

# Ecole Regent Park – Virtual Parent Advisory Council Meeting Minutes

November 18, 2025

## Attendance:

Larissa Thorsteinson – Principal

Deanna Pockett – Vice Principal

Katherine Ybanez – Vice Principal

Lisa Kocis- Chair

Barb Donaldson- Vice Chair

Paula Vosper- Secretary

Paul Vosper – Treasurer

Tracey Ginter – Volunteer Coordinator

Carlynn Bryga- Fundraising Coordinator

Patricia Pare

Janet Lee

Xenia Oze

Stephanie Nduwimana

1. **Call to order** by Lisa at 6:02 pm

2. **Review and adoption of minutes –**

Motion to adopt minutes –Carlynn

Seconded by –Paul

3. **Chair Report** –Lisa Kocis

### **Fundraising Update**

PAC Opt-Out Donations:

We have raised \$2,117 in opt-out donations. Thank you to all families for your continued support and generosity!

Our fundraising coordinator, Carlynn, will share more details about the upcoming raffle ticket draw that will be happening next week.

### **Staff Appreciation**

Holiday Treats for Staff:

I'd like to suggest a special meal or snacks for our staff in December as a Christmas gesture. Staff gets a lot of pizza, so maybe something like Qdoba or Opa? Or we could do sweet treats and hot chocolate? Thoughts? Lets keep it easy, busy time of year.

## **Peak of the Market Fundraiser**

A big thank you to everyone who helped with the Peak of the Market fundraiser! It was a great success, all orders were picked up smoothly, and everything ran perfectly.

## **Volunteer Coordinator Update**

Position Opening:

Our current Volunteer Coordinator, Tracy Ginter, will be stepping down once we're able to fill her position.

If anyone is interested in taking on the role of Volunteer Coordinator, please let us know, we'd love to have you join the team!

### **4. Vice Chair Report- Barb Donaldson**

Can Administration reach out to the SRO to ask if there are any resources that can be provided to families regarding different cultural celebrations in the community. What families can expect and if there are certain rules pertaining to those celebrations.

### **5. Principal Report – Larissa Thorsteinson**

ÉRP PAC – Principal's Report

November 18th, 2026

☑ Drug Free Kids Canada have an upcoming webinar for parents on Alcohol, Cannabis & Nicotine – November 19 th at noon EST.

☑ ÉRP is now on Instagram! Please follow us on Instagram for school highlights and celebrations, important events and dates. Our Instagram handle is @erp\_retsd.

☑ Remembrance Day Assembly - On November 10 th , our school community gathered to honour veterans during a meaningful Remembrance Day assembly. Grade 2 and Grade 8 students served as masters of ceremony and facilitated the event in French. We watched a powerful video from veteran Peter Martin, who shared the story of the two Moroz brothers who served in WWII. The Grade 8 band performed music to pay tribute to veterans, and two students played The Last Post on the trumpet, creating a moving moment of reflection.

☑ Sources of Strength – Peer Leader Training - Several Grade 6, 7, and 8 students recently completed Sources of Strength training to become Peer Leaders. Through this program, they learned strategies to promote hope, help, and strength within our school community. These student leaders will work together to plan initiatives throughout the year that support mental health and well-being for all students.

☑ School Plan 2025-2026 – Impact on student learning - Throughout the year, as teachers collect evidence of student learning through observations, conversations and products, we are also collecting evidence for our school plan on the impact of our school's collective actions on student learning related to our three priorities – Literacy, Numeracy and Comprehensive School Health.

☑ Upcoming Band Concerts - Tuesday, December 2 – Grade 6-8 Winter Band Concert  
o 6:00 p.m. – Grade 6 Concert Band and Grade 8 Jazz Band

o 7:00 p.m. – Grade 7 Concert/Jazz Band and Grade 8 Concert Band/Jazz Band

☑ Report Cards will be published to Parent Portal November 26<sup>th</sup> – Teachers assess student learning through observations, conversations and products throughout the term.

**6. Vice Principal Report-** Deanna Pockett & Katherine Ybanez

**Deanna:** Hot Lunch was Chopped Leaf today, students enjoyed it. Dec 16-18 is Wetzel Pretzel and Jan 19-21 is Wayback Burger

Lunch Program: Need more lunch supervisors for grades 2-5 if you know of anyone interested.

**Katherine:** Grade 5&6 patrol training has now received vests and going well.

Sources of strength meetings started for grades 6/7/8. Teachers were asked to choose students from each grade who are able to connect with all walks of life. 50 students selected and 6 staff members are administering the program. There is a great feeling at end of day. Students being trained to help peers in a positive way. Next week is tomorrow at lunch.

**7. Fundraising report-** Carlynn

Thank you to everyone for ordering Peak of the Market. Raffle Fundraiser will be drawn next Wednesday November 26<sup>th</sup>.

PAC has purchased Pouches from Dollarama for each classroom, to PAC fundraising more organized.

**8. Volunteer coordinators report-** Tracey

No report

Position is not difficult to be in.

**9. Treasurer’s report-** Paul



Projected Budget                   TBD  
 Estimated Project Costs        TBD  
 Projects                                TBD

May 2025 balance  
 3051.69

	Summer break											
	June	July	August	September	October	November	December	January	February	March	April	May
Opening Balance	\$ 2,340.74	\$ 2,340.74	\$ 2,340.74	\$ 2,340.74	\$ 1,719.23	\$ 3,491.23						
Closing Balance	\$ 2,340.74	\$ 2,340.74	\$ 2,340.74	\$ 1,719.23	\$ 3,491.23	\$ 5,062.35						

Income	\$0.00	\$0.00	\$0.00	\$0.00	\$1,872.00	\$1,850.00						
Expenses	(\$337.09)	\$0.00	\$0.00	(\$621.51)	(\$100.00)	(\$278.88)						

**11. Old Business:**

**12. New Business:**

Staff Appreciation: motion not to exceed \$300. Suggestions were various dips and breads/ crackers, dainties, sandwiches.

Motion to Cancel Dec 16<sup>th</sup> meeting

**13. Motion to accept all Reports**

**Motion by:** Paula

**Seconded by:** Paul

**14. Meeting Adjourned:** 6:45p.m.

***Next meeting virtually December 16 @ 6:00pm***