</u>                    | 34,665  |         |
|           |                                  |         |         |
|           |                                  |         |         |
|           |                                  |         |         |
|           |                                  |         |         |
|           |                                  |         | 303,878 |

**TOTAL NON-PROVINCIAL GOVERNMENT REVENUE**

52,125,938

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

For the Year Ended June 30

| <div><div></div><div>FUNCTION</div><div></div><div>OBJECT</div></div> | 100                 | 200                      | 300                    | 400                    | 500                       | 600                                      | 700                      | 800                        | 900                        | 2013        | 2012        |
|---|---------------------|--------------------------|------------------------|------------------------|---------------------------|--|--------------------------|----------------------------|----------------------------|-------------|-------------|
|   | Regular Instruction | Student Support Services | Adult Learning Centres | Education and Services | Divisional Administration | Instructional and Other Support Services | Transportation of Pupils | Operations and Maintenance | Fiscal                     | TOTALS      | TOTALS      |
| Salaries  | 83,416,543          | 28,190,618               | 848,611                | 991,738                | 3,292,238                 | 5,264,591                                | 2,467,980                | 8,756,462                  |                            | 133,228,781 | 128,864,778 |
| Employees Benefits and Allowances                                     | 4,684,105           | 2,476,916                | 65,785                 | 67,346                 | 402,488                   | 408,455                                  | 335,561                  | 1,211,514                  |                            | 9,652,170   | 9,171,162   |
| Services  | 1,635,768           | 592,638                  | 67,092                 | 123,857                | 1,023,431                 | 857,665                                  | 177,807                  | 8,244,934                  |                            | 12,723,192  | 12,003,524  |
| Supplies, Materials and Minor Equipment                               | 4,771,438           | 296,067                  | 40,334                 | 110,289                | 210,916                   | 343,851                                  | 588,548                  | 1,198,269                  |                            | 7,559,712   | 8,066,846   |
| Interest and Bank Charges   |                     |                          |                        |                        |                           |  |                          |                            | 14,597                     | 14,597      | 17,950      |
| Bad Debt Expense  |                     |                          |                        |                        |                           |  |                          |                            | -                          | 0           | 0           |
| Transfers   | 478,509             | -                        | -                      | -                      | 1,700                     | 31,047                                   | -                        | -                          | (PAYROLL TAX)<br>2,854,095 | 3,365,351   | 3,254,340   |
| TOTALS  | 94,986,363          | 31,556,239               | 1,021,822              | 1,293,230              | 4,930,773                 | 6,905,609                                | 3,569,896                | 19,411,179                 | 2,868,692                  | 166,543,803 | 161,378,600 |

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

For the Year Ended June 30, 2013

| REGULAR INSTRUCTION                           | 10<br>ADMINISTRATION | SINGLE TRACK SCHOOLS *    |                |                           | 80<br>DUAL TRACK<br>SCHOOLS ** | 90<br>SENIOR YEARS<br>TECHNOLOGY<br>EDUCATION | TOTALS     |
|---|----------------------|---------------------------|----------------|---------------------------|--------------------------------|---|------------|
|   |                      | 20<br>ENGLISH<br>LANGUAGE | 50<br>FRANÇAIS | 70<br>FRENCH<br>IMMERSION |                                |   |            |
| CODE OBJECT \ PROGRAM                         |                      |                           |                |                           |                                |   |            |
| 3XX SALARIES                                  |                      |                           |                |                           |                                |   |            |
| 320 Executive, Managerial and Supervisory     | 6,829,325            |                           |                |                           |                                |   | 6,829,325  |
| 330 Instructional - Teaching                  | 20,649               | 41,644,675                |                | 5,013,381                 | 22,033,320                     | 2,728,841                                     | 71,440,866 |
| 350 Instructional - Other                     |                      | 608,677                   |                | 20,341                    | 465,653                        | 48,039  | 1,142,710  |
| 360 Technical, Specialized and Service        | 97,556               | 96,094                    |                |                           |                                | 168,646                                       | 362,296    |
| 370 Secretarial, Clerical and Other           | 3,074,356            |                           |                |                           |                                |   | 3,074,356  |
| 390 Information Technology                    | 566,990              |                           |                |                           |                                |   | 566,990    |
| Total Salaries                                | 10,588,876           | 42,349,446                | 0              | 5,033,722                 | 22,498,973                     | 2,945,526                                     | 83,416,543 |
| 4XX EMPLOYEES BENEFITS AND ALLOWANCES         | 723,059              | 2,418,586                 |                | 249,224                   | 1,134,377                      | 158,859                                       | 4,684,105  |
| 5-6XX SERVICES                                |                      |                           |                |                           |                                |   |            |
| 510 Professional, Technical and Specialized   | 1,943                | 353,835                   |                | 4,046                     | 26,735                         | 6,262   | 392,821    |
| 520 Communications                            | 168,137              | 7,621                     |                | 760                       | 2,352                          |   | 178,870    |
| 540 Travel and Meetings                       | 12,692               | 109,844                   |                | 5,461                     | 16,852                         |   | 144,849    |
| 560 Tuition                                   |                      |                           |                |                           |                                |   | 0          |
| 570 Printing and Binding                      |                      | 7,463                     |                | 924                       | 4,718                          |   | 13,105     |
| 580 Insurance and Bond Premiums               |                      | 2,862                     |                |                           | 10,678                         | 1,100   | 14,640     |
| 590 Maintenance and Repair Services           | 1,732                | 368,704                   |                | 43,967                    | 166,821                        | 23,362  | 604,586    |
| 610 Rentals                                   |                      | 5,603                     |                | 209                       | 192                            | 373   | 6,377      |
| 630 Advertising                               |                      |                           |                |                           |                                |   | 0          |
| 640 Dues and Fees                             |                      | 27,477                    |                | 5,789                     | 6,460                          | 72  | 39,798     |
| 650 Professional and Staff Development        |                      |                           |                |                           |                                |   | 0          |
| 680 Information Technology Services           | 79,089               | 161,633                   |                |                           |                                |   | 240,722    |
| Total Services                                | 263,593              | 1,045,042                 | 0              | 61,156                    | 234,808                        | 31,169  | 1,635,768  |
| 7XX SUPPLIES, MATERIALS AND MINOR EQUIPMENT   |                      |                           |                |                           |                                |   |            |
| 710 Supplies                                  | 2,048                | 1,675,601                 |                | 54,063                    | 474,836                        | 486,294                                       | 2,692,842  |
| 740 Curricular and Media Materials            |                      | 700,023                   |                | 36,566                    | 187,291                        | 15,784  | 939,664    |
| 760 Minor Equipment                           |                      | 292,159                   |                | 38,654                    | 128,562                        | 88,627  | 548,002    |
| 780 Information Technology Equipment          | 4,852                | 461,185                   |                | 10,335                    | 111,865                        | 2,693   | 590,930    |
| Total Supplies, Materials and Minor Equipment | 6,900                | 3,128,968                 | 0              | 139,618                   | 902,554                        | 593,398                                       | 4,771,438  |
| 96X-99 TRANSFERS                              |                      |                           |                |                           |                                |   |            |
| 960 School Divisions                          |                      | 375,700                   |                | 92,008                    | 6,500                          |   | 474,208    |
| 980 Organizations and Individuals             |                      | 4,301                     |                |                           |                                |   | 4,301      |
| Total Transfers                               | 0                    | 380,001                   | 0              | 92,008                    | 6,500                          | 0   | 478,509    |
| TOTALS  | 11,582,428           | 49,322,043                | 0              | 5,575,728                 | 24,777,212                     | 3,728,952                                     | 94,986,363 |

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**

For the Year Ended June 30, 2013

| <b>STUDENT SUPPORT SERVICES</b> |   | 10                               | 20                    | 30                                  | 40                   | 50                   | 60                            | 70                          |                   |
|---------------------------------|---|----------------------------------|-----------------------|-------------------------------------|----------------------|----------------------|-------------------------------|-----------------------------|-------------------|
|                                 |   | ADMINISTRATION<br>/CO-ORDINATION | GIFTED<br>EDUCATION * | CLINICAL AND<br>RELATED<br>SERVICES | SPECIAL<br>PLACEMENT | REGULAR<br>PLACEMENT | OTHER<br>RESOURCE<br>SERVICES | COUNSELLING<br>AND GUIDANCE | TOTALS            |
| CODE                            | OBJECT \ PROGRAM                              |                                  |                       |                                     |                      |                      |                               |                             |                   |
| 3XX                             | SALARIES                                      |                                  |                       |                                     |                      |                      |                               |                             |                   |
| 320                             | Executive, Managerial and Supervisory         | 310,007                          |                       | 106,970                             |                      |                      |                               |                             | 416,977           |
| 330                             | Instructional - Teaching                      | 275,516                          |                       |                                     | 805,140              | 1,887,502            | 6,798,247                     | 2,597,617                   | 12,364,022        |
| 350                             | Instructional - Other                         |                                  |                       | 7,305                               | 1,691,923            | 9,359,741            | 1,730,313                     |                             | 12,789,282        |
| 360                             | Technical, Specialized and Service            |                                  |                       |                                     | 54,268               |                      |                               |                             | 54,268            |
| 370                             | Secretarial, Clerical and Other               | 214,042                          |                       |                                     |                      |                      |                               |                             | 214,042           |
| 380                             | Clinician                                     |                                  |                       | 2,325,920                           |                      |                      |                               |                             | 2,325,920         |
| 390                             | Information Technology                        | 26,107                           |                       |                                     |                      |                      |                               |                             | 26,107            |
|                                 | Total Salaries                                | 825,672                          | 0                     | 2,440,195                           | 2,551,331            | 11,247,243           | 8,528,560                     | 2,597,617                   | 28,190,618        |
| 4XX                             | EMPLOYEES BENEFITS AND ALLOWANCES             | 54,261                           |                       | 119,554                             | 292,906              | 1,345,379            | 546,555                       | 118,261                     | 2,476,916         |
| 5-6XX                           | SERVICES                                      |                                  |                       |                                     |                      |                      |                               |                             |                   |
| 510                             | Professional, Technical and Specialized       | 18                               |                       | 249,414                             | 246,430              | 2,405                | 16,500                        |                             | 514,767           |
| 520                             | Communications                                | 9,989                            |                       | 1,813                               |                      | 136                  | 979                           |                             | 12,917            |
| 540                             | Travel and Meetings                           | 223                              |                       | 22,991                              | 102                  | 2,219                | 23,547                        |                             | 49,082            |
| 560                             | Tuition                                       |                                  |                       |                                     |                      |                      |                               |                             | 0                 |
| 570                             | Printing and Binding                          |                                  |                       | 338                                 |                      | 75                   | 478                           |                             | 891               |
| 580                             | Insurance and Bond Premiums                   |                                  |                       |                                     |                      |                      |                               |                             | 0                 |
| 590                             | Maintenance and Repair Services               | 4,883                            |                       | 2,419                               | 1,825                | 363                  |                               | 193                         | 9,683             |
| 610                             | Rentals                                       |                                  |                       |                                     |                      |                      |                               |                             | 0                 |
| 630                             | Advertising                                   |                                  |                       |                                     |                      |                      | 978                           |                             | 978               |
| 640                             | Dues and Fees                                 | 2,723                            |                       |                                     |                      | 1,263                |                               |                             | 3,986             |
| 650                             | Professional and Staff Development            | 62                               |                       |                                     |                      |                      |                               |                             | 62                |
| 680                             | Information Technology Services               | 22                               |                       |                                     |                      |                      | 250                           |                             | 272               |
|                                 | Total Services                                | 17,920                           | 0                     | 276,975                             | 248,357              | 6,461                | 42,732                        | 193                         | 592,638           |
| 7XX                             | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |                                  |                       |                                     |                      |                      |                               |                             |                   |
| 710                             | Supplies                                      | 13,957                           |                       | 20,241                              | 6,059                | 57,136               | 16,068                        | 1,154                       | 114,615           |
| 740                             | Curricular and Media Materials                | 304                              |                       | 15,230                              | 2,863                | 41,698               | 33,328                        | 275                         | 93,698            |
| 760                             | Minor Equipment                               | 2,019                            |                       | 18,243                              | 6,662                | 19,949               | 29,383                        | 1,370                       | 77,626            |
| 780                             | Information Technology Equipment              | 147                              |                       | 81                                  |                      | 9,600                | 300                           |                             | 10,128            |
|                                 | Total Supplies, Materials and Minor Equipment | 16,427                           | 0                     | 53,795                              | 15,584               | 128,383              | 79,079                        | 2,799                       | 296,067           |
| 96X-99                          | TRANSFERS                                     |                                  |                       |                                     |                      |                      |                               |                             |                   |
| 960                             | School Divisions                              |                                  |                       |                                     |                      |                      |                               |                             | 0                 |
| 980                             | Organizations and Individuals                 |                                  |                       |                                     |                      |                      |                               |                             | 0                 |
|                                 | Total Transfers                               | 0                                |                       | 0                                   | 0                    | 0                    |                               |                             | 0                 |
| <b>TOTALS</b>                   |   | <b>914,280</b>                   | <b>0</b>              | <b>2,890,519</b>                    | <b>3,108,178</b>     | <b>12,727,466</b>    | <b>9,196,926</b>              | <b>2,718,870</b>            | <b>31,556,239</b> |

\* Does not include enrichment activities undertaken by the School Division.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 300**

For the Year Ended June 30, 2013

| <b>ADULT LEARNING CENTRES</b> |   | 10                          | 20          |           |
|-------------------------------|---|-----------------------------|-------------|-----------|
| CODE                          | OBJECT \ PROGRAM                              | ADMINISTRATION<br>AND OTHER | INSTRUCTION | TOTALS    |
| 3XX                           | SALARIES                                      |                             |             |           |
| 320                           | Executive, Managerial and Supervisory         | 129,687                     |             | 129,687   |
| 330                           | Instructional - Teaching                      |                             | 618,752     | 618,752   |
| 350                           | Instructional - Other                         |                             |             | 0         |
| 360                           | Technical, Specialized and Service            |                             |             | 0         |
| 370                           | Secretarial, Clerical and Other               | 100,172                     |             | 100,172   |
| 390                           | Information Technology                        |                             |             | 0         |
|                               | Total Salaries                                | 229,859                     | 618,752     | 848,611   |
| 4XX                           | EMPLOYEES BENEFITS AND ALLOWANCES             | 30,824                      | 34,961      | 65,785    |
| 5-6XX                         | SERVICES                                      |                             |             |           |
| 510                           | Professional, Technical and Specialized       |                             | 876         | 876       |
| 520                           | Communications                                |                             | 4,247       | 4,247     |
| 530                           | Utility Services                              |                             |             | 0         |
| 540                           | Travel and Meetings                           |                             | 735         | 735       |
| 560                           | Tuition                                       |                             |             | 0         |
| 570                           | Printing and Binding                          |                             |             | 0         |
| 580                           | Insurance and Bond Premiums                   |                             |             | 0         |
| 590                           | Maintenance and Repair Services               |                             | 4,656       | 4,656     |
| 610                           | Rentals                                       |                             | 54,571      | 54,571    |
| 620                           | Property Taxes                                |                             |             | 0         |
| 630                           | Advertising                                   |                             | 750         | 750       |
| 640                           | Dues and Fees                                 |                             |             | 0         |
| 650                           | Professional and Staff Development            |                             |             | 0         |
| 680                           | Information Technology Services               |                             | 1,257       | 1,257     |
|                               | Total Services                                | 0                           | 67,092      | 67,092    |
| 7XX                           | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |                             |             |           |
| 710                           | Supplies                                      |                             | 13,312      | 13,312    |
| 740                           | Curricular and Media Materials                |                             | 3,221       | 3,221     |
| 760                           | Minor Equipment                               |                             | 2,342       | 2,342     |
| 780                           | Information Technology Equipment              |                             | 21,459      | 21,459    |
|                               | Total Supplies, Materials and Minor Equipment | 0                           | 40,334      | 40,334    |
| 96X-99                        | TRANSFERS                                     |                             |             |           |
| 960                           | School Divisions                              |                             |             | 0         |
| 980                           | Organizations and Individuals                 |                             |             | 0         |
| 999                           | Recharge                                      |                             |             | 0         |
|                               | Total Transfers                               | 0                           | 0           | 0         |
|                               | TOTALS  | 260,683                     | 761,139     | 1,021,822 |

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

For the Year Ended June 30, 2013

| <b>COMMUNITY EDUCATION AND SERVICES</b>       |  | 10                      | 20   | 30                                      | 40                            |           |
|---|--|-------------------------|--|---|-------------------------------|-----------|
| CODE OBJECT \ PROGRAM                         |  | CONTINUING<br>EDUCATION | ENGLISH AS AN<br>ADDITIONAL LANGUAGE<br>FOR ADULTS | COMMUNITY<br>SERVICES AND<br>RECREATION | PRE-KINDERGARTEN<br>EDUCATION | TOTALS    |
| 3XX SALARIES                                  |  |                         |  |   |                               |           |
| 320 Executive, Managerial and Supervisory     |  | 82,893                  |  |   | 84,088                        | 166,981   |
| 330 Instructional - Teaching                  |  | 85,133                  | 89,812   |   | 3,188                         | 178,133   |
| 350 Instructional - Other                     |  |                         |  | 15,106                                  |                               | 15,106    |
| 360 Technical, Specialized and Service        |  |                         |  | 258,398                                 | 43,955                        | 302,353   |
| 370 Secretarial, Clerical and Other           |  | 48,286                  |  | 178,309                                 | 101,297                       | 327,892   |
| 380 Clinician                                 |  |                         |  |   | 1,273                         | 1,273     |
| 390 Information Technology                    |  |                         |  |   |                               | 0         |
| Total Salaries                                |  | 216,312                 | 89,812   | 451,813                                 | 233,801                       | 991,738   |
| 4XX EMPLOYEES BENEFITS AND ALLOWANCES         |  | 20,364                  | 5,508  | 29,442                                  | 12,032                        | 67,346    |
| 5-6XX SERVICES                                |  |                         |  |   |                               |           |
| 510 Professional, Technical and Specialized   |  | 57,311                  |  | 858                                     | 239                           | 58,408    |
| 520 Communications                            |  | 30                      | 1,150  | 2,823                                   | 3,689                         | 7,692     |
| 540 Travel and Meetings                       |  | 923                     |  | 15,661                                  | 4,242                         | 20,826    |
| 570 Printing and Binding                      |  | 10,846                  |  | 44                                      | 1,668                         | 12,558    |
| 590 Maintenance and Repair Services           |  | 9,175                   |  | 883                                     | 2,362                         | 12,420    |
| 610 Rentals                                   |  |                         |  |   |                               | 0         |
| 630 Advertising                               |  | 9,969                   |  |   |                               | 9,969     |
| 640 Dues and Fees                             |  |                         |  |   | 262                           | 262       |
| 650 Professional and Staff Development        |  | 1,170                   | 479  | 73                                      |                               | 1,722     |
| 680 Information Technology Services           |  |                         |  |   |                               | 0         |
| Total Services                                |  | 89,424                  | 1,629  | 20,342                                  | 12,462                        | 123,857   |
| 7XX SUPPLIES, MATERIALS AND MINOR EQUIPMENT   |  |                         |  |   |                               |           |
| 710 Supplies                                  |  | 1,618                   | 10,914   | 39,512                                  | 32,938                        | 84,982    |
| 740 Curricular and Media Materials            |  | 3,187                   | 320  | 1,408                                   | 271                           | 5,186     |
| 760 Minor Equipment                           |  | 931                     | 12,991   | 2,096                                   | 1,239                         | 17,257    |
| 780 Information Technology Equipment          |  | 1,406                   |  | 1,458                                   |                               | 2,864     |
| Total Supplies, Materials and Minor Equipment |  | 7,142                   | 24,225   | 44,474                                  | 34,448                        | 110,289   |
| 96X-99 TRANSFERS                              |  |                         |  |   |                               |           |
| 980 Organizations and Individuals             |  |                         |  |   |                               | 0         |
| 999 Recharge                                  |  |                         |  |   |                               | 0         |
| Total Transfers                               |  | 0                       | 0  | 0                                       | 0                             | 0         |
| TOTALS  |  | 333,242                 | 121,174  | 546,071                                 | 292,743                       | 1,293,230 |

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**

For the Year Ended June 30, 2013

| <b>DIVISIONAL ADMINISTRATION</b> |   | 10                | 20  | 30                                   | 50                              |           |
|----------------------------------|---|-------------------|---|--------------------------------------|---------------------------------|-----------|
| CODE                             | OBJECT \ PROGRAM                              | BOARD OF TRUSTEES | INSTRUCTIONAL MANAGEMENT & ADMINISTRATION | BUSINESS AND ADMINISTRATIVE SERVICES | MANAGEMENT INFORMATION SERVICES | TOTALS    |
| 3XX                              | SALARIES                                      |                   |   |                                      |                                 |           |
| 310                              | Trustees Remuneration                         | 209,233           |   |                                      |                                 | 209,233   |
| 320                              | Executive, Managerial and Supervisory         |                   | 577,598                                   | 713,731                              | 114,183                         | 1,405,512 |
| 360                              | Technical, Specialized and Service            |                   | 291,636                                   | 161,555                              |                                 | 453,191   |
| 370                              | Secretarial, Clerical and Other               |                   | 251,338                                   | 672,935                              | 25,721                          | 949,994   |
| 390                              | Information Technology                        |                   |   |                                      | 274,308                         | 274,308   |
|                                  | Total Salaries                                | 209,233           | 1,120,572                                 | 1,548,221                            | 414,212                         | 3,292,238 |
| 4XX                              | EMPLOYEES BENEFITS AND ALLOWANCES             | 4,515             | 86,182                                    | 271,915                              | 39,876                          | 402,488   |
| 5-6XX                            | SERVICES                                      |                   |   |                                      |                                 |           |
| 510                              | Professional, Technical and Specialized       | 1,088             | 72,894                                    | 89,811                               | 148,203                         | 311,996   |
| 520                              | Communications                                | 3,171             | 8,260                                     | 64,086                               | 767                             | 76,284    |
| 540                              | Travel and Meetings                           | 27,241            | 20,188                                    | 4,054                                | 81                              | 51,564    |
| 570                              | Printing and Binding                          |                   | 23,253                                    | 5,775                                | 42                              | 29,070    |
| 580                              | Insurance and Bond Premiums                   |                   |   | 41,496                               |                                 | 41,496    |
| 590                              | Maintenance and Repair Services               | 110               | 2,145                                     |                                      |                                 | 2,255     |
| 610                              | Rentals                                       |                   |   | 399                                  |                                 | 399       |
| 630                              | Advertising                                   | 938               | 20,111                                    |                                      | 7,995                           | 29,044    |
| 640                              | Dues and Fees                                 | 110,827           | 17,043                                    | 10,582                               | 145                             | 138,597   |
| 650                              | Professional and Staff Development            | 35,010            | 13,937                                    | 19,487                               |                                 | 68,434    |
| 680                              | Information Technology Services               | 5,619             | 5,744                                     | 936                                  | 261,993                         | 274,292   |
|                                  | Total Services                                | 184,004           | 183,575                                   | 236,626                              | 419,226                         | 1,023,431 |
| 7XX                              | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |                   |   |                                      |                                 |           |
| 710                              | Supplies                                      | 338               | 17,804                                    | 102,199                              | 905                             | 121,246   |
| 740                              | Curricular and Media Materials                |                   | 6,006                                     | 1,966                                | 9,081                           | 17,053    |
| 760                              | Minor Equipment                               |                   | 8,144                                     | 1,982                                | 6,013                           | 16,139    |
| 780                              | Information Technology Equipment              |                   | 214                                       | 3,069                                | 53,195                          | 56,478    |
|                                  | Total Supplies, Materials and Minor Equipment | 338               | 32,168                                    | 109,216                              | 69,194                          | 210,916   |
| 96X-99                           | TRANSFERS                                     |                   |   |                                      |                                 |           |
| 960                              | School Divisions                              |                   |   |                                      |                                 | 0         |
| 980                              | Organizations and Individuals                 |                   | 1,700                                     |                                      |                                 | 1,700     |
| 999                              | Recharge                                      |                   |   |                                      |                                 | 0         |
|                                  | Total Transfers                               | 0                 | 1,700                                     | 0                                    |                                 | 1,700     |
|                                  | TOTALS  | 398,090           | 1,424,197                                 | 2,165,978                            | 942,508                         | 4,930,773 |



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

For the Year Ended June 30, 2013

| <b>INSTRUCTIONAL AND OTHER SUPPORT SERVICES</b> |   | 05<br>CURRICULUM<br>CONSULTING &<br>DEVELOPMENT<br>ADMINISTRATION | 10<br>CURRICULUM<br>CONSULTING &<br>DEVELOPMENT | 20<br>LIBRARY /<br>MEDIA<br>CENTRE | 30<br>PROFESSIONAL<br>AND STAFF<br>DEVELOPMENT | 80<br>OTHER | TOTALS    |
|---|---|---|---|------------------------------------|--|-------------|-----------|
| CODE  | OBJECT \ PROGRAM                              |   |   |                                    |  |             |           |
| 3XX   | SALARIES                                      |   |   |                                    |  |             |           |
| 320   | Executive, Managerial and Supervisory         | 220,762   |   |                                    |  |             | 220,762   |
| 330   | Instructional - Teaching                      |   | 456,854   | 1,608,675                          | 1,110,543                                      | 90,188      | 3,266,260 |
| 350   | Instructional - Other                         |   |   | 1,167,719                          | 3,209  |             | 1,170,928 |
| 360   | Technical, Specialized and Service            |   |   | 351,917                            | 122  | 134,551     | 486,590   |
| 370   | Secretarial, Clerical and Other               | 118,551   |   |                                    | 1,500  |             | 120,051   |
| 390   | Information Technology                        |   |   |                                    |  |             | 0         |
|   | Total Salaries                                | 339,313   | 456,854   | 3,128,311                          | 1,115,374                                      | 224,739     | 5,264,591 |
| 4XX   | EMPLOYEES BENEFITS AND ALLOWANCES             | 22,741  | 18,482  | 293,911                            | 56,628   | 16,693      | 408,455   |
| 5-6XX   | SERVICES                                      |   |   |                                    |  |             |           |
| 510   | Professional, Technical and Specialized       |   | 12,343  |                                    | 54,952   | 172,554     | 239,849   |
| 520   | Communications                                |   | 2,325   |                                    | 330  | 1,540       | 4,195     |
| 540   | Travel and Meetings                           |   | 29,388  | 8,212                              |  |             | 37,600    |
| 560   | Tuition                                       |   |   |                                    |  |             | 0         |
| 570   | Printing and Binding                          |   | 869   | 80                                 |  |             | 949       |
| 580   | Insurance and Bond Premiums                   |   |   |                                    |  | 12,111      | 12,111    |
| 590   | Maintenance and Repair Services               |   | 7,133   | 65                                 |  |             | 7,198     |
| 610   | Rentals                                       |   | 864   |                                    | 407  |             | 1,271     |
| 630   | Advertising                                   |   |   |                                    |  |             | 0         |
| 640   | Dues and Fees                                 |   | 1,115   | 500                                | 1,125  |             | 2,740     |
| 650   | Professional and Staff Development            |   | 559   | 1,558                              | 510,829  |             | 512,946   |
| 680   | Information Technology Services               |   | 250   | 38,556                             |  |             | 38,806    |
|   | Total Services                                | 0   | 54,846  | 48,971                             | 567,643  | 186,205     | 857,665   |
| 7XX   | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |   |   |                                    |  |             |           |
| 710   | Supplies                                      |   | 16,284  | 44,012                             | 12,361   |             | 72,657    |
| 740   | Curricular and Media Materials                |   | 21,690  | 170,613                            | 30,412   |             | 222,715   |
| 760   | Minor Equipment                               |   | 2,972   | 4,323                              |  |             | 7,295     |
| 780   | Information Technology Equipment              |   | 24,037  | 8,954                              | 8,193  |             | 41,184    |
|   | Total Supplies, Materials and Minor Equipment | 0   | 64,983  | 227,902                            | 50,966   | 0           | 343,851   |
| 96X-99  | TRANSFERS                                     |   |   |                                    |  |             |           |
| 960   | School Divisions                              |   |   |                                    |  |             | 0         |
| 980   | Organizations and Individuals                 |   |   |                                    |  | 31,047      | 31,047    |
|   | Total Transfers                               |   |   |                                    |  | 31,047      | 31,047    |
|   | TOTALS  | 362,054   | 595,165   | 3,699,095                          | 1,790,611                                      | 458,684     | 6,905,609 |

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

For the Year Ended June 30, 2013

| <b>TRANSPORTATION OF PUPILS</b> |   | 10             | 20        | 70   | 80                                      | 90                          |           |
|---------------------------------|---|----------------|-----------|--|---|-----------------------------|-----------|
| CODE                            | OBJECT \ PROGRAM                              | ADMINISTRATION | REGULAR   | ALLOWANCES<br>IN LIEU OF<br>TRANSPORTATION | BOARDING OF<br>STUDENTS/<br>DORMITORIES | FIELD TRIPS<br>AND<br>OTHER | TOTALS    |
| 3XX                             | SALARIES                                      |                |           |  |   |                             |           |
| 320                             | Executive, Managerial and Supervisory         | 189,014        |           |  |   |                             | 189,014   |
| 350                             | Instructional - Other                         |                |           |  |   |                             | 0         |
| 360                             | Technical, Specialized and Service            |                | 2,099,952 |  |   | 59,610                      | 2,159,562 |
| 370                             | Secretarial, Clerical and Other               | 84,538         |           |  |   | 34,866                      | 119,404   |
| 390                             | Information Technology                        |                |           |  |   |                             | 0         |
|                                 | Total Salaries                                | 273,552        | 2,099,952 |  | 0                                       | 94,476                      | 2,467,980 |
| 4XX                             | EMPLOYEES BENEFITS AND ALLOWANCES             | 32,235         | 297,028   |  |   | 6,298                       | 335,561   |
| 5-6XX                           | SERVICES                                      |                |           |  |   |                             |           |
| 510                             | Professional, Technical and Specialized       |                | 5,165     |  |   |                             | 5,165     |
| 520                             | Communications                                | 4,404          | 4,359     |  |   |                             | 8,763     |
| 540                             | Travel and Meetings                           | 9,341          | 648       |  |   |                             | 9,989     |
| 550                             | Transportation of Pupils                      |                | 5,734     | 20,396                                     |   |                             | 26,130    |
| 570                             | Printing and Binding                          | 165            |           |  |   |                             | 165       |
| 580                             | Insurance and Bond Premiums                   |                | 71,290    |  |   |                             | 71,290    |
| 590                             | Maintenance and Repair Services               | 744            | 45,692    |  |   |                             | 46,436    |
| 610                             | Rentals                                       |                |           |  |   |                             | 0         |
| 630                             | Advertising                                   | 1,236          |           |  |   |                             | 1,236     |
| 640                             | Dues and Fees                                 | 762            |           |  |   |                             | 762       |
| 650                             | Professional and Staff Development            | 1,890          | 4,916     |  |   |                             | 6,806     |
| 680                             | Information Technology Services               | 1,065          |           |  |   |                             | 1,065     |
|                                 | Total Services                                | 19,607         | 137,804   | 20,396                                     | 0                                       | 0                           | 177,807   |
| 7XX                             | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |                |           |  |   |                             |           |
| 710                             | Supplies                                      | 5,377          | 554,500   |  |   | 25,194                      | 585,071   |
| 740                             | Curricular and Media Materials                | 353            |           |  |   |                             | 353       |
| 760                             | Minor Equipment                               |                | 3,124     |  |   |                             | 3,124     |
| 780                             | Information Technology Equipment              |                |           |  |   |                             | 0         |
|                                 | Total Supplies, Materials and Minor Equipment | 5,730          | 557,624   |  | 0                                       | 25,194                      | 588,548   |
| 96X-99                          | TRANSFERS                                     |                |           |  |   |                             |           |
| 960                             | School Divisions                              |                |           |  |   |                             | 0         |
| 980                             | Organizations and Individuals                 |                |           |  |   |                             | 0         |
| 999                             | Recharge                                      |                |           |  |   |                             | 0         |
|                                 | Total Transfers                               | 0              | 0         | 0  | 0                                       | 0                           | 0         |
|                                 | TOTALS  | 331,124        | 3,092,408 | 20,396                                     | 0                                       | 125,968                     | 3,569,896 |

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

For the Year Ended June 30, 2013

| <b>OPERATIONS AND MAINTENANCE</b> |   | 10             | 20                           | 50  | 70              | 80      |            |
|-----------------------------------|---|----------------|------------------------------|---|-----------------|---------|------------|
| CODE                              | OBJECT \ PROGRAM                              | ADMINISTRATION | SCHOOL BUILDINGS MAINTENANCE | SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS | OTHER BUILDINGS | GROUND  | TOTALS     |
| 3XX                               | SALARIES                                      |                |                              |   |                 |         |            |
| 320                               | Executive, Managerial and Supervisory         | 500,316        |                              |   |                 |         | 500,316    |
| 360                               | Technical, Specialized and Service            |                | 8,071,066                    |   | 84,016          |         | 8,155,082  |
| 370                               | Secretarial, Clerical and Other               | 101,064        |                              |   |                 |         | 101,064    |
| 390                               | Information Technology                        |                |                              |   |                 |         | 0          |
|                                   | Total Salaries                                | 601,380        | 8,071,066                    | 0   | 84,016          | 0       | 8,756,462  |
| 4XX                               | EMPLOYEES BENEFITS AND ALLOWANCES             | 81,285         | 1,118,625                    |   | 11,604          |         | 1,211,514  |
| 5-6XX                             | SERVICES                                      |                |                              |   |                 |         |            |
| 510                               | Professional, Technical and Specialized       | 241            | 202,638                      |   | 1,741           | 74,039  | 278,659    |
| 520                               | Communications                                | 5,577          | 107,445                      |   | 1,073           |         | 114,095    |
| 530                               | Utility Services                              |                | 3,495,925                    |   | 123,440         |         | 3,619,365  |
| 540                               | Travel and Meetings                           | 29,104         |                              |   |                 |         | 29,104     |
| 570                               | Printing and Binding                          |                |                              |   |                 |         | 0          |
| 580                               | Insurance and Bond Premiums                   |                | 359,600                      |   |                 |         | 359,600    |
| 590                               | Maintenance and Repair Services               | 1,302          | 1,901,130                    | 885,370                                   | 69,658          | 700,155 | 3,557,615  |
| 610                               | Rentals                                       |                | 10,973                       |   |                 |         | 10,973     |
| 620                               | Property Taxes                                |                | 149,844                      |   | 95,659          |         | 245,503    |
| 630                               | Advertising                                   | 4,129          |                              |   |                 |         | 4,129      |
| 640                               | Dues and Fees                                 | 762            | 303                          |   |                 |         | 1,065      |
| 650                               | Professional and Staff Development            | 4,918          | 3,907                        |   |                 |         | 8,825      |
| 680                               | Information Technology Services               |                | 16,001                       |   |                 |         | 16,001     |
|                                   | Total Services                                | 46,033         | 6,247,766                    | 885,370                                   | 291,571         | 774,194 | 8,244,934  |
| 7XX                               | SUPPLIES, MATERIALS AND MINOR EQUIPMENT       |                |                              |   |                 |         |            |
| 710                               | Supplies                                      | 6,248          | 1,134,375                    |   | 10,578          |         | 1,151,201  |
| 740                               | Curricular and Media Materials                | 51             | 42,375                       |   |                 |         | 42,426     |
| 760                               | Minor Equipment                               |                |                              |   |                 | 4,642   | 4,642      |
| 780                               | Information Technology Equipment              |                |                              |   |                 |         | 0          |
|                                   | Total Supplies, Materials and Minor Equipment | 6,299          | 1,176,750                    | 0   | 10,578          | 4,642   | 1,198,269  |
| 96X-99                            | TRANSFERS                                     |                |                              |   |                 |         |            |
| 999                               | Recharge                                      |                |                              |   |                 |         | 0          |
|                                   | TOTALS  | 734,997        | 16,614,207                   | 885,370                                   | 397,769         | 778,836 | 19,411,179 |

## OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

For the Year Ended June 30, 2013

### Transfers To Capital Fund

|   |           |           |
|---|-----------|-----------|
| Category "D" School Buildings                   | -         |           |
| Bus Reserve                                     | -         |           |
| Bus Purchases                                   | 292,242   |           |
| Other: <a href="#">Debenture Debt Repayment</a> | 227,905   |           |
| <a href="#">Equipment and Vehicles</a>          | 220,375   |           |
| <a href="#">Capital Projects</a>                | 655,388   |           |
| <a href="#">Capital Lease Payments</a>          | 1,691,451 |           |
| <a href="#">Capital Reserve</a>                 | 1,300,000 |           |
|   |           |           |
|   |           |           |
|   |           |           |
|   |           | 4,387,361 |

### Less: Transfers From Capital Fund

|  |   |   |
|--|---|---|
|  | - |   |
|  |   |   |
|  |   |   |
|  |   |   |
|  |   |   |
|  |   | 0 |

|   |  |           |
|---|--|-----------|
| <b>Net Transfers To (From) Capital Fund</b> |  | 4,387,361 |
|---|--|-----------|

**CAPITAL FUND SCHEDULE OF FINANCIAL POSITION**

as at June 30

|                                       | 2013                | 2012                |
|---------------------------------------|---------------------|---------------------|
| <b>Financial Assets</b>               |                     |                     |
| Cash and Bank                         | -                   | -                   |
| Short Term Investments                | -                   | -                   |
| Due from                              |                     |                     |
| - Provincial Government               | 1,001,334           | 1,471,522           |
| - Federal Government                  | 536                 | 1,796               |
| - Municipal Government                | -                   | -                   |
| - First Nations                       | -                   | -                   |
| - Other Funds                         | 6,497,646           | 6,557,699           |
| Accounts Receivable                   | -                   | -                   |
| Accrued Investment Income             | -                   | -                   |
|                                       | <u>7,499,516</u>    | <u>8,031,017</u>    |
| <b>Liabilities</b>                    |                     |                     |
| Overdraft                             | 181,651             | 734,545             |
| Accounts Payable                      | 22,255              | 487,209             |
| Accrued Liabilities                   | 55,133              | 20,110              |
| Accrued Interest Payable              | 1,001,334           | 1,015,322           |
| Due to                                |                     |                     |
| - Provincial Government               |                     | -                   |
| - Federal Government                  | -                   | -                   |
| - Municipal Government                | -                   | -                   |
| - First Nations                       | -                   | -                   |
| - Operating Fund                      | -                   | -                   |
| Deferred Revenue                      | 649,264             | 720,678             |
| Debenture Debt                        | 36,804,570          | 35,575,339          |
| Other Borrowings                      | 4,542,936           | 5,374,258           |
|                                       | <u>43,257,143</u>   | <u>43,927,461</u>   |
| <b>Net Debt</b>                       | <u>(35,757,627)</u> | <u>(35,896,444)</u> |
| <b>Non-Financial Assets</b>           |                     |                     |
| Net Tangible Capital Assets           | <u>64,297,771</u>   | <u>63,822,624</u>   |
| <b>Accumulated Surplus / Equity *</b> | <u>28,540,144</u>   | <u>27,926,180</u>   |
| * Comprised of:                       |                     |                     |
| Reserve Accounts                      | 6,497,646           | 6,557,699           |
| Equity in Tangible Capital Assets     | 22,042,498          | 21,368,481          |
|                                       | <u>28,540,144</u>   | <u>27,926,180</u>   |

# CAPITAL FUND SCHEDULE OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS

For the Year Ended June 30

|  | 2013        | 2012        |
|--|-------------|-------------|
| <b>Revenue</b>                                   |             |             |
| Provincial Government                            |             |             |
| Grants   | 6,079       | 734         |
| Debt Servicing - Principal                       | 2,046,893   | 2,381,670   |
| - Interest                                       | 2,488,569   | 2,096,080   |
| Federal Government                               | -           | -           |
| Municipal Government                             | -           | -           |
| Other Sources:                                   |             |             |
| Investment Income                                | -           | -           |
| Donations  | 140,544     | 134,244     |
| Gain / (Loss) on Disposal of Capital Assets      | 5,758       | 15,795      |
|  |             |             |
| Manitoba Hydro                                   | 26,646      | 1,589       |
|  | 4,714,489   | 4,630,112   |
| <b>Expenses</b>                                  |             |             |
| Amortization                                     | 6,145,771   | 5,780,518   |
| Debenture Debt Interest                          | 2,154,602   | 2,212,495   |
| Other Interest                                   | 113,631     | 136,977     |
| Other Capital Items                              | 73,882      | 141,361     |
|  | 8,487,886   | 8,271,351   |
| Current Year Surplus / (Deficit)                 | (3,773,397) | (3,641,239) |
| Net Transfers from (to) Operating Fund           | 4,387,361   | 7,227,575   |
| Transfers from Special Purpose Fund              | -           | -           |
| Net Current Year Surplus (Deficit)               | 613,964     | 3,586,336   |
| Opening Accumulated Surplus / Equity             | 27,926,180  | 24,339,844  |
| Adjustments:                                     | -           | -           |
|  | -           | -           |
| Opening Accumulated Surplus / Equity as adjusted | 27,926,180  | 24,339,844  |
| <b>Closing Accumulated Surplus / Equity</b>      | 28,540,144  | 27,926,180  |

**SCHEDULE OF TANGIBLE CAPITAL ASSETS**  
at June 30, 2013

|  | Buildings and Leasehold Improvements |            | School Buses | Other Vehicles | Furniture / Fixtures & Equipment | Computer Hardware & Software * | Land      | Land Improvements | Assets Under Construction | 2013 TOTALS | 2012 TOTALS |
|--|--------------------------------------|------------|--------------|----------------|----------------------------------|--------------------------------|-----------|-------------------|---------------------------|-------------|-------------|
|  | School                               | Non-School |              |                |                                  |                                |           |                   |                           |             |             |
| <b>Tangible Capital Asset Cost</b>                   |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Opening Cost, as previously reported                 | 111,357,890                          | 6,537,137  | 5,733,198    | 381,044        | 4,244,289                        | 14,274,756                     | 1,878,287 | 2,380,582         | 2,078,286                 | 148,865,469 | 146,117,527 |
| Adjustments  | -                                    | -          | -            | -              | -                                | -                              | -         | -                 | -                         | -           | -           |
| Opening Cost adjusted                                | 111,357,890                          | 6,537,137  | 5,733,198    | 381,044        | 4,244,289                        | 14,274,756                     | 1,878,287 | 2,380,582         | 2,078,286                 | 148,865,469 | 146,117,527 |
| Add:   |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Additions during the year                            | 4,359,647                            | -          | 632,833      | 64,382         | 315,975                          | 2,368,316                      | -         | 422,241           | (1,542,476)               | 6,620,918   | 7,463,099   |
| Less:  |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Disposals and write downs                            | -                                    | -          | 177,818      | 27,979         | -                                | 2,134,013                      | -         | -                 |                           | 2,339,810   | 4,715,157   |
| Closing Cost   | 115,717,537                          | 6,537,137  | 6,188,213    | 417,447        | 4,560,264                        | 14,509,059                     | 1,878,287 | 2,802,823         | 535,810                   | 153,146,577 | 148,865,469 |
| <b>Accumulated Amortization</b>                      |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Opening, as previously reported                      | 67,952,715                           | 2,991,701  | 3,500,940    | 280,584        | 2,686,670                        | 6,427,068                      |           | 1,203,167         |                           | 85,042,845  | 83,977,484  |
| Adjustments  | -                                    | -          | -            | -              | -                                | -                              |           | -                 |                           | -           | -           |
| Opening adjusted                                     | 67,952,715                           | 2,991,701  | 3,500,940    | 280,584        | 2,686,670                        | 6,427,068                      |           | 1,203,167         |                           | 85,042,845  | 83,977,484  |
| Add:   |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Current period Amortization                          | 2,773,544                            | 219,093    | 469,755      | 39,042         | 507,683                          | 1,877,484                      |           | 259,170           |                           | 6,145,771   | 5,780,518   |
| Less:  |                                      |            |              |                |                                  |                                |           |                   |                           |             |             |
| Accumulated Amortization on Disposals and Writedowns | -                                    | -          | 177,818      | 27,979         | -                                | 2,134,013                      |           | -                 |                           | 2,339,810   | 4,715,157   |
| Closing Accumulated Amortization                     | 70,726,259                           | 3,210,794  | 3,792,877    | 291,647        | 3,194,353                        | 6,170,539                      |           | 1,462,337         |                           | 88,848,806  | 85,042,845  |
| <b>Net Tangible Capital Asset</b>                    | 44,991,278                           | 3,326,343  | 2,395,336    | 125,800        | 1,365,911                        | 8,338,520                      | 1,878,287 | 1,340,486         | 535,810                   | 64,297,771  | 63,822,624  |
| <b>Proceeds from Disposal of Capital Assets</b>      | -                                    | -          | 5,758        | -              | -                                | -                              |           |                   |                           | 5,758       | 15,795      |

\* Includes network infrastructure.

**SCHEDULE OF CAPITAL RESERVE ACCOUNTS**  
**For the Year Ended June 30, 2013**

| Fund Name >  | Buses   | Wireless Access | Science Labs | Parking Lot Upgrades | Workplace Health & Safety Enhancements | Sub-Totals |
|--|---------|-----------------|--------------|----------------------|--|------------|
| Opening Balance, July 1, 2012                            | 552,032 | 581,473         | 1,500,000    | 192,424              | 708,702                                | 3,534,631  |
| Additions: (Provide a description of each transaction)   |         |                 |              |                      |  |            |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
| Total Additions  | -       | -               | -            | -                    | -                                      | -          |
| Withdrawals: (Provide a description of each transaction) |         |                 |              |                      |  |            |
| New buses purchased                                      | 332,834 |                 |              |                      |  | 332,834    |
| Project completed  |         | 581,473         |              |                      |  | 581,473    |
| Project in process                                       |         |                 |              | 100,435              |  | 100,435    |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
|  |         |                 |              |                      |  | -          |
| Total Withdrawals  | 332,834 | 581,473         | -            | 100,435              | -                                      | 1,014,742  |
| Closing Balance, June 30, 2013                           | 219,198 | -               | 1,500,000    | 91,989               | 708,702                                | 2,519,889  |

I certify that the information above is true and correct and that the withdrawals have been made for the purposes approved by the Public Schools Finance Board.

October 23, 2013  
Date

Vince Mariani  
Secretary-Treasurer



**SCHEDULE OF CAPITAL RESERVE ACCOUNTS**  
For the Year Ended June 30, 2013

| Fund Name >  | Bus Loops | Transportation Building | Classroom LCD Projectors |   |   | Totals<br>(includes totals from previous page) |
|--|-----------|-------------------------|--------------------------|---|---|--|
| Opening Balance, July 1, 2012                            | 523,068   | 2,500,000               |                          | - | - | 6,557,699                                      |
| Additions: (Provide a description of each transaction)   |           |                         |                          |   |   |  |
| Installation of Projectors in classrooms                 |           |                         | 1,300,000                |   |   | 1,300,000                                      |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
| Total Additions  | -         | -                       | 1,300,000                | - | - | 1,300,000                                      |
| Withdrawals: (Provide a description of each transaction) |           |                         |                          |   |   |  |
| Harold Hatcher and Springfield Heights completed         | 345,311   |                         |                          |   |   | 678,145  |
|  |           |                         |                          |   |   | 581,473  |
|  |           |                         |                          |   |   | 100,435  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
|  |           |                         |                          |   |   | -  |
| Total Withdrawals  | 345,311   | -                       | -                        | - | - | 1,360,053                                      |
| Closing Balance, June 30, 2013                           | 177,757   | 2,500,000               | 1,300,000                | - | - | 6,497,646                                      |

I certify that the information above is true and correct and that the withdrawals have been made for the purposes approved by the Public Schools Finance Board.

October 23, 2013  
Date

Vince Mariani  
Secretary-Treasurer

## SPECIAL PURPOSE FUND SCHEDULE OF FINANCIAL POSITION

as at June 30

|  | 2013      | 2012      |
|--|-----------|-----------|
| <b>Financial Assets</b>                    |           |           |
| Cash and Bank                              | 1,713,307 | 1,457,622 |
| Short Term Investments                     | -         | -         |
| GST Receivable                             | -         | -         |
| Accrued Investment Income                  | -         | -         |
| Other Investments                          | -         | -         |
|  | 1,713,307 | 1,457,622 |
| <b>Liabilities</b>                         |           |           |
| School Generated Funds Liability           | 1,317,441 | 1,177,020 |
| Accounts Payable                           | -         | -         |
| Accrued Liabilities                        | -         | -         |
| Due to Other Funds                         | -         | -         |
| Deferred Revenue                           | -         | -         |
|  | 1,317,441 | 1,177,020 |
| <b>Accumulated Surplus *</b>               | 395,866   | 280,602   |
| * Comprised of:                            |           |           |
| School Generated Funds Accumulated Surplus | 395,866   | 280,602   |
| Other Funds Accumulated Surplus            | -         | -         |
| <b>Accumulated Surplus *</b>               | 395,866   | 280,602   |

# SPECIAL PURPOSE FUND SCHEDULE OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS

For the Year Ended June 30

|  | 2013    | 2012      |
|--|---------|-----------|
| <b>Revenue</b>                           |         |           |
| School Generated Funds                   | 882,375 | 1,000,687 |
| Other Funds                              | -       | -         |
|  | -       | -         |
|  | 882,375 | 1,000,687 |
| <b>Expenses</b>                          |         |           |
| School Generated Funds                   | 767,111 | 888,270   |
| Other Funds                              | -       | -         |
|  | -       | -         |
|  | 767,111 | 888,270   |
| Current Year Surplus (Deficit)           | 115,264 | 112,417   |
| Transfers (to) Operating Fund            | -       | -         |
| Transfers (to) Capital Fund              | -       | -         |
| Net Current Year Surplus (Deficit)       | 115,264 | 112,417   |
| Opening Accumulated Surplus              | 280,602 | 168,185   |
| Adjustments:      School Generated Funds | -       | -         |
| Other Funds                              | -       | -         |
| Opening Accumulated Surplus as adjusted  | 280,602 | 168,185   |
| <b>Closing Accumulated Surplus</b>       | 395,866 | 280,602   |

## STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS (UNAUDITED)

| ENROLMENTS BY PROGRAM                                |         | F.T.E. Enrolment<br>September 30, 2012 |
|--|---------|--|
| REGULAR INSTRUCTION                                  |         |  |
| English Language - Single Track                      |         | 9,391.0                                |
| Francais - Single Track                              |         | -                                      |
| French Immersion - Single Track                      |         | 1,121.0                                |
| Dual Track   |         |  |
| - English Language                                   | 2,742.5 |  |
| - Francais   | -       |  |
| - French Immersion                                   | 1,570.0 |  |
| - Other Bilingual                                    | 443.5   | 4,756.0                                |
| Senior Years Technology Education                    |         | 516.0                                  |
| TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS |         | <u>15,784.0</u>                        |

|  |           |
|--|-----------|
| TRANSPORTATION OF PUPILS                                     |           |
| TRANSPORTED STUDENTS (September 30)                          | 3,293     |
| TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)   | 1,132,893 |
| TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30) | 943,936   |
| LOADED KILOMETERS (For the period ended June 30)             | 446,880   |

**FULL TIME EQUIVALENT PERSONNEL (UNAUDITED)**

For the 2012/13 Fiscal Year

| CODE      OBJECT \ FUNCTION  | FUNCTION<br>100 | FUNCTION<br>200 | FUNCTION<br>300 | FUNCTION<br>400 | FUNCTION<br>500 | FUNCTION<br>600 | FUNCTION<br>700 | FUNCTION<br>800 | TOTALS   |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------|
| 320 Executive, Managerial, & Supervisory                                 | 65.46           | 3.75            | 1.75            | 1.50            | 13.00           | 1.50            | 3.00            | 7.00            | 96.96    |
| 330 Instructional - Teaching   | 891.93          | 135.70          | 7.75            | 2.00            |                 | 30.84           |                 |                 | 1,068.22 |
| 350 Instructional - Other  | 27.83           | 377.82          |                 |                 |                 | 28.32           |                 |                 | 433.97   |
| 360 Technical, Specialized And Service                                   | 10.50           | 1.00            |                 |                 | 9.00            | 12.00           | 75.00           | 178.00          | 285.50   |
| 370 Secretarial, Clerical And Other                                      | 85.50           | 6.00            | 2.00            | 1.00            | 22.07           | 3.25            | 3.00            | 2.50            | 125.32   |
| 380 Clinician  |                 | 30.11           |                 |                 |                 |                 |                 |                 | 30.11    |
| 390 Information Technology   | 12.00           | 1.00            |                 |                 | 4.00            |                 |                 |                 | 17.00    |
| TOTALS (excluding Trustees)  | 1,093.22        | 555.38          | 11.50           | 4.50            | 48.07           | 75.91           | 81.00           | 187.50          | 2,057.08 |
| 510 Contracted Clinicians<br>(include private clinicians where possible) |                 |                 |                 |                 |                 |                 |                 |                 |          |
| 310 TRUSTEES   |                 |                 |                 |                 |                 |                 |                 |                 | 9        |

## CALCULATION OF ADMINISTRATION COSTS AS A PERCENTAGE OF TOTAL EXPENSES

### Administration Costs

|   |                             |
|---|-----------------------------|
| Divisional Administration, Function 500                         | 4,930,773                   |
| Curriculum Consulting & Development Administration, Program 605 | 362,054                     |
| Transportation Administration, Program 710                      | 331,124                     |
| Operations & Maintenance Administration, Program 810            | 734,997                     |
| Sub-total   | 6,358,948                   |
| Less: Liability Insurance                                       | 61,073                      |
| Administration portion of self-funded expenses (see below)      | 408,842 *                   |
|   | <u><u>5,889,033 (A)</u></u> |

### Expense Base

|  |                               |
|--|-------------------------------|
| Total Operating Expenses                   | 166,543,803                   |
| Plus: Transfers to Capital                 | 4,387,361                     |
| Less: Adult Learning Centres, Function 300 | 1,021,822                     |
|  | <u><u>169,909,342 (B)</u></u> |

|                             |                    |
|-----------------------------|--------------------|
| <b>Percentage (A) / (B)</b> | <u><u>3.5%</u></u> |
|-----------------------------|--------------------|

### Self-Funded Expenses (fully offset by incremental revenues):

#### International Student Programs

|   |                         |
|---|-------------------------|
| Expenses (1)                                  |                         |
| Instructional                                 | 640,888                 |
| Administration (deducted above)               | 408,842 *               |
| Other: <u>Homestay Fees/Medical Insurance</u> | 757,895                 |
|   | <u>-</u>                |
|   | <u><u>1,807,625</u></u> |
| Associated Revenue <sup>(2)</sup>             | <u><u>2,073,275</u></u> |

#### Self-Administered Pension Plans

|                                   |                 |
|-----------------------------------|-----------------|
| Expenses (1)                      |                 |
| Administration (deducted above)   | -               |
| Other: _____                      | -               |
|                                   | <u>-</u>        |
|                                   | <u><u>0</u></u> |
| Associated Revenue <sup>(2)</sup> | <u><u>-</u></u> |

(1) Incremental costs of the program.

(2) Tuition fees from international students or the pension plan administration fee.

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

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### 1. NATURE OF ORGANIZATION AND ECONOMIC DEPENDENCE

The River East Transcona School Division (Division) is a public body that provides education services to residents within its geographic location. The division is funded mainly by grants from the Province of Manitoba (Province), and a special levy on the property assessment included in the Division's boundaries. The Division is exempt from income tax and is a registered charity under the Income Tax Act.

The Division is economically dependent on the Province for the majority of its revenue and capital financing requirements. Without this funding, the Division would not be able to continue its operations.

### 2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles established by PSAB of the Canadian Institute of Chartered Accountants (CICA).

#### a) *Reporting Entity and Consolidation*

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the operating fund, capital fund, and special purpose fund of the Division. The Division reporting entity includes school generated funds controlled by the Division.

All inter-fund accounts and transactions are eliminated upon consolidation.

#### b) *Trust Funds*

The Division administers various trust funds. Trust funds and their related operations are not included in the consolidated financial statements as they are not owned or controlled by the Division. A schedule of trust funds is attached as part of the notes to the consolidated financial statements.

Trust funds, under PSAB are properties assigned to a trustee (school division) under a trust agreement or statute; the trustee merely administers the terms and conditions embodied in the agreement, and it has no unilateral authority to change the conditions set out in the trust indenture.

#### c) *Basis of Accounting*

Revenues and expenses are reported on the accrual basis of accounting except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### d) *Fund Accounting*

The fund method of accounting is employed by the Division to record financial transactions in separate funds as defined by FRAME in accordance with the purpose for which the funds have been created.

The Operating Fund is maintained to record all the day to day operating revenues and expenses. The Capital Fund is used to account for the acquisition, amortization, disposal and financing of capital assets. The Special Purpose Fund is used to account for school generated funds and charitable foundations controlled by the Division.

#### e) *School Generated Funds*

School generated funds are monies raised by the school, or under the auspices of the school, through extracurricular activities for the sole use of the school that the principal of each school, subject to the rules of the school board, may raise, hold, administer and expend for the purposes of the school.

Only revenue and expenses of school generated funds controlled by the Division are included in the Consolidated Statement of Revenue, Expenses and Accumulated Surplus. To be deemed as controlled, a school must have the unilateral authority to make the decisions as to when, how and on what the funds are to be spent.

Period end cash balances of all school generated funds are included in the Consolidated Statement of Financial Position. The uncontrolled portion of this amount is reflected in the School Generated Funds Liability account. Examples of uncontrolled school generated funds are parent council funds, other parent group funds, student council funds and travel club funds. Revenues and expenses of uncontrolled school generated funds are not included in the consolidated financial statements.

#### f) *Tangible Capital Assets*

Tangible capital assets are non-financial assets that are used by the Division to provide services to the public and have an economic life beyond one fiscal year. Tangible capital assets include land, buildings, buses, other vehicles, furniture and equipment, computers, capital leases, leasehold improvements, and assets under construction.

With the exception of land, donated capital assets and capital leases, all tangible capital assets, are recorded at historical cost, which includes purchase price, installation costs and other costs incurred to put the asset into service.

Buildings are recorded at historical cost when known. For buildings acquired prior to June 30, 2005 where the actual cost was not known, the replacement value for insurance purposes as at June 30, 2005 was regressed to the date of acquisition using a regression index based on Southam and CanaData construction cost indices.



# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### f) *Tangible Capital Assets (continued)*

Capital leases are recorded at the present value of the minimum lease payments excluding executory costs (e.g. insurance, maintenance costs, etc.). The discount rate used to determine the present value of the lease payments is the lower of the Division's rate for incremental borrowing or the interest rate implicit in the lease.

Donated tangible capital assets are recorded at fair market value at the date of donation. Deferred revenue is recorded in an equivalent amount, for all donated assets except land. The deferred revenue will be recognized as revenue over the useful life of the related asset, on the same basis that the asset is amortized.

All land acquired prior to June 30, 2006 has been valued by the Crown Lands and Property Agency at their estimated fair market value at the time of acquisition.

All tangible capital assets, except for land, and assets under construction, are amortized on a straight-line basis over their estimated useful lives as follows:

| <u>Asset Description</u>                 | <u>Estimated Useful Life</u><br>(Years) |
|--|---|
| Land Improvements                        | 10                                      |
| Building - Brick, Mortar and Steel       | 40                                      |
| Buildings - Wood Frame                   | 25                                      |
| School Buses                             | 10                                      |
| Vehicles                                 | 5                                       |
| Equipment                                | 5                                       |
| Network Infrastructure                   | 10                                      |
| Computer Hardware, Servers & Peripherals | 4                                       |
| Computer Software                        | 4                                       |
| Furniture & Fixtures                     | 10                                      |
| Leasehold Improvements                   | Over term of lease                      |

Land is not amortized. Capital leases with lease terms that have a bargain purchase option or allow ownership to pass to the Division are amortized on a straight line basis over the useful life of the asset class. All other capital leases are amortized over the lesser of the lease term and the useful life of the asset class.

Assets under construction are not amortized until the date of substantial completion. Interest on funds used to finance school buildings under construction is capitalized for the periods preceding the date of substantial completion.

#### g) *Employee Future Benefits*

The Province of Manitoba pays the employer portion of the Teachers' Retirement Allowances Fund (TRAF), the pension plan for all certified teachers of the Division. The Division does not contribute to TRAF, and no costs relating to this plan are included in the Division's financial statements.

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### *g) Employee Future Benefits (continued)*

For non-vesting accumulated sick days, the benefit costs are recognized, if deemed material, based on a projection of expected future utilization of sick time, discounted using not present value techniques.

Under the Manitoba Association of School Trustees (MAST) Pension Plan for non-teaching staff, the Division's contributions equals the employee's contributions to the plan. No responsibility is assumed by the Division to make any further contributions.

An employee future benefit liability is accrued for maternity and parental leave top up payments, a self insured benefit obligation that is event driven. The benefit costs are recognized and recorded only in the period the event occurred.

#### *h) Capital Reserve*

Certain amounts, as approved by the Board of Trustees and the Public Schools Finance Board (PSFB), have been set aside in reserve accounts for future capital purposes. These Capital Reserve accounts are internally restricted funds that form part of the Accumulated Surplus presented in the Consolidated Statement of Financial Position.

#### *i) Use of Estimates*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from the estimates. Changes in estimates are recorded in the accounting period in which these changes are determined.

#### *j) Financial Instruments*

The Division's financial instruments include cash, accounts receivable, due to/from governments, other schools and First Nations, accounts payable, accrued liabilities and long-term debt.

All financial instruments are initially recognized at fair value when the Division becomes a party to the contractual provisions of the financial instrument. Subsequently, all financial instruments are measured at amortized cost. The effective interest method is used to recognize interest income or expense. Transaction costs related to all financial instruments are expensed as incurred.

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

### k) Government Transfers

As of July 1, 2012, the Division adopted PSA Handbook 3410, Government Transfers. This revised standard provides guidance on government transfers of tangible assets, transfers through the tax system, stipulations and shared cost arrangements. The Division's adoption of PS3410 had no effect on the financial statements as at June 30, 2013.

### 3. EMPLOYEE FUTURE BENEFITS

An employee future benefit liability of \$161,861 (2012 - \$227,485) has been accrued as at June 30, 2013 relating to maternity and parental leave top up payments. The employee future benefit expense is a part of the Employee Benefits and Allowances expense account.

Non-vested accumulated sick leave benefits are measured using net present value techniques of the expected future utilization of excess of sick benefits used over earned per year, to maximum entitlement. The impact of the estimated non-vested sick leave benefit is \$860,367 (2012 - \$673,207).

During the year ended June 30, 2013, the employer contributions to Manitoba Association of School Trustees (MAST) Pension Plan amounted to \$1,835,491 (2012 - \$1,769,495). This amount has been expensed in the Division's financial statements for the year ended June 30, 2013.

### 4. DEFERRED REVENUE

The deferral method of accounting is used for revenues received that, pursuant to legislation, regulation or agreement, may only be used for specific purposes. These amounts are recognized as revenue in the fiscal year the related expenses are incurred or services performed. The following is a breakdown of the account balance:

|                                 | Balance as<br>at<br>June 30,<br>2012 | Additions<br>in the<br>period | Revenue<br>Recognized<br>in the period | Balance as<br>at<br>June 30,<br>2013 |
|---------------------------------|--------------------------------------|-------------------------------|--|--------------------------------------|
| Province of Manitoba –<br>EPTC* | \$ 9,026,723                         | \$ 8,576,904                  | \$ 9,026,723                           | \$ 8,576,904                         |
| Province of Manitoba - Other    | 60,347                               | 251,104                       | 238,414                                | 73,037                               |
| Tuition Fees                    | 576,565                              | 590,482                       | 576,565                                | 590,482                              |
| Donated Capital Assets          | 720,678                              | 69,131                        | 140,544                                | 649,265                              |
| Miscellaneous                   | 133,148                              | 199,466                       | 218,472                                | 114,141                              |
|                                 | <u>\$10,517,461</u>                  | <u>\$ 9,687,087</u>           | <u>10,200,718</u>                      | <u>\$10,003,829</u>                  |

\*EPTC = Education Property Tax Credit

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

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### 5. SCHOOL GENERATED FUNDS LIABILITY

School Generated Funds Liability includes the non-controlled portion of school generated funds consolidated in the cash and bank balances in the amount of \$1,317,441 (2012 - \$1,177,020).

### 6. DEBENTURE DEBT

The debenture debt of the Division is in the form of twenty-year debentures payable, principal and interest, in equal yearly installments and maturing at various dates from 2013 to 2033. Payment of principal and interest is funded entirely by grants from the Province of Manitoba. The debentures carry interest rates that range from 3.625% to 10.000%. Debenture interest expense payable as at June 30, 2013, is accrued and recorded in Accrued Interest Payable, and a grant in an amount equal to the interest accrued on provincially funded debentures is recorded in Due from the Provincial Government. The debenture principal and interest repayments in the next five years are:

|      | <b>Principal</b>     | <b>Interest</b>     | <b>Total</b>         |
|------|----------------------|---------------------|----------------------|
| 2014 | \$ 2,615,528         | \$ 2,087,125        | \$ 4,702,653         |
| 2015 | 2,555,664            | 1,946,827           | 4,502,491            |
| 2016 | 2,469,495            | 1,815,893           | 4,285,388            |
| 2017 | 2,351,378            | 1,694,707           | 4,046,085            |
| 2018 | 2,394,986            | 1,586,622           | 3,981,608            |
|      | <u>\$ 12,387,051</u> | <u>\$ 9,131,174</u> | <u>\$ 21,518,225</u> |

### 7. OTHER BORROWINGS

Other borrowings are debts other than overdrafts and includes obligations related to capital leases and debentures for self-funded capital projects.

Capital lease loans have interest rates ranging from 1.56% to 3.87% per annum and have lease terms that expire between 2014 to 2018. These loans are secured by the assets to which the leases relate.

Principal and interest repayments related to obligations under capital leases are as follows:

|    | <b>Principal</b>    | <b>Interest</b>   | <b>Total</b>        |
|----|---------------------|-------------------|---------------------|
| 14 | \$ 1,033,610        | \$ 77,670         | \$ 1,111,280        |
| 15 | 893,058             | 54,568            | 947,626             |
| 16 | 742,666             | 25,658            | 768,324             |
| 17 | 322,742             | 9,001             | 331,743             |
| 18 | 20,154              | 454               | 20,608              |
|    | <u>\$ 3,012,230</u> | <u>\$ 167,351</u> | <u>\$ 3,179,581</u> |

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

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The debentures for self-funded capital projects are in the form of twenty year debt payable, principal and interest in equal yearly installments and maturing in 2022. These self-funded debentures carry interest rates of 6.875%. The principal and interest repayments for the debentures in the next five years are:

|      | <b>Principal</b>  | <b>Interest</b>   | <b>Total</b>        |
|------|-------------------|-------------------|---------------------|
| 2014 | 128,459           | 105,236           | 233,695             |
| 2015 | 137,290           | 96,405            | 233,695             |
| 2016 | 146,729           | 86,966            | 233,695             |
| 2017 | 156,816           | 76,879            | 233,695             |
| 2018 | 167,598           | 66,097            | 233,695             |
|      | <b>\$ 736,892</b> | <b>\$ 431,583</b> | <b>\$ 1,168,475</b> |

### 8. NET TANGIBLE CAPITAL ASSETS

The Schedule of Tangible Capital Assets (TCA), page 23 of the audited financial statements, provides a breakdown of cost, accumulated amortization and net book value by asset class. The amount of interest capitalized in the period included in Assets under Construction was \$1,929 (2012 - \$13,029). Included in net tangible capital assets are assets relating to obligations under capital lease for the gross amount, accumulated amortization and net book value at June 30, 2013 are \$9,637,343, \$5,320,166 and \$4,317,177 respectively.

### 9. ACCUMULATED SURPLUS

The consolidated accumulated surplus is comprised of the following:

|                                   | <b><u>2013</u></b>          | <b><u>2012</u></b>          |
|-----------------------------------|-----------------------------|-----------------------------|
| Operating Fund                    |                             |                             |
| Designated Surplus                | <b>\$ 4,378,211</b>         | \$ 3,882,788                |
| Undesignated Surplus              | <b>5,131,261</b>            | 4,315,212                   |
| Non-Vested Sick Leave             | <b>&lt;860,367&gt;</b>      | <673,207>                   |
|                                   | <b><u>\$ 8,649,105</u></b>  | <b><u>\$ 7,524,793</u></b>  |
| Capital Fund                      |                             |                             |
| Reserve Accounts                  | <b>\$ 6,497,646</b>         | \$ 6,557,699                |
| Equity in Tangible Capital Assets | <b>22,042,498</b>           | 21,368,481                  |
|                                   | <b><u>\$ 28,540,144</u></b> | <b><u>\$ 27,926,180</u></b> |
| Special Purpose Fund              |                             |                             |
| School Generated Funds            | <b>\$ 395,866</b>           | \$ 280,602                  |
|                                   | <b><u>\$ 37,585,115</u></b> | <b><u>\$ 35,731,575</u></b> |

Designated Surplus under the Operating Fund represents internally restricted amounts appropriated by the board or, in the case of school budget carryovers, by board policy. See page 5 of the audited financial statements for a detailed breakdown of the Designated Surplus.

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

|  | <u>2013</u>         | <u>2012</u>         |
|--|---------------------|---------------------|
| Board approved appropriation by motion   | \$ 3,508,707        | \$ 3,041,021        |
| School budget carryovers by board policy | 869,504             | 841,767             |
| Designated surplus                       | <u>\$ 4,378,211</u> | <u>\$ 3,882,788</u> |

Reserve Accounts under the Capital Fund represents internally restricted reserves for specific purposes approved by the Board of Trustees and PSFB. A Schedule of Capital Reserve Accounts is provided on pages 24 and 24A of the audited financial statements.

|                 | <u>2013</u>         | <u>2012</u>         |
|-----------------|---------------------|---------------------|
| Bus reserve     | \$ 219,198          | \$ 552,032          |
| Other reserve   | 6,278,448           | 6,005,667           |
| Capital reserve | <u>\$ 6,497,646</u> | <u>\$ 6,557,699</u> |

School Generated Funds and Other Special Purpose Funds are externally restricted monies for school use.

### 10. MUNICIPAL GOVERNMENT – PROPERTY TAX AND RELATED DUE FROM MUNICIPAL GOVERNMENT

Education property tax or Special Levy is raised as the Division's contribution to the cost of providing public education for the student's resident in the division. The Municipal Government-Property Tax shown on the consolidated revenue and expense is raised over the two calendar (tax) years; 40% from 2012 tax year and 60% from 2013 tax year. Below are the related revenue and receivable amounts:

|   | <u>2013</u>          | <u>2012</u>          |
|---|----------------------|----------------------|
| Revenue-Municipal Government-Property Tax             | \$ 47,637,925        | \$ 45,397,579        |
| Receivable-Due from Municipal Government-Property Tax | <u>\$ 28,546,371</u> | <u>\$ 27,333,391</u> |

### 11. INTEREST RECEIVED AND PAID

The Division received interest during the year of \$154,195 (2012 - \$154,768).

Interest expense is included in Fiscal and is comprised of the following:

|   | <u>2013</u>         | <u>2012</u>         |
|---|---------------------|---------------------|
| Operating Fund                                    |                     |                     |
| Fiscal-Short Term Loan, Interest and Bank Charges | \$ 14,597           | \$ 17,950           |
| Capital Fund                                      |                     |                     |
| Debenture Debt Interest                           | 2,154,602           | 2,212,495           |
| Interest on Obligation under Capital Lease        | 112,008             | 133,374             |
| Other Interest                                    | 1,623               | 3,603               |
|   | <u>\$ 2,268,233</u> | <u>\$ 2,367,422</u> |

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

The accrued portion of debenture debt interest expense at June 30, 2013 of \$1,001,334 (2012- \$1,015,322) included under the Capital Fund-Debenture debt interest, is offset by an accrual of the debt servicing grant from the Province of Manitoba.

### 12. EXPENSES BY OBJECT

Expenses in the consolidated statement of revenue, expenses and accumulated surplus are reported by function as defined by FRAME. Below is the detail of expenses by object:

|                                      | <b>Actual<br/>2013</b>      | <b>Budget<br/>2013</b>      | <b>Actual<br/>2012</b>      |
|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Salaries                             | <b>\$133,228,781</b>        | \$132,199,808               | \$128,864,778               |
| Employees benefits & allowances      | <b>9,652,170</b>            | 9,347,000                   | 9,171,162                   |
| Services                             | <b>12,723,192</b>           | 12,690,152                  | 12,003,524                  |
| Supplies, materials, minor equipment | <b>7,559,712</b>            | 6,486,116                   | 8,066,846                   |
| Interest                             | <b>2,282,830</b>            | 86,000                      | 2,367,422                   |
| School Divisions                     | <b>474,208</b>              | -                           | 450,634                     |
| Other operating expenses             | <b>37,048</b>               | 37,300                      | 39,079                      |
| Payroll tax                          | <b>2,854,095</b>            | 2,800,000                   | 2,764,627                   |
| Amortization                         | <b>6,145,771</b>            | -                           | 5,780,518                   |
| Other capital items                  | <b>73,882</b>               | -                           | 141,361                     |
| School generated funds               | <b>767,111</b>              | -                           | 888,270                     |
|                                      | <b><u>\$175,798,800</u></b> | <b><u>\$163,646,376</u></b> | <b><u>\$170,538,221</u></b> |

### 13. SPECIAL LEVY RAISED FOR LA DIVISION SCOLAIRE FRANCO-MANITOBAINE

In accordance with Section 190.1 of The Public Schools Act the Division is required to collect a special levy on behalf la Division scolaire franco-manitobaine. As at June 30, 2013, the amount of this special levy was \$865,802 (2012 - \$718,400). These amounts are not included in the Division's consolidated financial statements.

### 14. TRUST FUND

The Division administers the following trust funds, which are not reflected in the financial statements:

|   | <b>2013</b>              | <b>2012</b>              |
|---|--------------------------|--------------------------|
| <u>Scholarship Funds</u>                    |                          |                          |
| Balance, beginning of year                  | <b>\$ 303,232</b>        | \$ 310,962               |
| Cash contributions received during the year | <b>12,650</b>            | 13,543                   |
| Interest income                             | <b>3,092</b>             | 3,193                    |
| Scholarships awarded                        | <b>(22,217)</b>          | (24,466)                 |
| Balance, end of year                        | <b><u>\$ 296,757</u></b> | <b><u>\$ 303,232</u></b> |
| Assets                                      |                          |                          |
| Cash and investments                        | <b><u>\$ 296,757</u></b> | <b><u>\$ 303,232</u></b> |

# RIVER EAST TRANSCONA SCHOOL DIVISION

## Notes to Consolidated Financial Statements

June 30, 2013

### 15. FINANCIAL INSTRUMENTS AND FINANCIAL RISK MANAGEMENT

The Division is exposed to credit, liquidity and interest rate risks in respect of its use of financial instruments.

#### Credit Risk

Credit risk is the risk that one party to a financial instrument fails to discharge an obligation and causes financial loss to the counter party. The financial instruments that potentially subject the Division to credit risk consist principally of accounts receivable. The carrying amount of financial assets represents the maximum credit exposure. The Division's maximum possible exposure to credit risk is as follows:

|                                  | <u>2013</u> | <u>2012</u> |
|----------------------------------|-------------|-------------|
| Cash                             | \$9,959,895 | \$9,981,574 |
| Due from – Provincial Government | 4,284,648   | 4,733,347   |
| – Federal Government             | 292,764     | 187,144     |
| – Municipal Government           | 28,546,371  | 27,333,391  |
| – Other School Divisions         | 1,042       | 76,176      |
| – First Nations                  | 28,487      | 51,971      |
| Accounts Receivable              | 91,253      | 191,018     |

The Division's accounts receivable consist largely of the grants and revenues to be received from local, provincial, and federal governments. The Division is not exposed to significant credit risk as payments in full are typically collected when due.

#### Liquidity risk

Liquidity risk relates to the Division's ability to access sufficient funds to meet its financial commitments. The following table details the Fund's remaining contractual maturities for its financial liabilities.

|                     | Due < 1<br>year | Due > 1<br>year, < 2<br>years | Due > 2<br>years, < 3<br>years | Due > 3<br>years, < 4<br>years | Due > 4<br>years, < 5<br>years | Due > 5<br>years |
|---------------------|-----------------|-------------------------------|--------------------------------|--------------------------------|--------------------------------|------------------|
| Accounts Payable    | \$1,033,094     | \$ 0                          | \$ 0                           | \$ 0                           | \$ 0                           | \$ 0             |
| Accrued Liabilities | 14,622,486      | 0                             | 0                              | 0                              | 0                              | 0                |
| Due to Governments  | 28,867          | 0                             | 0                              | 0                              | 0                              | 0                |
| Debenture Debt      | 2,615,528       | 2,555,664                     | 2,469,495                      | 2,351,378                      | 2,394,986                      | 24,417,519       |
| Other Borrowings    | 128,458         | 137,290                       | 146,729                        | 156,816                        | 167,598                        | 793,812          |



## **RIVER EAST TRANSCONA SCHOOL DIVISION**

### **Notes to Consolidated Financial Statements**

June 30, 2013

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The Division's primary liquidity risk relates to its liability for debenture debt. The Division does not have material liabilities that can be called unexpectedly at the demand of a lender, and has no material commitments for capital expenditures, or need for same, in the normal course of business. As payment of principal and interest is funded entirely by grants from the Province of Manitoba, the Division is not exposed to significant liquidity risk.

#### **Interest Rate Risk**

Interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The interest rate exposure relates to debenture debt.