

Parent Advisory Council Meeting

# **MINUTES**

Date: November 13, 2019

Location:	Neil Campbell School Library
Present:	Cortney Pachet Erin Jordan (Recorder) Jacqueline Shortridge
	Eric Miron

**Time:** 6:30pm

Erin Wright Kristy Nanton Renee Sabourin

Regrets:Erica Mahood, Barbie Sweeney,<br/>Christi Qua, Carla Antoniuk

# 1. Call To Order

6:30pm

- 2. Welcome Cortney welcomed new and existing members to meeting.
- 3. Approval of minutes from October 9, 2019 All Correction of Eric's name from Erin to Eric.
- **4.** Additions to the agenda All No additions.
- Chair Persons Report Cortney Pachet
   Cortney received the Canadian Parents for French magazine which she gave to Eric to put
   in the staff room so it will be available if resources are requested.

# 6. Treasurer's Report – Jacqueline Shortridge

Have closing balances however things will change once accounts/fundraising is all resolved. There was an unplanned profit of approx. \$400 from the Halloween Dance. Closing balances are as follows: General Account: \$639.82 Munch a Lunch: \$61.31 Playground: \$377.75

Accounts will be updated once finalizations from fundraising and transfers, etc. are completed.

# 7. Administrator's Report – Eric Miron

# School Improvements

Construction is going very well. Heating is working very well in most rooms. The maker space room is now open.



Received 45 New laptops from the school division (computer refresh). Getting them all updated and should be ready for use very soon.

School Beautification Committee has put frames up all over the school to showcase student's artwork.

#### School Events

October 22 – Lockdown Drill – went well October 29 – WSO Concert – Students did fantastic October 30 – PBIS Assembly, working on keeping hands and feet to themselves. Students will receive 'gotcha tickets' for following expectations and once goal is met there will be a reward. November 5 – Picture Retake Day November 7 – Remembrance Day assembly – Children very well behaved

There's currently a Volleyball Club running at lunch

Upcoming School Activities

November 22 – Brush fest – K-3 will be learning about oral hygiene November 22 – Report cards available on parent portal November 28 – Student Led conferences 4-8 November 29 – Student Led conferences am November 29 – No school PM December 4 & 5 – Christmas Concerts 1:30 & 7pm

Staffing

Ms. Cordelia Papadopoulos is now full time until Dec. 20th

## 8. Committee Reports

## 8.1 Spirit

Halloween Dance

Dance went very well. Student behavior was good, well behaved. Made a profit of approximately \$400.

Next event is February – TBD – Will discuss in December

## 8.2 Fundraising

Bothwell/Tenderloin fundraiser went well. Gross Sales \$11404.58 Profit \$3286.00 Will be handing out on the 21<sup>st</sup>. Bothwell will be delivering at noon, Jacqueline will pick up the meat and bring to the school in the afternoon. Need volunteers to help distribute, especially between 3:30 and 4:00pm. Cortney will send

Need volunteers to help distribute, especially between 3:30 and 4:00pm. Cortney will send out email.

Carla Antoniuk will be helping as of 4pm.

Kernels fundraiser in the Spring. Will open to the entire school, Grade 5 earnings will go towards their camp.



Booster Juice fundraisers are full but will be re-evaluating in December. There is a lot of paperwork involved so we need to determine what our current status is and if we have a need for additional fundraising.

We will re-evaluate the need for doing Bothwell/Tenderloin in the Spring at the December meeting as well.

## 8.3 Staff Appreciation

Erica has made hand sanitizers with thank you tags for distribution. Staff has said they enjoyed the snacks made available on Student Led Conference days – Cortney will purchase snacks and have them available on these days. Shellfish/Gluten allergies

Will look into doing something the week of Christmas

#### 9. New Business

## 9.1 Funding Requests

Renee and Kristy made a request for dry erase lapboards for a few classrooms. Good for math, numbers, writing, etc. Requesting 96. Found packs of 26 whiteboards on Amazon, for 68.99. All in favour to purchase 4 of these.

PAC funding request – Purchase 2 heavy duty shelving units from Costco to store PAC supplies in the school. All in favour.

There was no formal request from the school to assist with Music/lighting for concert, PAC will run silver collection as in the past. Cortney will run December 4<sup>th</sup>, Jacqueline December 5<sup>th</sup>.

Advised to pass on to the Beautification Committee to let us know if they have funding requests.

Teachers do not need to attend meetings, just the form submitted is adequate.

## 9.2 Constitution

Because of low attendance will defer to December

#### 10. Next Meeting

Wednesday December 11, 2019 at 6:30pm. Babysitting will be provided.

#### 11. Adjournment

Meeting adjourned at 7:25pm

#### 12. Attachments to Meeting Minutes None