



**PROCEDURES FOR MATERNITY / PARENTAL /
ADOPTIVE LEAVE OF ABSENCE**

- (1) Employees requesting maternity/parental/adoptive leave must do so by completing an online leave of absence request and attaching medical documentation, indicating the predicted date of delivery or the date of adoption.

Effective Date: February 3, 2004
Amended Date: March 20, 2018
Board Motion(s): 51/04;58/18
Legal/Cross Reference:

Review Date: