

Harold Hatcher School Community Council Minutes  
Wednesday October 21, 2020

Present

Christine Doig  
Crystal Van Damme  
Alicia Thwaites  
Jenna Bihun  
Drew Thwaites  
Tom Code  
Andrea Ilchena-Carlson

Chair  
Co-Chair  
Secretary  
Fundraiser  
Treasurer  
Principal  
Vice Principal

Regrets

Lynnett Chesney

Member at Large

Parent Council Meeting Called to Order

Called to order @6:30pm  
Introductions

Approval of January Minutes - Crystal Doig: Chair

*Motion to approve and carried by Crystal & Alicia*

Treasurer Report – Drew Thwaites

Bank Balance as of October 2020 - \$18,324.28

Significant budget cuts planned for 2020 as fundraising and hot lunch revenue will be notably lower due to Covid 19 restrictions.

Welcome BBQ, Transportation and child care all have zero dollars allotted to them.

Significant reductions in other areas of the budget, but was agreed that the budget for this year will require a certain level of flexibility.

Christine forwarded a motion giving Tom and Andrea \$1000 immediately to purchase necessary school supplies to enhance students' learning. Tom indicated this would support literacy and numerous initiatives in the school.

*Motion to approve and carried by Crystal & Alicia*

### Fundraising Report – Jenna Bihun

Many challenges surrounding the World's Finest Chocolate fundraiser, as it was ongoing when Covid hit.

March 5th 2020 - 100 cases of chocolates delivered and invoiced for \$4972.80. The amount ordered was based on past years orders.

Some money was collected prior to the school shut down, some when families picked up school materials in April/May and some was not returned at all.

Drew and Christine wrote a cheque for the remaining balance owed to World's Finest Chocolate for the amount of \$2956.80.

Some families were able to make partial payments on their chocolate orders, others are outstanding. A letter will be drafted by Christine and Crystal to be sent to families with outstanding fundraising money owing.

*Motion to approve and carried by Alicia & Crystal*

### Hot Lunch Program Report – Vacant

Nothing to report, as Hot Lunch is temporarily suspended due to Covid.

*Motion to approve and carried - N/A*

### Community Connector – Lana deVries

Unfortunately, this program no longer exists within our school.

*Motion to approve and carried by -N/A*

### School Report – Tom Code: Principal

Currently recruiting lunch supervisors as the school only has 3 at this time. Conference Manager - All student-led conferences to be hosted online via this platform.

Safety and security protocols and new routines going well and students are happy to be back.

Current enrollment: 382 as of October 21, 2020

### *Upcoming Dates:*

December 18th - Last day of school before Christmas Break

January 4th - First day back after Christmas Break

*Motion to approve and carried by Alicia & Jenna*

Old Business – Christine Doig: Chair / Crystal Van Damme: Co-Chair

How to proceed with recouping some of the funds from World's Finest fundraiser. Discussed above.

New Business – Christine Doig: Chair / Crystal Van Damme: Co-Chair

How to best move forward with staff appreciation. Discussed possible gift cards. Possible lunch ordered to the school for the staff. Will continue these discussions in future meetings.

Meeting adjourned at 8:11pm

Next Meeting will be held Wednesday November 18th at 6:30pm via Teams.