

## **Donwood School PAC 2013-14**

### **Minutes**

**Tuesday, Mar. 11, 2014 – 7:00 pm**

Present: Connie Janzen-Winter, Jenni Ives, Brandy Koebel, Linda Hirt, Tanya Horton, Deanne Balkissoon, Cyndi Sawatsky, Noreen Koch

Regrets: Tamara Roehr, Emily Friesen

Administration: Christine Anderson, Ryan Francis

<b>Opening – Welcome and intros</b>	Connie
<b>Review of Minutes</b>	Connie
<b>Administration Report</b>	Christine

### **Reports**

- Thanked PAC, including the Staff Appreciation Luncheon committee and all the volunteers, on behalf of the staff, for the Staff Appreciation Luncheon
- March 14 - am-literacy P.D. led by our early years consultant; pm- time was given to write reports
- Student Expo & Student Led Conferences take place on Thursday March 27 – note will go out on the 17<sup>th</sup>
- April 22 – German Cultural event “Deutsch Macht Spass” at River East Collegiate at 7:00pm-8:00pm
- School planning with staff on April 25<sup>th</sup> for 2014-2015 school year; priorities will align with the divisional plan
- April 30 – Growing and Learning fair for new kindergarten students. Maple Leaf School is hosting several schools.
- May 21 - Orientation for Donwood school kindergarten. September registration is for all 2009 babies – please pass along the information to neighbors with children
- May 15 – Donwood will be hosting the volunteer luncheon
- Follow-up from last meeting:
  - o Teachers are holding on to book fair coupons and will be distributed close to the book fair
  - o City has been called re: snow bank removal (there was further discussion about more snow removal being required. Adults will be outside at the beginning and end of the day to monitor when the snow banks interfere with the childrens’ ability to cross the streets safely)

**Vice Chair** – no report

Connie

**Treasurer**

Noreen

- General Account 2383.63
- Hot Lunch 2666.65
- Greening 2,274.49
- Fundraising 500.00
- Greening Maintenance 2,500.00

**Hot Lunch**

Leona

- Hot lunch was a bit chaotic with the kids leaving for the festival, but everyone was fed. (Administration thanked Leona, along with the Hot Lunch volunteers)

**Fundraising**

Jenni

- Order forms will be handed out before spring break, in the last week of school
- Everyone who ordered plants will pick them up on May 13, between 12:30pm – 6pm

**Greening**

Fran Trafiak & Jennifer Pattern Regier

- The second installment of cash from the City has been received - \$8200.00. The dollars will be used to what was addressed in the application. Includes path to the swings, habitat gardens, and “Junk Yard tire playground”
- Additional upkeep money will be requested from PAC to replace some damaged trees and hire a gardener to do startup and end of season preparations (children will also be taught to help with the upkeep)

**Staff Appreciation**

Tamara

- The staff brunch\lunch went well – Heidi Herrod and Leona DeFehr made the chilli and bought all the fixings, etc. Parents were wonderful with bringing morning pastries and juices, salads and desserts – we had more than enough. Thanks to the volunteers – Brandy Koebel, Stephanie Penner, Jenni Ives, Linda Hirt, Noreen Koch and Deanne Balkissoon. The staff were wonderfully gracious in accepting our thanks, as always.
- The numbers are not all added up yet, but they should be well within budget. The food was approximately \$300.00 and the raffle prizes were around \$170.00.
- There were about 40 staff attending the lunch.

Meeting Adjourned at 7:31 PM

Next Meeting Date – April 8, 2014 @ 7:00 pm

Minutes by Connie Janzen-Winter