

Ecole Springfield Heights School Parent Advisory Council PAC Minutes – November 16, 2021

Date: Tuesday, November 16, 2021

Time: 6:30 p.m.

Attendance: Tanis Ziprick, Carrie Gillis, Jessica Lizotte, Lesley Hall, Leslie Dent, Corinna Ducharme, Ashley Hildebrand, Nolan N

Chairperson: Lesley Hall

Recorder: Ashley Hildebrand

AGENDA ITEMS	DISCUSSION	ACTION TAKEN
1.0 Called to Order	Lesley called the meeting to order at 6:34pm.	
2.0 Chairperson's Report	No Report	
3.0 Admin Report	<ol style="list-style-type: none"> 1. Student led conference Thursday, Nov. 25 after school and Friday, Nov. 26 morning on conference manager. Closes soon, will have to go through teacher. Report cards uploaded on Friday. Review prior to conferences. Focus on celebrations and a time for parents to ask questions. 2. Nov. 10 Virtual Remembrance Day Assembly it was touching. Included poems, reading, and a guest (father to students at the school). Big thank you for putting it together. 3. Christmas-Music teachers working on something to celebrate. Will be done virtually. 4. Friday-PD: PBIS Divisional Teacher to talk about creating student wellness moments. 5. Status: yellow. Prepared to go to orange or red at anytime. Encouraging parents to know Teams, in the event we go to orange or red. On back of verification form asked if parents needed access to wifi or a device. Secretaries contacting people who did not fill out that information, so they know this information to support families in the event of remote learning. 6. Outdoor education teacher survey-all teachers responded immediately. (Shovels and snow equipment-top the list. Other options: Soccer balls, other balls, wagon 	

	(not high), magnifying glasses, sidewalk chalk. Soft footballs, nature kits, skipping ropes...) Teachers are very appreciative. Looking forward to fun opportunities outside.	
4.0 Financial Report (Jana Lane away)	<ul style="list-style-type: none"> • General total \$6671 • Does not include raffle fundraiser (\$4500) • Motion to support every classroom (put on hold) • Consider funds for playground • Outdoor Ed \$ (what is the process to spend that money and get the supplies? PAC committee to do shopping based on the poll. 	Lesley D willing to do shopping for outdoor ed.
5.0 Fundraising Report	<ul style="list-style-type: none"> • School art card fundraiser is an exciting new fundraiser that is COVID friendly. Every child has done art and it has been sent in and scanned. Organized by class and each child's art will show, Leslie is orienting and adding name and age. In the future, have the teachers write the names for the students. Hoping to finish tonight. Once verified sample cards and order forms will be sent back. Orders and payment done directly online. Art cards will send a profit cheque, Leslie to be reimbursed for shipping. Potential to do this every year if it is profitable. • Fall Raffle Lesely to call Nancy for funding change and then cheques sent to the winners. 	Names need to be verified, Tannis and Carrie to help.
6.0 Lunch Program Report (Jessica Lizotte and Kathy Holmes)	<ul style="list-style-type: none"> • Team is awesome. Still need three more supervisors. Some have left. Interview tomorrow. Reaching out to churches and other communities of people. 	
7.0 English sub-group Report	<ul style="list-style-type: none"> • Nothing to report. 	
8.0 French sub-group Report	<ul style="list-style-type: none"> • Nothing to report. 	
9.0 New Business / Round Table Discussion (open)	<ul style="list-style-type: none"> • Lesley Dent playground: met online with architect from Little Blue Stem (website is beautiful) Nature based, they did a design for John Pritchard. No contract, yet. Tips given: figure out property lines, will city/community 	Lesley to get in touch with Bev Motion to

	<p>center work with us (could affect funding). Process-they come up with proposal and master plan with images you'd use in raising money and getting attention. They'd give an estimate for install of whole project. As well as what would be needed for grant applications. \$2000-3000 depending on scope of the project then move to builder or continue working with them. To work with a landscape architect do you need multiple quotes? Need to talk to Bev Ilchena (Outdoor Ed) Vendors have to be approved by the board-Bev could help. Fundraising suggestion-family dance in the school, drive in movie. (Outside the box fundraisers)Sub committee, keep it in PAC or open to parent population? No staff showed interest in joining at November staff meeting, but it was report card time. It would be good to have a staff connection. Involve before and after school? Community center? They can access other grants. No ball park cost, depends on what is done. Structures vs building up natural spaces. Phase one develop the bare spaces? Fundraisers going forward to be marked as playground? Looking at timelines for grants. Provincial you need money to match.</p> <ul style="list-style-type: none">• ArtCards be put toward playground?•	<p>Hire Little Blue Stem for initial proposal (\$2000-\$3000), so long as approval received from Bev Ilchena. Motion by Lesley Dent Seconded by Lesley Hall</p> <p>Tanis to check with other administrators</p>
10.0 Meeting Adjourned	<ul style="list-style-type: none">• Meeting adjourned at 7:31pm	