

MINUTES
BIRD'S HILL SCHOOL
PARENT ADVISORY COUNCIL (PAC)
Virtual via Microsoft Teams
March 15, 2023 - 6:30pm

1. Meeting called to order at 6:37 pm

1.1 In attendance: Larina R-M., Anita M., Julie B., Amanda D., Leah Z.
Regrets: Joanne S., Sam S., Melissa W.

2. Review / Acceptance of minutes – January 26, 2023, minutes

- Motion to accept minutes: Larina R-M. 2nd: Julie B.

3. Treasurer Report (Amanda in Sam's absence):

- \$2,680.64 in PAC account.
- \$103.18 in hot lunch account
- \$3,168.44 in fundraising account
- \$6,294.72 in Playground Fundraising (parent project) account
 - Raffle fundraiser - \$6,587.00 received.
 - Raffle tickets and bags - \$292.28 paid
- \$13,313.00 has been transferred to the trust account at the division for the playground improvements in October 2022. This will give them a total of \$14,313.00 in that trust.

4. School Report (Anita M.)

- February
 - Valentine's day a great success. Thank you, PAC, for the treats!
 - I love to read month.
 - Human library – teachers presented their hobbies or interests.
 - Pizza day was a huge success.
 - Classes held 100th day of school celebrations.
- March
 - Tumbling rally to happen the 3rd week of March
 - Practices held during the lunch hour
 - Teacher change – Mrs. Hallet returning early from maternity leave. Mr. Freund moving to a new position at another school.
 - Soccer at recess is a big hit
 - Virtual teacher conferences will happen 2nd week of March
 - Report card available on the parent portal Mar. 13/23
 - In person conferences available on Mar. 16/23
 - Spring Break last week of March
- April
 - Celebration of learning event on April 13/23
- Website update
 - staff admin. Is learning the new website and how to update.

- Birds Hill School merchandise – more information to come.

5. Committee Reports

5.1 Lunch Program Committee (lunch time supervision) (Amanda)

- Registrations are in, late registrations are being addressed
- Fully staffed
- Committee is looking for another member to join, currently two members & one school representative (Joanne S., Amanda D., and principal Anita M.)
- Meetings are monthly and one hour long on a Monday evening on teams, usually same week as PAC
- Best run lunch program in the division given our demographic and school size

5.2 Fundraising (Amanda):

- General fundraising completed for the 2022-2023 school year

5.3 Hot lunch (Sam):

- Tabled to September 2023

6. Playground Renewal Project –(Julie)

- \$13,313.00 has been transferred to the trust account at the division for the playground improvements in October 2022. This will give a total of \$14,313.00 in that trust.
- Initial set up for raffle events is completed with the LLGC
- Winter Raffle
 - Ticket package were 25 per
 - Over half of the booklets were returned unsold
 - \$6,294.72 profit
 - 4200 tickets printed – only 1317 were sold
- Bike raffle to be held in the spring.
 - Lottery license through the RM
 - Every student will get a free ticket
 - Selling tickets at school events in March and April, maybe a couple lunch hours
 - Draw date April 21, 2023

7. New Business

7.1 Fit A Thon/Minute to win it – PAC to inquire with Marnie Rand

7.2 Grade 5 Class of 2021 hallway picture – Anita to inquire about

7.3 Parent inquiry: thoughts on the one-time contribution for fundraiser – tabled to 2023/2024 school year

7.5 Parent inquiry: use of PAC billboard at front of school.

- Can be used to showcase and communicate information to the families. Ex. Meeting minutes and dates, fundraising information etc.

7.6 PAC Meeting dates 2022/23

- 3rd Wednesday of each month
- In person meetings during spring months:
 - April 19, 2023, May 17, 2023 and June 14, 2023

7.7 PAC General Updates

- Minutes – sent out a few days prior to meeting
- PAC communications – email distribution of minutes sent through emails; meeting dates are listed on weekly newsletter from the school
- PAC constitution – to be reviewed and updated in future meetings.

8. Meeting adjournment 7:36 pm.

Next meeting: April 19, 2023, at 6:30 pm in Bird's Hill School Library