

STUDENT REGISTRATION AND ADMISSION

This policy is intended to define categories of pupils (students) who are eligible for admission to River East Transcona School Division schools. This policy uses the definition of “*resident pupil*” as found in the Public Schools Act [PSA 250-1(13)]. Admission of non-resident pupils is covered under the River East Transcona School Division policy JFBA - Schools of Choice.

(1) **Definition: “Resident Pupil” – [PSA 250-1(13)]**

“*Resident pupil*” as used to refer or describe a pupil in a particular school division or school district, means a pupil

- (a) whose parent or legal guardian, with whom he resides, is a resident therein, or;
- (b) who has attained the age of 18 years and is a Canadian citizen or landed immigrant resident therein, or;
- (c) who, by reason of being dealt with under any provision of The Child and Family Services Act or the Youth Justice Act (Canada), becomes a resident of the school division or school district, but not including a Treaty Indian child unless the child qualifies as a resident pupil under sub-clause (a), (b), or (c), or;
- (d) who is designated in writing by the minister as a resident therein.

(2) **School-Age Resident Pupil (Age 5-20)**

For purposes of the division, “*school-age resident pupil*” means a resident student aged five to twenty years, inclusive; further defined as a resident student who

- (a) will be at least five years of age; i.e., having reached his or her 5th birthday, by December 31st of the school year in question
- (b) will not have reached his or her 21st birthday by the opening date of the school year or semester in question.

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(3) **Pupils under 21 years of age who have completed a high school diploma**

- (a) A pupil under 21 years of age who has completed a high school diploma may register for up to a maximum of four approved courses beyond the number of courses taken by the end of the school year in which graduation occurs. If a resident of the school division, a tuition fee can be charged for additional courses beyond the first four.
- (b) Non-residents of the school division will be charged tuition for all courses taken.

(4) **Pupils 21 years of age or older regardless of whether the pupil has a high school diploma**

- (a) A pupil 21 years of age or older is eligible to register for courses required for graduation and is eligible to register for a maximum of four approved courses beyond the number required for graduation.
- (b) The pupil will be charged a tuition fee for all courses taken whether a resident or not.

(5) **Mature Student**

A “*mature student*” is eligible to obtain a mature student high school diploma under the Grade 9 to Grade 12 (*Senior 1 to Senior 4) Mature Student Graduation Requirements (2003)*) is one who:

- (a) is 19 years of age or over at the time of enrollment in the school division/district or Adult Learning Centre (ALC) programming directed at completing the mature student graduation requirements, or one who will reach the age of 19 years before the completion of the course(s) in which one is enrolled;
- (b) has been out of school six months or more, and out of school long enough for the class, of which one was last a member, to have graduated from senior years, and

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(5) **Mature Student** (continued)

- (c) has not obtained a high school diploma.

Students can enroll in a school division/district or ALC for the purpose of obtaining the mature student high school diploma if they are eligible as described above.

(6) **Adult Learning Centres**

Students registered at the River East Transcona School Division Adult Learning Centres are governed by the policies and procedures in the Provincial Adult Learning Centre guidelines.

(7) **Non-Supportable Student Categories:**

A non-supportable student is any non-resident student who does not qualify for provincial education support.

(a) **International Student (School-Age and Adult) (See Policy JFAB – Admission of International Students)**

An international student is an individual seeking enrolment in a divisional school, who has neither Canadian citizenship with permanent residency in Canada, nor landed immigrant status. Admission to division schools, and fees payable, are governed by board decision.

(b) **Exchange Student (School-Age Only)**

An exchange student is a foreign student of school age seeking admission to a River East Transcona School Division school under the auspices of a sponsoring organization. Admission to division schools, and fees payable, are governed by Manitoba Education regulations and River East Transcona School Division regulations.

(c) **Other Non-Supportable Pupil (School-Age and Adult)**

This category includes federally supported students or students who are not legal residents of Manitoba. Admission to division schools is contingent on payment of full fees, either by the individual or by a sponsor.

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(8) **School of Attendance**

The school of attendance is determined by program, by school boundaries, and by the number of students enrolled in the various school areas.

(9) **Completion of Year**

By reciprocal agreement with all metro divisions, students who commence the school year as resident students within the River East Transcona School Division, shall be permitted to remain in attendance for the remainder of the school year, even though their parents re-establish residence in another school division. Registration and admission procedure for the next school year falls under Schools of Choice (Policy JFBA).

(10) **Students in Care of Child Welfare Agencies**

The placing agency and the school will carry out the roles and responsibilities for school registration as outlined in:

Education and Child and Family Services Protocol for Children and Youth in Care, May 2013, and:

Education and Child and Family Services Protocol for Children and Youth in Care: Support Resources Companion Document”, May, 2013 Rev.02/14.

https://www.edu.gov.mb.ca/k12/specedu/programming/transition_care.html

(11) **Withdrawal of Acceptance**

Failure to disclose correct residence information to the division will result in the division withdrawing its acceptance of the student.

Effective Date:	April 1, 2003	Review Date:
Amended Date:	June 20, 2017; September 18, 2018	
Board Motion(s):	155/03; 182/17; 195/18 JFAB – Admission of International Students; <i>Education and Child and Family Services Protocol for Children and Youth in Care, May 2013;</i> <i>Education and Child and Family Services Protocol for Children and Youth in Care Support Resources Companion Document, May 2013, Rev 02/14;</i> <i>Senior 1 to Senior 4 Mature Student Graduation Requirements, (2003), Manitoba Education and Training;</i>	
Legal/Cross Reference:		