

Westview Parent Council

Supporting Excellence at Westview

Minutes

November 13, 2019

Parent Council Members: Crystal Honey, Sandra Olar, Lezah Evan, Dawn Henry, Nicole Gastl, Becky Parisian

PRESENT: Nicole Gastl, Bill Kutchma, Dawn Henry, Christina Vincent, Richard Katch, Andy Hirst, Becky Parisian, Sandi Olar, Lynn Jette.

ABSENT: Crystal Honey, Lezah Evan

WELCOME, CALL TO ORDER @: 7:01PM

MINUTES REVIEW AND APPROVE (Nicole): Approve, Dawn first. Sandi second.

SCHOOL REPORT (Mr. Hirst Delegate):

Enrollment

Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
31	39	33	35	27	47	212

Building Update:

- New grooming room has been completed.
- Library shelving is on its way.

School Life:

- Halloween gym was a big success! All of the students were able to have at least one chance to participate (grade 5's helped as volunteers)
- We are good for lunch monitors!! We are now looking for people who would like to sit on the Board of the Lunch program (not a paid position).
- Ms. Tomczyk and another staff took approximately 15 WV students to the last home game for the Bombers and were a part of the half-time show.
- Breakfast program is up and running.
- Picture Retake Day is on November 14th.
- The request for Kindergarten toys and learning tools came to approximately \$745.00 – We found out that we could use Textbook funds for a majority of this order. PAC's contribution to this order was \$354.27 thank you.

- Report cards will be published to the Parent Portal on November 26th, Student Led conferences will be on the night of the 28th and the morning of the 29th.

Parent Feedback Requested:

We have not sent out a Westview Newsletter this year. Anita sends out emails on a regular basis and the website is updated often.

1. Do you feel people are missing the Newsletters?
 - a. We like the email version and posted on the website also. Idea from Dawn: what about a SeeSaw for the class? It is like Class Dojo. Do a SeeSaw for the whole school.
2. Would parents prefer a Westview Instagram page instead (students faces would not be posted on the Instagram account with our express permission from the parents)?

Request for Funds:

School wide activity:

- 6 Pack of 4" gingerbread cookies \$3.19
- We will need 39 packages- \$124.00 plus tax
- And then we will need to purchase icing and decorations- another estimated \$50.00
- For a total request of \$175-\$200

Crystal already knows about the above request. PAC approves. Becky approves first. Sandi seconds.

STAFFING REQUESTS: none

STAFFING UPDATE: none

FUNDRAISING (Dawn):

-Laura Secord Chocolates, update

-Have not yet received an invoice because they are still doing a quality control. We sent back 13 closed boxes. There were 9 boxes that were previously opened that will likely get sent back to us. We can sell them throughout the year if needed. There were not that many that were outstanding. Dawn advised Crystal we should send a reminder letter for anything outstanding.

-50/50 application

-Dawn did send the form in for the Christmas 50/50 draw in October. Dawn has been calling to try to confirm. She reapplied just in case and will follow up. Dawn will advise. We will get this going for this November fundraiser

-Superbowl: We can run again at this time if we want to, but last meeting we agreed to put out forms to determine interest. Last year we were so successful because we only had 2 winners, if this was not the case, we could have taken a loss. There were people who wanted more books, but people did not return unsold books.

-We agree to send out the letter to gauge interest. In the meantime, Dawn will apply for the license.

-Next fundraiser for NEXT year: Fun script. Gift cards from Amazon, Subway, Winners. The returns for each card is a different % return. You get a sheet and can pick which stores you want gift cards from that you would use.

-OR: Do we want to do this next year instead of chocolates? If we don't use this as the September fundraiser, we can do it for the October one so we can use it for gifts. Decided to do this for November next year so we can use for Christmas gifts.

SPECIAL LUNCH (Lezah):

-Last Subway lunch was great. It was easy.

-Boston Pizza Nov 21, forms have been distributed. Forms due back Monday.

-Volunteer: Dawn, Jen, Becky. Becky will send a message on facebook.

Jan -Larche, perogies and sausage; Feb-Free Pancakes; March-Pita Pit; April- ; May-Grade 5 Pizza Fundraiser; June-Hotdogs (on Field Day)

-Dawn has a question: Can we put the lunches in order in the baskets as per the class list. So it is easier to check off. Do not really need to do it.

FINANCIAL (Sandra):

See report

-The dance money will show in the next report.

-Any additional requests for funds? Dawn said the mulch funds.

PLAYGROUND ENHANCEMENT PROJECT (Crystal H):

-snow fence pines, Mark completed. Snow fence is now put up.

-mulch for trees and outdoor classroom-Dawn. Did we approve the mulch expense?

SPECIAL EVENTS/DANCE COORDINATOR (Becky):

-Free Finds with Dance Oct 24, Crystal forgot to announce so didn't really go. We have 1 bin of jackets and 1 bin of boots. Becky will drop off at the church.

-Halloween dance feedback: Parker did great. Becky was working the canteen and found that some of the kids were struggling with math. Usually there are teachers standing behind them, but this year did not. Becky and Lezah were there helping most of the time. Would have been nice to have teachers there.

-Halloween parade feedback: It was not really a parade, the kids did not circle around so nobody got to see the costumes. They used to walk around the room, then sit, so everyone has a chance to show their costumes. There was also music played. Andy agrees and will use this feedback for next year.

-Christmas Shop, set up wed 11:45-3:30 Dec 11 (kindergarten at end of day) and Dec 12, Thursday all day

-Volunteer: Dec 11th : Lynn, Becky, Nicole. Be here for 9am to bring in stuff and start setting up.

-Dec 12: Volunteer: Usually grade 5's will come help the younger kids. They rotate groups/classes. Lynn, Sandi, Dawn, Becky.

-We will extend the wrapping tables this year and have more of them.

-Anita already sent out an email. Becky will post on Facebook. Where do we want to keep the donations, Andy will find a spot – we can do the photocopy room.

-Lynn asked: Can people make monetary donations instead of donating supplies? Yes they can. The money can be used to purchase bags, supplies and such. Any surplus could be put towards the gift cards at the end of the Christmas shop. Or the money can go towards the stuff for the Christmas hamper.

Information has been emailed and posters go up on doors. Will ask Anita to keep sending reminders for donations.

Volunteers to assist on either day? Will look at supplies Monday before shop to see if need to purchase anything.

OTHER:

-Child Abuse Registries. If not sure, or need anything, go through Anita.

-Popcorn day Nov 15, supplies and volunteers (Crystal and Lezah not avail): Becky and Richard.

-Lezah bought supplies. Volunteers: Richard, Becky

-Lynn suggests: There was a form last time with the popcorn orders for the teachers which was really helpful. There was either the grade or the classroom number that could be added on the form that would be very helpful.

-Volunteers Needed for November 21 – 1 per classroom ideal – See above

-Holiday Concert treat for students (kernels popcorn, or any other ideas?) If you go with kernels Crystal can order and pick up on Sunday Dec 15 and we can bag it on the 16th. But Crystal won't be available to bag it. And need volunteer to pick up bags. If you go with another idea, let me know how Crystal can assist.

-We agree to do Kernels again. Becky will order 3 bags for the x-mas concert.

-The bags split though last year. Buy bags and Dollarama (NOT dollar tree). Need to get them soon because they sell out. Can get Christmas zip lock bags instead, better idea. Becky will pick up treat bags. Crystal will order Kernels, Becky will pick up on Sunday and bag it Dec 16th. Volunteers to bag: Dawn and Becky

-We might have an allergy to the red dye. We will figure out what to order.

-Did we ever get the karaoke machine as a prize for the dance? Andy checked the room and we do not have it here. Dawn will contact Hugh again and let him know that we accidentally seen the opened boxes back, and as an fyi we have not yet received our karaoke prize he said we can have.

-The elephant swing is here, they dropped it off the other day. He needs a special tool. A technician is supposed to be coming here. The repairs should have been under warranty. Should we repair now? Because it could be cold and crack, also it is dangerous in the winter because they slide under it too. Let's wait until the spring. Andy will follow up. And we need to keep that special tool.

-Lynn has a question about parent teacher: the forms indicate if you want to speak to a specialist, but the report cards come out after this form, so how would we know if we need to see a specialist. The online version will fix this, but for now this is how it is.

MEETING ADJOURNED: 8:20pm

NEXT MEETING: JANUARY 15, 2020