**February 16, 2017**

**Present:** C. Nazeravich, M. Popowich, C. Simard, O. Barnes, S. Brodie, H. Wiebe, H. Mclean **Absent:** D. Beaudry, H. Mclean

**WELCOME (M. Popowich)**

- Meeting commenced at 6:30 pm

- Meeting Minutes from Jan meeting was postponed, due to missing reports, minutes to be reviewed at next meeting.

- Thank you everyone for all the lovely food for today’s potluck!

**PRINCIPALS’ (ADMINISTRATION) REPORT (M. Millman)**

Current enrollment – approximately 580 students

\* SMP’s middle years band students & MY vocal ensemble performed at our MY band concert

\* Basketball going on for our MY students. We also had a grade 5 basketball tournament that was a lot of fun with Sherwood, Hampstead, and Bertrun E. Glavin students

\* Celebrated Valentine’s Day w/small parties in PM on EY side & “Candy-Grams” on MY side.

\* We are having our annual Festival du Voyageur pancake breakfast and activities on the 17th of February – all families are welcome.

\* The entire school has been enjoying festival spirit week with fun buddy group activities

\* The entire school enjoyed the musical group Tete du Violon to kick of the Festival du voyageur

\* Our French Immersion students had a spoons workshop that was a lot of fun. Our FCC students did the same workshop last year

\* KEC theatre students put on a play for our kindergarten students

\* We have had two community smudges that have been very well attended and received

\* K – 5 students attended “Munchbusters” at Prairie Theatre Exchange

\* We have been promoting the Seven Teachings – This month was Respect

\* Mad Science has started

\* Our Grade 8 students had a band enrichment day put on by the school division

\* We hosted our Kindergarten open house & our Grade 6 open house. Both events were well attended.

\* All grades had police presentations that covered a variety of subjects depending on grade level.

\* Former police chief Devon Clunis came to read to our students

\* WE social innovative project presented to our MY students with a special workshop for our Builder’s Club students afterward

Special Information:

\* We hope that people will join us for our third community smudge on February 23rd at 8:15 a.m. in the MY gym

\* We hope that families will join us for our grades K – 5 Family Literacy Night – come for dinner, stay for the literacy activities

Staffing Update:

\* Nothing to report

**LUNCH PROGRAM REPORT (O. Barnes)**

* Staffing and Attendance: No change in numbers.
  + 8 members of staff attended the second Bernie Wolfe training session in February.  We always benefit from these sessions and they are always well attended.  There is another opportunity for staff to attend a training session that will review a variety of health issues, including anaphylactic shock, diabetes, blood disorders etc.  There are several dates but some will infringe on lunch time and the one favored by employees is on 18th April from 5pm- 7pm.  I would like to offer this to as many supervisors as possible and pay them $20 each for attending.  We currently pay $20 for the training sessions at Bernie Wolfe.
  + $20 cost was approved by Sherry, 2nd by Heidi, All in Favor
  + Jen made a suggestion that we pay the lunch staff the new minimum hourly wage for this training , $11/hr ($22 each), 2nd by Heidi, All in Favor
  + Five members of staff are due to renew their Emergency First Aid before 14th April.  I have contacted Melissa Lopushansky to arrange a date.  We spoke briefly earlier in the year and she agreed to charge us $40 per person.  This will come to $200 but is a requirement from the board office.
* Other Matters: Financially, January was a good month for deposits.  A number of parents paid for the term, which boosts our figures but we have to be mindful that February and March will not make payroll.  We have just over $10,000 after the holdback, but we are likely to have four months where payroll will not be met.  I recommend we make no large purchases and we should be in a healthy position by the end of the year.

**FINANCIAL REPORT (S. Brodie)**

CSA Financial Report Feb 16

$6,821.07 Opening Balance Jan 16

- $25.00 Pizza Hotline (sold at cost to staff)

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$6,846.07

- $6.50 Babysitting Jan

- $600.00 Vests

- $500.00 Patrols

- $523.07 Ms. Neufeld

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$5,206.50 Bank Balance Jan 16

- $1,000.00 Art Teacher

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$4,206.50 Current Balance

**NEW BUSINESS:**

* It was Teacher Appreciation this past week, it was discussed that we usually bring in treats for a Teacher Appreciation later in the year, will review increasing the budget slightly for this coming year, will discuss closer to the date, based on current budget.
* Hoffman’s Fine Foods Fundraiser update: Need to print the posters, need to print them 560 copies, will print them double sided. Order deadline: March 10 2017, Pickup: Mar 23/17, from 5 – 8pm, to coincide with the Parent-Teacher Interviews. Will put forms to envelopes together on Feb 24/17 at Chair’s house. Will hand out to students by Feb. 27.
* April Craft Night: Confirmed we have ordered 100 x 6 foot tables from the School Division, SMP has additional 5 ft tables for us to use if we need. Christa to contact band teacher Janet Giese to discuss specifics for this event as she heads up the band garage sale. Will update the Facebook page to make it open to be shared to Public. Danielle has added the event to Crafters In Winnipeg Facebook page, we added the flyer to the most recent school newsletter and we are working on making posters. Need to add SMP School to flyer will look at cost of advertising in the Herald, will work on Press Release to send out to all Radio, TV and News stations. Carolyn offered to add it to school website.

Christa, Danielle, Heidi, Haley, Marcella and Jenn all to attend craft sale to help run and organize it. Need to sort out how to organize and arrange the door prizes, it was suggested to draw for a prize or two every hour, need to confirm the layout, how many outlets, etc. we have to work with in the Middle Years Gym.

* Movie Night: Will go ahead with planning it for April 13th, need to confirm the movie to be shown.

Meeting adjourned at 7:45 pm.

Next meeting will be on Thursday March 16 2017