

BEG KINDERGARTEN REGISTRATION PROCESS FOR THE 2022-2023 SCHOOL YEAR

Kindergarten Registration will begin at 8:00 am on Monday, March 7th, 2022. We would appreciate it if parents registered their students on Monday, March 7th, 2022 or **as soon as possible** after that date, to assist us with appropriate staffing for 2022-2023.

Kindergarten Registration is open for all children born in 2017. This means that your child must have had their 5th birthday on or before December 31st, 2022. Please pass this information to any neighbours or friends who have children ready for Kindergarten.

We will be accepting registration packages in the following ways:

- **BY EMAIL** to beg@retsd.mb.ca

Please note, if you are applying by School of Choice **for another school** and we are your catchment school, your completed registration package and School of Choice form must be submitted to Bertrun E. Glavin School.

Please **DO NOT email your package until 8:00 am on March 7th**. If it is received **before 8:00 am**, it will not be accepted.

All school of choice applications are date and time stamped at the time they are sent (ex. March 7, 8:02am) and therefore cannot be accepted prior to 8:00 am on March 7th, 2022.

****If you are unable to email your registration package and you are applying by School of Choice for another school, you can line up outside the front doors and we will begin accepting them starting at 8:00 am on Monday, March 7th, 2022.**

- **IN PERSON BY APPOINTMENT**

If you would like to submit your registration package in person, please call the school at 204-669-1277, to book a 15-minute appointment. Appointment times on Monday, March 7th, 2022 will begin at 8:45am.

***If coming to the school in person, please follow the social distancing protocol and wear a mask.**

We ask that you **come alone** to your appointment (one parent or guardian), please find care for your child(ren).

In order to register your child, you must provide 2 pieces of identification regarding **proof of address** & 1 piece of identification regarding **child's proof of age**. Accepted documentation are as follows:

Proof of Address: (2 items are required)

*Driver's License *Manitoba Health Card *Tenancy agreement (duly signed) *Offer to purchase documents (completed with signatures) *Utility bill (name and corresponding address)

Proof of age: (1 item is required)

*Birth Certificate *Passport *Health Card *Baptismal Certificate *Valid Treaty Card
*Certificate of Birth registration, signed by Director of Vital Statistics (pink form filled out in the hospital at time of child's birth)

This information is very important and must be presented at the time of registration.

IN ADDITION:

- If your child requires an inhaler for Asthma or an EpiPen for Anaphylaxis, please complete the appropriate URIS form and return with your registration package. (available upon request)

****Registration packages and school of choice forms can be picked up at the school if you cannot access them online. Please call the office before coming.** Forms are also available on our school website, under Documents & Forms or by clicking the links below.

[Registration Package - Kindergarten - Grade 4.pdf](#)

[Schools of Choice In Division—Out of Designated School Boundary.pdf \(retsd.mb.ca\)](#)

School of Choice (live in our catchment but would like to apply for a different school)

Parents/Guardians do have the ability to make a request that their child attend a different school from the one designated by their home address by the school division. School of Choice requests for students living within the River East Transcona School Division will be accepted starting March 7th, 2022, but notification of acceptance will not be available until the end of June/ 21.

Parents must complete the form along with the registration at their catchment school. The catchment school will process the request. Applicants will be notified by June 30th as to whether or not they have been accepted into the school of choice. For further information, please consult your school principal and the River East Transcona School Division policy JFBA.