

## Donwood School Pac Meeting Minutes

May 09, 2017

**Present:** Tanya Horton, Jennifer Pattern – Regier, Deanne Balkissoon, Brandy Koebel,  
Elizabeth Klassen Admin: Mr. Matsumoto, JP Rochon

Tanya Opened Meeting @ 7:04

### Minutes were approved

**School Report** – Mr. Rochon and Mr. Matsumoto

*Mrs. Anderson is away on medical leave until September*

- Upcoming events
  - Folk Dance in the park May 17th
  - School wide BBQ May 26th
  - End of year Reading Celebration Pizza lunch and movie  
PAC will be using our money that is ear marked to pay for this event.
  
- Important school news
  - Mr. Vanderhooft, Ms. Berkowski and Ms. Ponce are leaving Donwood

### Reports:

**Treasurer:** Brandy Koebel

Accounts are as follows:

General account: \$4951.90

Hot Lunch: \$798.23

Fundraising: \$300

Greening Maintenance: \$2500

CPR/First Aid for staff: \$300

School Support: \$581.57

**Total: \$9331.70**

*We have to continually top up the greening maintenance to \$2500. This is a long standing commitment that PAC has made.*

**Hot Lunch:** Deanne Balkissoon and Brandy Koebel

This month the Hot lunch will be joining with the school for the reading celebration. Every

student will be given one piece of pizza for free and an orange. This money will be coming from the money we have earmarked for this celebration. Students will have the opportunity to order more food as well.

**Fundraising:** Jennifer Pattern – Regier

Poinsettia and flower sales are planned for next year.

**Bring Forwards:**

➤ Ideas to promote PAC and better involvement

- Find out the top five topics parents would like to know about, send a survey
- PAC bulletin board (Admin will see where we could have one)
- Offer dessert
- Promote PAC at kindergarten orientation and Sept BBQ.
- Child care has been confirmed

➤ School Wish list

- PAC will set aside \$1000 for capital project in the future
- \$300 given towards school banner
- \$650 given towards outdoor recess equipment
- \$350 towards indoor equipment
- Makerspace given \$1000

➤ PAC would like to send Ms. Anderson a get well gift. \$75 was allocated towards this. Ms. Regier will look after this. We would like to provide a meal.

**New Business:**

- We confirmed that PAC will do the spring fundraiser, school will do a fall one
- Agreed to provide lunch and snacks for volunteers helping with Glenlea fundraiser
- PAC Elections are as follows

Chairperson      Tanya Horton

Treasurer        Linda Hirt

Secretary        Deanne Balkissoon

Hot Lunch        Linda Hirt and Deanne Balkissoon

Fundraising      Jennifer Pattern-Regier

Greening          Jennifer Pattern-Regier

Next Meeting Date:

TBA