

Collège Pierre-Elliott-Trudeau Parent Advisory Council
Annual General Meeting
Minutes of September 16, 2009

1. Call to order – 7:10 –Estelle Lamoureux for Kim Corlett, Chairperson running late. Agenda is adjusted to reflect this, will start with the Administration report as #3 and all subsequent numbers adjusted as necessary.
2. Attendance: Estelle Lamoureux, Ron Cadieux, Kim Corlett, Sandra Gould, Sandy Owczar, Cathy Suggitt, Patti Mullen, Sheila Korban, Kelina Parent, Naomi Kruse
3. Administration Report – Estelle Lamoureux, Ron Cadieux – see attached. Discussion followed. Re Item #10 – this is a main concern with parents and staff, the Nexopia site was a main site that all was concerned about.
4. Approval of remaining agenda – Kim Corlett now in attendance
 - ✓ **Motion: Remaining Agenda approved with the previous changes and also the deletion of 6. a. Correspondence as there is none at this time.**
1st- Sandy Owczar, 2nd – Naomi Kruse, Carried Unanimous
5. Approval of Minutes of September 24, 2008.
 - ✓ **Motion: Minutes approved with no changes.**
1st- Sandy Owczar, 2nd – Cathy Suggitt, Carried Unanimous
6. Business arising from the minutes – Information on the financial process will be passed out at the end of the meeting.
7. Chairperson's Report – Kim Corlett
 - a. Activity to identify the purpose of the CPET Parent Advisory Council – Discussion followed on why parents are there partaking in the council. Parents wrote down on slips of paper what they view the council's roll to be and why it is important to them individually. All answers were then compared. The main purpose of those present today was to find out what is going on in their children's school life. Continuation of this activity will take place at the next meeting. Some things to consider for the next meeting – What's working and what's not? – Suggestions on how to advance from here – How do we get to the heart of why we are here to write a final mission statement. Kim will compile all information gathered at this meeting so it may be presented to all parents at the upcoming open house.
 - b. Fundraising mandate – this has previously been a hard area to find help with. A joint effort with the school was suggested. Most fundraiser profits are split 50/50 with the group and students who are selling. Sobeys cards sold well last year. The more sold the larger the profit and will increase with the more you sell. Discussion followed on the breakdown of funds available and also on different options. The student council will be starting the year selling the Entertainment books this year. A council fundraiser may not be necessary until the end of the year. This will be discussed further at the next meeting.
8. Treasurer's Report – Sandy Owczar – see attached.

9. Student Council Report – No report – No student in attendance.
10. Other Reports
 - a. Review of revised constitution – new copy distributed to all present.
11. New Business
 - a. Dates for CPET Parent Advisory Council Meetings. – All meetings to be held on Wednesday evenings starting at 7:00 pm – November 18, 2009, February 24, 2010, May 12, 2010.
 - b. A question arose regarding the Parent Music Association Meeting time which is scheduled for the same time and day and the Meet the Teacher Open House. Estelle will review with M. Gill.
12. Election for Parent Advisory Council Executive Positions. All positions voted in by acclamation.
 - i. Chairperson – Patty Mullen
 - ii. Vice Chairperson – Kelina Parent
 - iii. Treasurer – Kim Corlett
 - iv. Secretary – Sandra Gould
 - v. UNESCO Representative – Naomi Kruse
 - vi. Special Committee Positions
 - a. Volunteer Coordinator – Cathy Suggitt
 - b. Fundraising – Appointed as deemed necessary
13. Meeting Adjourned – Kim Corlett – 9:13pm