

École Margaret-Underhill

Parent Advisory Council Meeting
January 18, 2021

Members Present: Charlene Stewart, Monique Bailey, Joelle Guillou, Paula Vosper, Kendra Mazur, Shawna Crane, Chantal Labelle Santos, Chris Peterson, Deirdre Dowd, Tracey Ginter, Nicole Bursee

Secretary: Charlene Stewart

Meeting called to order at 6:33 PM by Vice President Kendra Mazur

Welcome & Introductions

Approval of Minutes

APPROVAL OF MINUTES
Shawna Crane & Paula Vosper

Approval of Agenda

APPROVAL OF AGENDA
Shawna Crane & Nicole Bursee

Business Arising from Last Meeting

Reports

President (TBD)

N/A

APPROVAL OF PRESIDENT'S REPORT
N/A

Principal & Vice Principal (Joelle Guillou & Monique Bailey)

Current enrollment – 2021 - 388 8 students remote learning 7 home schooled 2020 - 386

School Plan/Activities:

- Safe and Caring committee revised the hallway, bathroom expectations according to our School Wide Matrices.
- J'aime Lire- Travel though Books
- Kick off Friday January 29th
 - Activities will be sent in a letter home. Letter will be attached on the EMU website.
- Planning of the February 5th 8th & 19th PD days
 - PLC groups
 - Priority Groups (School Plan)
 - Grade level planning
 - Report Card
- Festival du Voyageur week is in the midst of planning. (3 days)
- Valentines' Day – will be receiving direction from the division.
- Conference Manager- TEAMS parent/student/teacher conference February 17th and 18th –an email will be sent to parents how to register for conference manager

Kindergarten Open House/Registration-

- Will be receiving direction from the division as to OPEN house
- K Registration for 2021-2022- Monday March 1st. Direction to follow from the division.

Upcoming Events:

- January 29th- Kick off I love to Read
- February 5th, 8th, 19th, - Professional Development
- February 8th - Next PAC meeting
- February 15^h – Louis Riel Day
- February 16th to 18th – Festival du Voyageur week
- February 17th and 18th Conference via TEAMS
- February 19th - PD

Staffing:

- Waiting for meeting with Senior Admin

APPROVAL OF PRINCIPAL'S REPORT
Shawna Crane & Paula Vosper

Vice-President (Kendra Mazur)

Hi guys,

Hope everyone got to enjoy some of the winter so far since this weather has been so amazing. My family did a lot of skating, sledding & walks. My girls are obsessed with the forks now so it's a good thing it isn't that far! Hopefully, the great weather continues, and we have many more days to enjoy outdoors.

Kendra
Vice President

APPROVAL OF VICE-PRESIDENT'S REPORT
Shawna Crane & Paula Vosper

Fundraising (Carlynn Brygga & Paula Vosper)

- Glenlea – Only giftcards this year
- Glenlea fundraiser would begin at the end of March with gift card ready on April 26

APPROVAL OF FUNDRAISING REPORT
Chris Peterson & Chantal Labelle-Santos

Treasurer (Chantal Labelle-Santos)

Treasurer's Report for Monday, January 18th, 2021

Running Balance as of December 14th, 2020		\$
	+	26,557.33
Transactions since last report for 2020-2021		-\$
		1,000.00
		\$
Actual running balance as of January 18th, 2021	+	25,557.33
		\$
Funds Remaining in Expense Budget for 2020-2021		8,442.96
		\$
Fundraising (Goal is \$10,050.00) amount needed to be raised.		6,065.25

**Please note that fundraising is no longer permitted during this time due to Covid-19 restrictions.

** There is a 28 cents difference between the balance that I have entered for Dec. 14th, 2020 and the one I had on my last report. It was an adjustment made to one of the cheques.

Budget Report: Budget 2020-2021

07/01/2020

	Bgt	Act	Diff
<u>Income</u>	C\$10,050.00	C\$3,984.75	C\$(6,065.25)
<u>Fundraising</u>	C\$10,050.00	C\$3,984.75	C\$(6,065.25)
<u>2020/2021 School Year</u>	C\$10,050.00	C\$3,984.75	C\$(6,065.25)
<u>Pizza Hotline Cards</u>		C\$3,984.75	C\$3,984.75
<u>Expenses</u>	C\$10,050.00	C\$1,607.04	C\$8,442.96
<u>2020/2021 School Year</u>	C\$10,050.00	C\$1,607.04	C\$8,442.96
<u>Daycare</u>	C\$200.00	C\$(18.00)	C\$218.00
<u>Educational Speakers</u>	C\$100.00	C\$0.00	C\$100.00
<u>Festival</u>	C\$500.00	C\$0.00	C\$500.00
<u>Field Day Treat</u>	C\$100.00	C\$0.00	C\$100.00
<u>Field Trips</u>	C\$2,000.00	C\$0.00	C\$2,000.00
<u>Fish Tank Maintenance</u>	C\$350.00	C\$196.52	C\$153.48
<u>Grade 4 Aurevoir</u>	C\$1,200.00	C\$0.00	C\$1,200.00
<u>Hot Lunch Program Expenses</u>	C\$250.00	C\$0.00	C\$250.00
<u>Membership Fees</u>	C\$150.00	C\$0.00	C\$150.00
<u>PAC Business</u>	C\$200.00	C\$500.00	C\$(300.00)
<u>Production</u>	C\$500.00	C\$0.00	C\$500.00
<u>School Requests</u>	C\$1,500.00	C\$500.00	C\$1,000.00
<u>Sound System Christmas Concert</u>	C\$500.00	C\$0.00	C\$500.00
<u>Staff/Volunteer Appreciation</u>	C\$500.00	C\$428.52	C\$71.48
<u>Transportation</u>	C\$2,000.00	C\$0.00	C\$2,000.00

Transaction Report

From 12/14/2020 to 01/18/2021

Date	Num	Description	Amount (CAD)	Running Balance
12/14/2020		Budget: School Requests - Virtual Tour/Activities for, "Le village du Pere Noel," link -Reimburse the school (Transfer of funds to Principal's Account)	<u>C\$(500.00)</u>	<u>C\$26,056.79</u>

Date	Num	Description	Amount (CAD)	Running Balance
12/16/2020		Donation to the Transcona Food Bank (Voted and passed at the Nov. meeting)	<u>C\$(500.00)</u>	<u>C\$25,556.79</u>

Grand Total **C\$(1,000.00)**

APPROVAL OF TREASURER'S REPORT
Shanwn Crane & Chris Peterson

Teachers representative report

N/A

APPROVAL OF TEACHERS REPORT
N/A

Public Relations (Elaine Banman)

N/A

APPROVAL OF PR REPORT
N/A

Education Coordinator (Shawna Crane)

N/A

APPROVAL OF EDUCATION REPORT
N/A

Hot Lunch Program (Tracey Ginter)

N/A

APPROVAL OF HOT LUNCH PROGRAM
N/A

Greening Committee (Chris Peterson)

N/A

APPROVAL OF GREENING COMMITTEE
N/A

New Business
N/A

Meeting Adjourned at 7:04 PM

Next meeting: February 8, 2021 @ 6:30PM