

# École Springfield Heights School Parent Advisory Council

## PAC Minutes – January 18, 2022

**Date:** Tuesday, January 18, 2022

**Time:** 6:30 p.m.

**Attendance:** Tanis Ziprick, Carrie Gillis, Julia Jestadt, Jessica Lizotte, Lesley Hall, Jana Lane, Leslie Dent, Diana Tabor, Ashley Hildebrand, Kathy Holmes, A.D. Zallack

**Chairperson:** Lesley Hall

**Recorder:** Diana Tabor

AGENDA ITEMS	DISCUSSION	ACTION TAKEN
<b>1.0 Called to Order</b>	Lesley called the meeting to order at 6:30pm.	
<b>2.0 Chairperson's Report</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<b>3.0 Admin Report</b>	<p>1. Staff Professional Development and Co-Ordinated Days coming up</p> <ul style="list-style-type: none"> <li>· Friday, January 21 PD day will have a focus on supporting students on the ASD spectrum, as well as grade level planning on inquiry-based learning and activities to support students on TEAMS.</li> <li>· February 4 Coordinated day – work with our Early Years Consultant on the ELA curriculum</li> <li>· March 4 Administrative day – Report Card preparation</li> </ul> <p>2. Kindergarten Registrations – registrations for new Kindergarten students will begin on Monday, March 7, 2022 – on-line. We are awaiting word from the division as to how the process will look for families on-line but believe it will be like the process we needed to follow last year. Parents must bring a birth or baptismal certificate or a passport for their child as proof of age. For proof of residency, we require two pieces of information from the following list: a driver's license, a Manitoba Health card, a tenancy agreement, or an offer to purchase document to help us identify that SHS is the designated school for your child to register. If you or someone you know has a child</p>	

	<p>turning 5 on or before Dec 31/22, please share this information with them.</p> <p>3. Schools of Choice – we await information from the Board of Trustees as to whether SH will remain closed to Schools of Choice applications or if we will be allowed to consider students outside our catchment area.</p> <p>4. Staffing– Mrs. Ziprick and Ms. Gillis are beginning initial staffing conversations this month at the Board Office. Staffing will not be finalized until June. We are currently waiting for divisional input on the number of projected students and class configuration for the upcoming school year. As always, we will have a combination of single grade classes and combined classes in both the English and French Immersion streams.</p> <p>5. At this time, several events that were tentatively being considered for the year end are on pause, due to being in Orange, including Grade 5 camp, Lilac for Patrols, The Tumbling Rally and Folkdance in the Park. If these events are approved and meet PH requirements, we will be sharing with parents.</p> <p>6. Thank you to PAC for providing the recess equipment from Jeff Browaty’s grant money. Leslie D did a terrific job of organizing.</p>	
<p><b>4.0 Financial Report</b> (Jana Lane)</p>	<ul style="list-style-type: none"><li>• Request from admin for funds for classroom Festival D’Hiver activities.</li></ul> <p>Current Account standings:</p> <ul style="list-style-type: none"><li>• General Account - \$12340.23</li><li>• French PAC - \$700.20 (carry over from previous year)</li><li>• English PAC - \$1900 (Carry over from previous year)</li><li>•</li></ul>	<p>Motion to give \$30 per French Immersion classroom for Festival D’Hiver materials.</p> <p>Motion passed.</p>
<p><b>5.0 Fundraising Report</b></p>	<p>Incoming Funds:</p> <ul style="list-style-type: none"><li>• Funding Change Raffle profit \$5632.11 before winner payouts (Payouts - \$50 to Catherine</li></ul>	

	<p>Drennan, \$50 to Dale Davies, \$1000 to Amy Desroches)</p> <ul style="list-style-type: none"> <li>• Art Cards Profit \$1945.32</li> <li>• Art Cards Staff orders \$334</li> </ul> <p>No further fundraising planned at this time.</p>	
<p><b>6.0 Lunch Program Report</b> (Jessica Lizotte and Kathy Holmes)</p>	<ul style="list-style-type: none"> <li>• Doing well in terms of budget.</li> <li>• Twelve staff currently and in need of four more supervisors.</li> <li>• Lunch program has purchased food to supplement lunches for students who don't have enough and would like the school to be aware that this is happening. Their budget won't allow them to continue doing this.</li> <li>• Discussion around asking for food donations to help in these situations and/or using PAC funds to purchase non-perishable food for lunch program.</li> </ul>	
<p><b>7.0 English sub-group Report</b></p>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<p><b>8.0 French sub-group Report</b></p>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<p><b>9.0 Playground sub-group</b></p>	<ul style="list-style-type: none"> <li>• Playground project is in the organizational phase. Leslie would like some volunteers to help with this very large project, specifically help with writing grants.</li> </ul>	
<p><b>10.0 New Business / Round Table Discussion</b> (open)</p>		
<p><b>11.0 Meeting Adjourned</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:45pm</li> </ul>	