

# Donwood Parent Advisory Council

May 10, 2016

## Agenda

**Welcome and Introductions** Connie Janzen-Winter

**Review of Minutes** Deanne Balkissoon

**Administration Report and Discussion** Christine Anderson and Ryan Francis

### Reports

- Chairperson Connie Janzen-Winter
- Vice Chairperson Tanya Horton
- Treasurer Noreen Koch & Linda Hirt
- Secretary Deanne Balkissoon
- Hot Lunch Corrina Kroeker
- Fundraising Brandy Koebel
- Staff Appreciation Brandy Koebel, Deanne Balkissoon, Linda Hirt
- Other reports

### Business Arising

- Discussion on what PAC can put this year's fundraising towards (suggestion was recess boxes – administration will provide list of what's needed in the boxes)
- Discussion on 2016-2017 fundraising (it is PAC's year to do the fall & spring fundraiser)
- Karen Krahn to advise of cost for staff CPR Training
- Suggestion made to purchase PAC sponsored freebies for the patrols before the end of year
- On plant delivery day, Subway and Tim's will be purchased for the volunteers
- Decide next year's PAC meeting dates
- PAC elections – Nominations indicated below

Chairperson	Tanya Horton
Vice Chairperson	Brandy Koebel
Treasurer	Linda Hirt
Secretary	Deanne Balkissoon
Hot Lunch	Brandy Koebel & Deanne Balkissoon
Fundraising	Brandy Koebel

**Close**

**Next Meeting Date: To be decided**

## **Donwood School PAC 2015-2016**

**PAC Yearly Commitments (budget for 2015-2016 not passed yet, so next year's budget/commitments have not yet been determined) :**

Book Fair Coupons: \$600.00 (2015-2016 – paid \$0.00)

Curling Trailer: \$350.00 (2015-2016 – no curling this year)

Staff Appreciation: \$600.00 (2015-2016 – paid \$601.38)

End of year Reading Event: \$1200.00 (2015-2016 – paid \$0.00)

Patrols/conflict manager incentives - \$350.00 (2015-2016 – paid \$0.00)

Greening maintenance fund: (Greening maintenance fund must maintain \$2500.00/year – top-up may or may not be needed – \$1000.00 included in budget to ensure that money is available, if needed)

**Total budget:** \$4100.00 budget

**PAC 2014-2015 additional money committed:**

Monitor outside office - \$250.00 (paid)

Freebies for Patrols - \$18.02 (paid)

**Total:** \$268.02

**Accounts as of April 12, 2016:**

General Account: \$1250.39

Hot Lunch: \$2437.10

Greening: \$2,274.49

Fundraising: \$300.00

Greening Maintenance: \$2,500.00

School/Student Support Account: \$0

**Total:** \$8,761.98