

Ecole Springfield Heights School Parent Advisory Council PAC Minutes – April 19, 2022

Date: Tuesday, April 19, 2022

Time: 6:30 p.m.

Attendance: Tanis Ziprick, Carrie Gillis, Arron Northwood, Jana Lane, Diana Tabor, Ashley Hildebrand, Dawn Wolff, Corinna Ducharme, A.D Zallack, Jessica Lizotte, Leslie Dent, Julia Jestadt

Chairperson: Leslie Dent standing in for Lesley Hall

Recorder: Diana Tabor

AGENDA ITEMS	DISCUSSION	ACTION TAKEN
1.0 Called to Order	Leslie called the meeting to order at 6:35pm.	
2.0 Chairperson's Report	<ul style="list-style-type: none"> • Nothing to report. 	
3.0 Admin Report	<ol style="list-style-type: none"> 1. Upcoming Dates to be aware of: April 25 - School Plan Day (coordinated day) 2. Class Configurations and Class Lists for 2022-2023– We are still waiting for confirmation as to class configurations, but SHS will continue to have a mix of single grade and combined classrooms due to current enrollment as per common practice across the division. The following are all considered when determining student placement and class lists: <ul style="list-style-type: none"> • Student academics and social functioning • Staff knowledge of social interactions and dynamics between individuals and groups and students • Match with class configuration and staffing allotment from our school division • Male/female ratio • Placement of students new to SHS 	

**This rationale will be outlined to parents in the e-memos to come. If parents are planning to make a request due to academic rationale, the request must be made within the timeline stated in the e-memo information to families. April 18-April 29 ONLY

3. **School Based Fundraiser** – beginning this week; money will go toward the PE department, plus experiences for students, school wide supplies, etc.

4. **Emergency Response Plan** – we have a few more regularly scheduled fire drills to complete when the weather warms up to meet our mandate of 10/year. We have completed both lock down and hold and secure drills for the year.

5. Staff Learning this month:

-School Plan Day (April 25), where we look at the indicators for this year, as well as data to report out on the progress we have made with our goals for the year. As a reminder, these goals align with divisional goals, which align with provincial goals.

-Staff are engaged in professional development on Trauma Informed Teaching

6. Gr 5 Farewell –We are currently collaborating with all Early Years Schools in our division to reformat Grade 5 farewell. Conversations include making this a smaller event that our Middle Years, and particularly our Senior Years have for Graduation. Stay tuned as we will be putting an email out to

	grade 5 families at the beginning of June (or sooner if possible).	
4.0 Financial Report (Jana Lane)	<ul style="list-style-type: none">• Current account balances:<ul style="list-style-type: none">▪ \$11 805 General▪ \$1480.80 English	
5.0 Fundraising Report	<ul style="list-style-type: none">• Nothing to report.	
6.0 Lunch Program Report (Jessica Lizotte)	<ul style="list-style-type: none">• Continues to look for additional supervisors.	
7.0 English sub-group Report	<ul style="list-style-type: none">• Nothing to report.	
8.0 French sub-group Report	<ul style="list-style-type: none">• Nothing to report.	
9.0 Playground sub-group (Leslie Dent)	<ul style="list-style-type: none">• Researching possible funding sources.• Hiring a landscape architect to draw a plan to use for funding applications.	
10.0 New Business / Round Table Discussion (open)	<ul style="list-style-type: none">• No new business.	
11.0 Meeting Adjourned	<ul style="list-style-type: none">• Meeting adjourned at 7:20pm	