

## **Robert Andrews Middle School**

3230 Manlius St. | East St. Paul, MB R2E 0H7 | Tel: 204.661.5838 | Fax: 204.669.7002 Principal: Mr. T. Stoesz | Vice-principal: Ms. L. Stachniak Whalen Email: ra@retsd.mb.ca | Web: www.ra.retsd.mb.ca

February 6, 2020

Dear Parents/Guardians,

This letter is to inform you we will be making improvements to our Parent Portal system from February 18, 2020 to approximately mid-March. During these upgrades, the portal will not be available via parent/guardian log in credentials. Students will still have access during this time under their own login credentials.

Please ensure you log in to see and save the most recent report card for your child(ren) prior to February 18, 2020.

As we work to improve the Parent Portal, we ask that all parents/guardians ensure they have their current email address with the school as once the improvements are complete, you will receive an email asking you to log in to the Parent Portal and create a new password.

If you require any information that you would normally obtain from the Parent Portal from February 18, 2020 until the upgrade is complete in mid-March, please call the school.

Thank you for your patience as we work to enhance your experience with the Parent Portal.

Sincerely,

Ted Stoesz Principal





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