

The intent of this procedure is to clarify River East Transcona School Division's (RETSD) policy concerning the use of student supplied personal electronic devices in schools. In alignment with the government of Manitoba's guidelines, student supplied personal electronic devices can be used differently at different grades. School staff will clarify expectations regarding the use of personal electronic devices which are defined as any personal (non-school supplied) device that has internet connectivity. A non-exhaustive list of personal electronic devices includes smartphones, smart watches, tablets, and other related technologies.

- In kindergarten to and including grade 8, students will not have access to personal electronic devices during regular school hours, including lunch and break hours.
- Students in grade 9 to 12 will have access to personal devices during breaks and lunch. Teachers may also allow students to use personal electronic devices during class time for specific and directed educational purposes.
- School staff will provide specific guidance for school sponsored and/or initiated events, e.g. extracurricular activities and field trips.
- In exceptional circumstances, and where noted in the Unified Referral and Intake System (URIS) or student specific learning plan, the school administrator may approve the use of a student supplied personal electronic device.
- The use of student supplied personal electronic devices to invade personal privacy or contribute to behaviour that is injurious to another individual will be addressed through the RETSD's Code of Conduct.
- Students who use student supplied personal electronic devices to access, upload, download or distribute material that the school determines objectionable will be subject to the RETSD's Code of Conduct and related policies. Where deemed appropriate, conduct that has been determined injurious or objectionable may also be subject to discipline and/or police/legal action.
- Students who use a personal electronic device to send or receive personal messages, data or information that would contribute to or constitute cheating will be subject to consequences as determined by the school as per policy IKAG – Academic Honesty.
- School and/or RETSD staff including classroom teachers, may confiscate student supplied personal electronic devices from students if they are being used for unauthorized purposes or at unauthorized times. Confiscated devices will be kept in a central secure location and parents/guardians will be notified. Repeated unauthorized use may lead to further action as determined by the school.
- All RETSD policies regarding software and network use apply to student supplied personal electronic devices.



JICJ-R STUDENT USE OF STUDENT SUPPLIED PERSONAL ELECTRONIC DEVICES PROCEDURE

RETSD, its schools and its staff will not expect students to use student-supplied personal electronic devices to implement educational programming that RETSD/the individual school is obligated to provide.

RETSD will assume no responsibility in any circumstance for the loss, destruction, damage or theft of any student supplied personal electronic device or for the cost associated with the use of such devices. Students and families are responsible for locating these lost or stolen items.

Effective Date:	March 21, 2023	Review Date:
Amended Date:	October 15, 2024	
Board Motion(s):	66/23; 228/24	
Legal/Cross Reference:	JICJ – Student Use of Student Supplied Personal Electronic Devices IKAG – Academic Honesty	