

TEACHER GUIDELINES – CHALLENGE FOR CREDIT OPTION GRADE 9 TO GRADE 12

PROCESS

(1) **Step 1**

Teacher is notified that a student is going to undertake the challenge for credit process.

(2) **Step 2**

The challenge for credit is constructed.

- (a) The teacher, department head/team leader, and the consultant will be involved in the initial development of the framework for the challenge for credit. The teacher, department head/team leader will create the challenge. Prior to the student completing the challenge, the challenge will be reviewed by the consultant and the appropriate department heads/ team leaders in the other schools for their recommendations.

Appropriate release time will be allocated by the Superintendent's Department for the development, implementation and assessment of the challenge for credit option.

- (b) A variety of assessment strategies, including the examples listed below, may be employed during a challenge for credit.

- Evaluation of written assignments
- Portfolio of work
- Interviews
- Demonstrations/performances
- Laboratory work
- Research paper(s)/essay(s)
- Practical examinations
- Skill demonstrations and simulations
- Quizzes/tests/exams

- (c) Different assessment strategies may be appropriate for different courses.

- (d) The length of time required to complete a challenge will vary according to the course that is being challenged. It should be remembered, however, that the challenge is intended to allow the student to demonstrate previous learning and is not to become a course in itself. In all cases, the challenge for credit shall be completed within the semester in which it is initiated.

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- (e) The assessment of student work will be completed within ten school days of the student completing and submitting the final assignment and/or completing the Provincial Standards Test or the school based examination for the challenge.
- (f) The grade required to earn a credit through the challenge for credit process is 60%. The grade of 60% has been selected because the challenge process is intended to be used in extraordinary circumstances to permit students who are well prepared to demonstrate his/her knowledge of the learning outcomes for the particular course. Such students should be able to achieve a grade of 60%. Students who are unable to achieve this grade would benefit from taking the course.
- (g) The teacher administering the challenge for credit is responsible for assessing the student's work.

(3) **Step 3**

Results of the challenge are reported.

- (a) The following individuals will receive a copy of the results of the challenge:
 - (i) the student;
 - (ii) the parent(s)/guardian(s) of the student;
 - (iii) the principal;
 - (iv) the appropriate consultant;
 - (v) the assistant superintendent of educational programming;
 - (vi) the records clerk for the school.
- (b) The student will receive a copy of the final report within ten school days of submitting his/her final assignment and/or completing the provincial standards test or the school based examination for the challenge for credit.
- (c) The appeal process that exists in the school in which the challenge for credit was completed will be available to the student if he/she wishes to appeal the results of the challenge for credit.
- (d) The principal of the school is responsible for ensuring that the result of the challenge for credit is entered onto the student's transcript.

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- (e) Once the challenge for credit process has been completed, all student work will be returned to the student with the exception of the test and examination questions. A copy of the student's work will also be housed in a central location.
- (f) The requirements for the challenge for credit will be stored by the appropriate consultant. The assistant superintendent of educational programming will be provided with a summary list of all challenges that have been developed.
- (g) The assistant superintendent of educational programming will provide the board of trustees with a listing of all courses challenged, the success of those challenges, and the release time needed to support those challenges.

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Legal/Cross Reference: