

Donwood School Parent Advisory Council

Annual General Meeting
09 May 2017, School Library

Agenda

Welcome and Introductions Tanya Horton

Review of Minutes Deanne Balkissoon

Administration Report and Discussion Interim Principal Glenn Matsumoto and
Vice Principal, Jean-Paul Rochon

Reports

- Chairperson Tanya Horton
- Vice Chairperson Linda Hirt
- Treasurer Brandy Koebel
- Secretary Deanne Balkissoon
- Hot Lunch Deanne Balkissoon & Brandy Koebel
- Fundraising Jennifer Pattern-Regier
- Other reports

Bring Forwards

- Efforts to promote PAC to school community- i.e. via Open House BBQ Sept. 2017
- School's fundraising wishlist for 2016-2017 year

New Business

- Discussion re: 2017-2018 fundraising (fall &/or spring fundraisers)
- On plant delivery day, (food?) will be purchased for the volunteers in appreciation
- September 2017 Accounts set-up
- PAC elections – Nominations indicated below

Chairperson	Tanya Horton
Vice Chairperson	Linda Hirt
Treasurer	Vacant
Secretary	Deanne Balkissoon
Hot Lunch	Deanne Balkissoon & job-share option
Fundraising	Jennifer Pattern-Regier & job-share option
Greening	Jennifer Pattern-Regier

Close

Next Meeting Date: 10 October 2017 @ 7 p.m., School Library

Donwood School PAC 2016 – 2017 Commitments (agreed upon at Nov. 2016 meeting):

Book Fair Coupons: \$600.00 (2016-2017 – allotted \$600; **paid \$261.00**)
Curling Trailer: \$0 (no curling expenses for 2016-2017 year)
Staff Appreciation: \$600.00 (2016-2017 – allotted \$600; **paid \$594.27**)
End of year Reading Event: \$1,200.00 (2016-2017 – allotted \$1200; paid _____)
Patrols/conflict manager incentives : \$350.00 (2016-2017 – allotted \$350; paid _____)
Greening maintenance fund: \$2,500.00 (*Greening maintenance fund must maintain \$2,500.00/year – top-up may or may not be needed – \$1,000.00 included in budget to ensure that money is available, if needed)

PAC 2016-2017 additional money committed:

- CPR / First Aid for staff: **\$200.00**
- In honour of Herr Epp's Retirement:
German Library Books: (approved \$50.00; **paid \$53.00**)
- Patrols Head Gear (Hats and Toques): approved & **paid \$547.52**

Accounts as of May 5, 2017:

General Account: \$4,951.90
Hot Lunch: \$798.23 (April profit of \$233.55 [Subway] included)
Fundraising: \$300.00
Greening Maintenance: \$2,500.00
CPR/First Aid for Staff: \$200.00
School/Student Support Account: \$581.57

Total: \$ 9, 331.70