Minutes

SMP School Community School Assoc. (CSA)

NOV.21, 2017, 6:30 PM

# In Attendance

C. Nazeravich (Acting Principal), M. Popowich (Chair), H. McLean (Co-Chair), Sherry Brodie (Treasurer), C. Simard (Secretary), T. Courchene (Lunch Supervisor). Members at large: J. Eccles-Kreger, H. Wiebe. New Attendees: T. Mengiste, D. Mohammed, B. Andrade.

# Welcome/Old Business/Approval of last meetings minutes (M. Popowich)

Marcela welcomed everyone to the meeting. As we had 3 new attendees, everyone introduced themselves. Marcela thanked those who remembered it was a pot luck night and who brought food to share. Heidi motioned to accept the minutes from Oct. 2017 meeting, Heather 2nd, all in favor.

# Principal’s Report (C. Nazeravich)

Carolyn began the meeting with a presentation on school bullying. School Bullying is a school and divisional priority and they want to give all students the skills to properly deal with bullies, so they can deal with them when they leave school. RETSD is following the PBIS-SCP Canada philosophy and there is a link on the website or go to: pbis.com. The school starts with setting the Environment for the students and provides them with: School-wide Expectations/Practices/Behaviors and they repeat the expectations after long breaks (Christmas Break, Spring Break and Long weekends). There are also classroom expectations and teachers sit and review & write down these expectations with the entire class. Staff are taught scripts to deal with behaviors and to redirect the behavior, instead of using negative language (No, Stop, etc.). Teachers also use Start/Stop Method as well as learn to guide kids to starting a given task (“Is there something I can do to help you get started?”). Kids can also use chill zones if they need some quiet time to take a break. Kids are giving rewards for good behavior (Viper Bites) and classrooms share in group rewards (Movie & PJ Day). The school has put up posters showing a “SOLUTION WHEEL”, which provides visual options for deal with a problem (Talk it out, Apologize, Get an Adult, Walk Away, Rock/Paper/Scissors). Encourage kids to use “I” statements to deal with their feelings (I feel \_\_\_\_\_ when you \_\_\_because \_\_\_\_\_\_\_\_\_). More recently, the staff learned about “The Zones of Regulation” during the last in-service day. These different zones help kids to self-regulate (Blue Zone: Stretch, Green Zone: Drink Water, Yellow zone: Deep Breathes, Red Zone: Take a break). They reviewed 1) Learning the Zones and 2) What is the size of the problem. The school puts on different special events throughout the school term (Annual Police Visit – “What is and is not considered Bullying?”. The Division also has a code of conduct which includes the Provincial inclusion law. The school is a “Safe & Inclusive Space” and this is listed all throughout the school. The greatest strength we have is our relationship with the families and parents are kept informed of concerns or issues that affect their child.

Christa suggested that we host an Assembly for Day of Pink (Anti-Bullying Day) and invite parents to attend, where we could learn and practice some of the skills the teachers and students use in the school, in order to be on the same page and practice the same skills at home. Will review this in the spring, a letter or email would need to be sent home with all students.

**Principal’s Report – November 2017**

* Current enrollment – approx. 595 students
* Volleyball is in full swing in MY and students have attended several tournaments
* EY have been experiencing gym blitzes at lunch recess with much fun had by all
* Yo-Yo presentation held on Oct. 19 around building self-esteem and anti- bullying message.
* Literacy night in the second last week of October was well attended and the feedback gathered indicated that parents really enjoyed the information shared by our teachers as well trying out the strategies and websites, like Tumble books, presented
* Grade 7’s attended a team building activity day at Amaze in Corn
* A few students were selected from Builder’s Club and attended WE day at the convention center
* Our Math teachers are meeting in professional learning communities to extend their work with problem solving and use of the iPad in the classrooms.
* Our first Numeracy night was held in early November. We will work toward increasing attendance at this event. Those who attended left with dice, cards and a pack full of activity ideas to improve math skills at home.
* About 8 students participated in the RETSD at the WSO evening performance. Our students represented us well and thanks goes to Mrs. Neufeld for the many hours of extra time she puts in for this event
* Our grade 8 students enjoyed a play at MTYP; Of Mice and Men and Morro and Jasp.
* School Patrols enjoyed a morning at Wheelies and all were reports were that it was a great deal of fun

# Lunch Report (T. Courchene)

* Our numbers for staffing remain the same and the counts for students staying for lunch have gone up by a handful. This is because the weather getting colder and a few new students registering in the last month.
* I arranged for the microwaves to be checked last month and there was one microwave that was found to be leaking so it was pulled immediately. I had mentioned in the last meeting about having a spare microwave however that microwave was faulty as well so I will need to purchase a new microwave for the adventure center. A total of 8 microwaves were tested, the bill needing to be paid is $207.92
* The Christmas season is almost upon us and it has been a common practice to give each “Microwavers” an extra $10 on their December cheque. Also, I would like to give the supervisors a gift card that can be used towards our Christmas lunch with the amount to be determined by the board.
* My two new supervisors are taking their CPR training as we speak and the cost for that will be $50 per supervisor. Normally the cost is $80 for the course but the instructor is a former SMP student and has given us a generous discount.
* Tracy requested approval to purchase a new microwave, Christa motioned to approve the request, Heid 2nd it, all in favor. Tracy also requested to give the Microwavers a $10 gift card for Christmas (4 students x $10 = $40), Christa motioned to approve, Heidi 2nd it, All in favor. Tracy requested to give all supervisors $20 bonus on Christmas Cheque (8 supervisors x $20 = $160). Christa motioned to approve, Heidi 2nd it, All in favor. Via email, Tracy sent request to approve $50 each for 2 supervisors to attend CPR course, Sherry, Haley, Heidi and Marcela approved via email (copies of emails added to report).
* Discussed hiring another full time supervisor as they do have the funds available to support it, however will wait till January 2018 to see if the same amounts of students are staying for lunch.

# Financial Report (S. Brodie)

The financial report for Nov. 20, 2017 was presented by treasurer, Sherry Brodie.

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| --- | --- |
| CSA Financial Report Nov 20 |  |
|  |  |  |  |
| 7,802.94 | Opening Balance Oct 17 |
|  | No Deposits |  |
| -------------------- |  |  |  |
| 7,802.94 |  |  |  |
|  |  |  |  |
| -33.00 | Babysitting Oct |  |
| -3,170.00 | Show & Save |  |
| -------------------- |  |  |  |
| 4,599.94 | Bank Balance Nov 20 |
|  |  |  |  |
| 220.00 | Coming back from Olga's party |
| -------------------- |  |  |  |
| 4,819.94 | Available |  |  |
|  |  |  |  |
| Discussed but not voted on yet |  |
| -500.00 | Grade 5 Camp |  |
| -600.00 | Festival Breakfast  |  |

\*\*\*It was suggested that the $600 earmarked for the Festival Breakfast was approved at a meeting in the spring, will review past meeting minutes to confirm. Heather suggested that request letters be sent to the local Giant Tiger, as they are known for donating breakfast items (Pancake Mix, Syrup, Sausages, Coffee, etc.), Christa to send letter.

# Fundraising

1. Pizza Hotline: Orders are due Friday Nov. 24 2017, some parents received the order forms while others didn’t. Marcela is going to pick up the cards from Pizza Hotline and have them ready to hand out Nov. 30 & Dec. 1st
2. Community Raffle (Super Bowl Scratch Tickets): During the parent-teacher conferences, we will set a table to sell them, Thurs Nov. 30/17 and Friday Dec. 1/17. As well as at the Winter Concert on Monday Dec. 18/17. Will also drop of letters requesting the use of a table at Scobey’s on Reenders, Rona on Panet, Giant Tiger on Monroe and Superstore on Gateway.

Gave Super Bowl Raffle tickets to:

\*\*\*Heidi: 30, Heather: 30, Haley: 30, Sherry: 30, Marcela: 31, Christa: 30 and Jenn: 30

1. Winter Concert Bake Sale: Marcela to copy and distribute letters requesting donations of nut-free baking, money or time. Discussed when we will have bake sale items available, agreed to have it at both show times (1:30 pm and 6:30 pm). Christa & Marcela to work at 1:30 pm and Heather & Son (Ben) & ?? (Someone else) will work the 6:30 pm show. Tracey and Haley volunteered to plate, price and organize the baking donations the morning of the 18th.

# Funding requests & approval

1. Maker Spaces provided a request for funds:
	* 1. Year 1: $300per library & Lego $300 per library = $1200
		2. Year 2: $550 per library = $1200
		3. Year 3: TBD

Based on Super Bowl Community Raffle funds, will determine how much we can donate. Jenn suggested we reach out to the school families and request donations of Lego. Sherry motioned to approve this request, Jenn: 2nd, All in Favor. It was also suggested we request a discount from Toys R’ Us.

1. Festival Du Voyageur Pancake Breakfast: We had previously approved $600 towards this event. Will send letter to Giant Tiger, asking them to donate towards it (Syrup, Juice, pancake mix, etc.). Christa to send out letter.
2. Hot Chocolate & Oranges, discussed budget of $150 from last year, agreed we should increase it due to increase in students, Christa motioned to approve a budget of no more than $175, Heather 2nd, All in Favor, Will also submit letter to Giant Tiger for donations of Oranges and Hot Chocolate mix. Would look at Thursday Dec. 21st for this event.

# Next Meeting

Tuesday January 16, 2018, 6:30 pm, SMP Middle Years Library

Motion to adjourn was made at 9:00 p.m. and was passed unanimously.